

# CHAPPEL PARISH COUNCIL

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2<sup>ND</sup> JUNE 2026

DEAR COUNCILLOR,

MEMBERS OF THE COUNCIL ARE SUMMONED TO PARTICIPATE IN THE FORTHCOMING PARISH COUNCIL MEETING AT 7.00PM ON MONDAY 8<sup>TH</sup> JUNE 2026, TO TRANSACT THE BUSINESS SHOWN IN THE AGENDA AT CHAPPEL & WAKES COLNE VILLAGE HALL.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

*Helen Cook*

HELEN COOK, CLERK

ITEM	PRESENTER	MATTERS FOR DECISION	STATUS
26/122	CHAIRMAN	<b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b>	INFORMATION & DECISION
26/123	ALL COUNCILLORS	<b><u>DECLARATION OF INTERESTS</u></b> <i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i>	INFORMATION & DECISION
26/124	CHAIRMAN	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b> <i>The maximum time allowed for the public to participate as per Chappel Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.</i>	INFORMATION & DECISION
26/125	CHAIRMAN	<b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT OR BY EMAILED REPORT</u></b> <i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR SARA NAYLOR</i>	INFORMATION
26/126	ALL COUNCILLORS	<b><u>CONFIRMATION OF MINUTES</u></b> MEETING HELD ON MONDAY 11 <sup>TH</sup> MAY 2026.	INFORMATION & DECISION
26/127	ALL COUNCILLORS	<b><u>UPDATE ON PLANNING APPLICATIONS:</u></b> <i>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER CITY COUNCIL REGARDING:</i>  1) <b>PLANNING APPLICATION: 260657. LAND AT EARLS COLNE ROAD, GREAT TEY. (MAY 2026). NO DECISION.</b>  2) <b>PLANNING APPLICATION: 252401. LAND EAST OF CHAPPEL HILL, CHAPPEL COLCHESTER. (DECEMBER 2025). NO DECISION. EXTENSION OF TIME X 3.</b>	INFORMATION & DECISION
26/128	ALL COUNCILLORS	<b><u>PYLONS</u></b> TO DISCUSS THE EMAIL RECEIVED FROM ESSEX, SUFFOLK, NORFOLK PYLONS ACTION GROUP.	INFORMATION & DECISION
26/129	ALL COUNCILLORS	<b><u>VEHICLE SPEED THROUGH THE VILLAGE</u></b>  1) UPDATE FROM THE SPEED WATCH TEAM. 2) TO DISCUSS THE LATEST DATA FROM THE VEHICLE ACTIVATED SIGN ON	INFORMATION & DECISION

		SWAN STREET.	
26/130	ALL COUNCILLORS	<b><u>WATER ON THE A1124</u></b> UPDATE ON THE WATER ON THE A1124 NEAR THE ALLOTMENTS.	INFORMATION & DECISION
26/131	ALL COUNCILLORS	<b><u>20'S PLENTY</u></b> UPDATE FROM CLLR DENT FOLLOWING THE MEETING HELD ON THE 22 <sup>ND</sup> MAY.	INFORMATION & DECISION
26/132	ALL COUNCILLORS	<b><u>PLAY AREA</u></b> 1) UPDATE ON REPLACEMENT EQUIPMENT 2) TO DISCUSS ROSPA REPORT IF AVAILABLE.	INFORMATION & DECISION
26/133	ALL COUNCILLORS	<b><u>GRASS CUTTING</u></b> TO DISCUSS THE CURRENT GRASS CUTTING SCHEDULE.	INFORMATION & DECISION
26/134	ALL COUNCILLORS	<b><u>JULY PARISH COUNCIL MEETING</u></b> TO DISCUSS MOVING THE MEETING TO FRIDAY 17 <sup>TH</sup> JULY AT 6PM.	INFORMATION & DECISION
26/135	ALL COUNCILLORS	<b><u>SALT BAG SCHEME</u></b> TO DISCUSS BEING PART OF THE SCHEME.	INFORMATION & DECISION
26/136	CLERK & ALL COUNCILLORS	<b><u>FINANCIAL MATTERS 2025/26</u></b> 1) <b>INTERNAL AUDIT REPORT</b> – LETTER TO BE READ OUT TO THE COUNCILLORS AND TO DISCUSS ANY RECOMMENDATIONS MADE. 2) <b>CERTIFICATE OF EXEMPTION.</b> TO CONFIRM THAT THE PARISH COUNCIL DOES NOT MEET THE FINANCIAL REQUIREMENTS FOR AN EXEMPTION. 3) <b>APPROVAL OF THE GOVERNANCE STATEMENTS FOR 2025/26 PRIOR TO SUBMISSION TO THE AUDIT COMMISSION.</b> SIGNATURE BY CLERK AND CHAIRMAN. 4) <b>APPROVAL OF ANNUAL RETURN (FINAL ACCOUNTS) FOR 2025/26 PRIOR TO SUBMISSION TO THE AUDIT COMMISSION.</b> SIGNATURE BY CLERK AND CHAIRMAN. 5) <b>CONFIRMATION OF NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE &amp; ACCOUNTABILITY RETURN.</b> TO CONFIRM THAT THE NOTICE WILL BE PLACED ON THE WEBSITE AND NOTICEBOARD. THE PERIOD OF NOTICE WILL BE FROM 3 <sup>RD</sup> JUNE 2026 TILL 14 <sup>TH</sup> JULY 2026.	INFORMATION & DECISION
26/137	CLERK & ALL COUNCILLORS	<b><u>FINANCIAL MATTERS</u></b> 1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE). 2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.	INFORMATION & DECISION
26/138	CLERK	<b><u>CORRESPONDENCE RECEIVED</u></b>	INFORMATION
26/139	CHAIRMAN & CLERK	<b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b>	INFORMATION
26/140	ALL COUNCILLORS	<b><u>ITEMS FOR FUTURE MEETING</u></b>	INFORMATION
26/141	ALL COUNCILLORS	<b><u>CO-OPTION</u></b> TO NOTE ONE COUNCILLOR VACANCY – ANY INTEREST SHOULD BE SENT TO THE CLERK.	INFORMATION

<b>26/142</b>	<b>ALL COUNCILLORS</b>	<p><b><u>MOTION</u></b></p> <p>TO CONSIDER AND IF THOUGHT FIT, APPROVE THE FOLLOWING MOTION:</p> <p>IN VIEW OF DISCUSSING PERSONAL DATA IN ITEM 26/143, IT IS ADVISABLE THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED FROM THE MEETING.</p>	<b>INFORMATION &amp; DECISION</b>
<b>26/143</b>	<b>ALL COUNCILLORS</b>	<p><b><u>ALLOTMENT PLOT</u></b></p> <ol style="list-style-type: none"> <li>1) TO DISCUSS CURRENT CONDITION OF PLOTS AND UPDATES FROM PLOT HOLDERS.</li> <li>2) TO DISCUSS CURRENT ALLOTMENT PLOT CONTRACT.</li> <li>3) TO DISCUSS ANY ADDITIONAL ALLOTMENT POLICIES.</li> </ol>	<b>INFORMATION &amp; DECISION</b>

MRS HELEN COOK, CLERK TO CHAPPEL PARISH COUNCIL.

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