

# CHAPPEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON FRIDAY 17<sup>TH</sup> JULY 2026 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 6.00 P.M.

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In the Chair: Cllr. S. Chamley  
 Present: Cllrs. P. Dent, N. Ingram  
 Clerk: Mrs. H. Cook  
 Also Present One member of the public

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| 26/150 | <b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b><br>The Chairman opened the meeting at 6.00pm. Apologies were received from Cllrs Cox, Lippiatt & Neubauer due to family commitments.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 26/151 | <b><u>DECLARATION OF INTERESTS</u></b><br>All Councillors declared a non-registered interest with regards to Planning Application 261215 (Hazeldell, Colchester Road) as the applicant is a close associate to all Chappel Parish Councillors. A vote on a dispensation to discuss application 261215 as per the Monitoring Officer previous advice was taken.<br><b>RESOLVED that a dispensation is granted so that all Councillors can discuss and vote on planning application 261215 as per the previous advice from the Monitoring Officer.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 26/152 | <b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b><br>The Chair of Chappel & Wakes Colne Village Committee confirmed that all the tables were new.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 26/153 | <b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b><br><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR SARA NAYLOR</i><br>Cllrs Sunnucks & Naylor were not present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 26/154 | <b><u>CONFIRMATION OF MINUTES</u></b><br><b>RESOLVED that the minutes from Monday 8<sup>th</sup> June and Tuesday 23<sup>rd</sup> June 2026 were a true record of the meeting.</b><br>The Chairman signed the minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 26/155 | <b><u>PLANNING APPLICATIONS</u></b><br>1) <b>PLANNING APPLICATION: 261212. KNIGHTS FARM, SWAN STREET, CHAPPEL, COLCHESTER, CO6 2EE. PART DEMOLITION AND EXTENSION OF THE EXISTING BIOMASS BUILDING TO PROVIDE ADDITIONAL STORAGE SPACE. CONSTRUCTION OF A NEW BUILDING TO PROVIDE DEDICATED STORAGE FOR ORGANIC SEASONING AND PACKAGING.</b><br><b>RESOLVED that Chappel Parish Council discussed application 261212 - Knights Farm, Swan Street at the July meeting. While no objections were raised Councillors would like to see the proposed buildings detailed to scale on a complete plan confirming their relationship to the main site entrance and view from the highway and neighbouring dwellings. Chappel Parish Council would also ask Colchester City Council to take into account any comments received from neighbouring properties.</b><br>2) <b>PLANNING APPLICATION: 261215. HAZELDELL, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2DE. ERECTION OF 3NO. SINGLE STOREY DWELLINGS WITH CAR PARKING AND ALTERED ACCESS ONTO THE HIGHWAY.</b><br><b>RESOLVED that Chappel Parish Council noted a non-registered interest with regard to Planning Application 261215 (Hazeldell, Colchester Road) as the applicant is a close associate to all Chappel Parish Councillors. It should be noted that the applicant, who is a Chappel Parish Councillor was not present at the meeting held on Friday 17th July. A vote on a dispensation to discuss application 261215 as per the Monitoring Officer previous advice was taken and the comments on this application are below:</b> |

Chairman's Signature

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|                            | <b>Chappel Parish Council supports application 261215 but would ask that the Planning Officer looks at and takes into account any resident comments received.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>26/156</b>              | <b><u>UPDATE ON PLANNING APPLICATIONS</u></b><br><br><ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 260957. VERNONS, GROOMS HOUSE, VERNONS ROAD, CHAPPEL, COLCHESTER, CO6 2AG</b> (JUNE 2026) – NO DECISION.</li> <li>2) <b>PLANNING APPLICATION: 261030. 11 COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2DE</b> (JUNE 2026) – NO DECISION.</li> <li>3) <b>PLANNING APPLICATION: 260657. LAND AT EARLS COLNE ROAD, GREAT TEY.</b> (MAY 2026) – NO DECISION.</li> <li>4) <b>PLANNING APPLICATION: 252401. LAND EAST OF CHAPPEL HILL, CHAPPEL, COLCHESTER.</b> (DECEMBER 2025) – EXTENSION OF TIME X 3 - NO DECISION.</li> </ol> |
| <b>26/157</b><br><br>26083 | <b><u>S106 WISH LIST</u></b><br><br><b>RESOLVED to update the S106 wish list and submit this to Colchester City S106 team, including the updated list from the Village Hall Committee.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>26/158</b><br><br>26084 | <b><u>LOCAL LISTING – VILLAGE HALL</u></b><br><br><b>RESOLVED to defer this item until the September meeting so it could be discussed in depth with all the Parish Councillors present.</b><br><br>The Clerk was asked to send the comments from Colchester City Council to the Village Hall Committee.                                                                                                                                                                                                                                                                                                                                          |
| <b>26/159</b>              | <b><u>VEHICLE SPEED THROUGH THE VILLAGE</u></b><br><br><ol style="list-style-type: none"> <li>1) Cllr Dent confirmed that he had circulated his report. Thanks were given to Cllr Dent for all his hard work over the years on the Speed Watch Project.</li> <li>2) The data from the SID on Swan Street had been circulated and put on the website. Thanks were given to Mr Stocker.</li> <li>3) Cllr Dent confirmed that the new Essex County Council Administration would not be taking the 20's plenty scheme any further.</li> </ol>                                                                                                        |
| <b>26/160</b><br><br>26085 | <b><u>VILLAGES IN BLOOM</u></b><br><br><b>RESOLVED to include Chappel Parish Council in two of the signs added to the planters, recognizing its support.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>26/161</b><br><br>26086 | <b><u>PLAY AREA</u></b><br><br>Confirmation that the new play area equipment had been ordered and would be fitted after the Summer holidays.<br><b>RESOLVED to order some bark for the play area.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>26/162</b>              | <b><u>GRASS CUTTING</u></b><br><br>This item would be brought back to the September meeting. A meeting to discuss options would be held prior to bringing it back for a decision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>26/163</b><br><br>26087 | <b><u>ALLOTMENT</u></b><br><br>Cllr Chamley confirmed that the yearly meeting with the allotment holders held on the 29 <sup>th</sup> June was very productive and was a great idea going forward.<br><b>RESOLVED to cut the allotment hedge on the A1124 after the nesting season had finished.</b>                                                                                                                                                                                                                                                                                                                                             |
| <b>26/164</b><br><br>26088 | <b><u>ASSET OF COMMUNITY VALUE</u></b><br><br><b>RESOLVED to currently withdraw the application due to not having further details with regard to the executors of the land.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>26/165</b><br><br>26089 | <b><u>FINANCIAL MATTERS</u></b><br><br><ol style="list-style-type: none"> <li>1) <b>FINANCIAL STATEMENT.</b></li> </ol><br>The fourteen invoices including the Clerks' Salary and Pension were circulated to vet and agree. As per appendix A.<br><br><b>RESOLVED that after further consideration the fourteen payments detailed on the schedule be authorised for payment.</b>                                                                                                                                                                                                                                                                 |

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|        | <p>2) <b>MONTHLY BUDGET INFORMATION</b></p> <p>No items raised.</p> <p>3) <b>RATE INCREASE</b></p> <p><b>RESOLVED TO INCREASE THE PETROL PER MILE EXPENSES COST FROM 45P TO 55P PLUS BACK DATE THIS TO APRIL 2026.</b></p>                                                                                              |
| 26/166 | <p><b>CORRESPONDENCE RECEIVED</b></p> <p>All correspondence had been circulated to Councillors prior to the meeting.</p>                                                                                                                                                                                                |
| 26/167 | <p><b>CHAIRMAN &amp; CLERK'S REPORT</b></p> <p>No items were reported.</p>                                                                                                                                                                                                                                              |
| 26/168 | <p><b>ITEMS FOR FUTURE MEETINGS</b></p> <p>Grass cutting<br/>Village Hall – Local Listing</p>                                                                                                                                                                                                                           |
| 26/169 | <p><b>Co-OPTION</b></p> <p>It was noted that one vacancy remains, no applications have been received.</p>                                                                                                                                                                                                               |
|        | <p>Cllr Chamley thanked everyone for attending and closed the meeting at 6.58pm.</p> <p>The next meeting will be on Monday 14<sup>th</sup> September at 7pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council <span style="float: right;">Date: 14<sup>th</sup> September 2026.</span></p> |

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

E-MAIL: [parishclerk@chappel.org](mailto:parishclerk@chappel.org)

## Appendix A

| Description               | Supplier                            | Net     | VAT    | Total   |
|---------------------------|-------------------------------------|---------|--------|---------|
| Parish Office Telephone   | Goldstar Networks Ltd               | £16.03  | £3.21  | £19.24  |
| Lighting, qtr maintenance | A & J Lighting Solutions            | £84.99  | £17.00 | £101.99 |
| Bin Emptying              | TBS Hygiene Ltd                     | £72.00  | £14.40 | £86.40  |
| Bin Emptying              | TBS Hygiene Ltd                     | £90.00  | £18.00 | £108.00 |
| Course                    | Essex Association of Local Councils | £17.00  | £3.40  | £20.40  |
| Grass Cutting             | JPB Landscapes                      | £343.23 | £68.65 | £411.88 |
| Room Hire - Meeting       | Chappel & Wakes Colne Village Hall  | £51.00  | £0.00  | £51.00  |
| PAYE                      | HMRC                                | £63.21  | £0.00  | £63.21  |
| Expenses                  | H Cook                              | £63.28  | £0.00  | £63.28  |
| Clerk's Pension           | Essex Pension Fund                  | £163.34 | £32.67 | £196.01 |
| Employee                  | Employee                            | £526.83 | £0.00  | £526.83 |
| Parish Office Telephone   | Goldstar Networks Ltd               | £16.03  | £3.21  | £19.24  |

Chairman's Signature

Approved Minutes – Full Council 17<sup>th</sup> July 2026