

# CHAPPEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> MARCH 2026 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.00 P.M.

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**In the Chair:** Cllr. S. Chamley  
**Present:** Cllrs. P. Dent, N. Ingram, N. Lippiatt, P. Neubauer  
**Clerk:** Mrs. H. Cook  
**Also Present** Four members of the public & Cllrs Sunnucks

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<b>26/043</b>	<b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b> The Chairman opened the meeting at 7.01pm. Cllr Cox sent her apologies due to family commitments.
<b>26/044</b>	<b><u>DECLARATION OF INTERESTS</u></b> Cllr Lippiatt declared a non-pecuniary interest in item 26/058 Villages in Bloom due to organising this concept.
<b>26/045</b>	<b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b>  A resident spoke about the proposed development on Chappel Hill: <ul style="list-style-type: none"> <li>❖ Update from Anglian Water on the water recycling capacity.</li> <li>❖ Anglian Water investing in increasing the capacity at Earls Colne.</li> </ul> The Vice-Chair of Wakes Colne spoke about: <ul style="list-style-type: none"> <li>❖ An Exhibition regarding the proposed 200 houses in Wakes Colne to be held on the 25<sup>th</sup> March in the Village Hall from 4pm-8pm. All welcome.</li> </ul> The Clerk and Councillors agreed to help spread the word. <ul style="list-style-type: none"> <li>❖ A new community noticeboard had been installed outside Wakes Colne Shop.</li> </ul> Item 26/046 would be moved and take place on the arrival of Cllr Sunnucks.
<b>26/047</b>  26023	<b><u>CONFIRMATION OF MINUTES</u></b>  <b>RESOLVED that the minutes from Monday 9<sup>th</sup> February 2026 were a true record of the meeting.</b> The Chairman signed the minutes.
<b>26/048</b>	<b><u>UPDATE ON PLANNING APPLICATIONS</u></b>  <b>1) PLANNING APPLICATION: 252401. LAND EAST OF CHAPPEL HILL, CHAPPEL, COLCHESTER. (DECEMBER 2025) – NO DECISION.</b>  Cllr Sunnucks had been in contact with the planning officer regarding highway concerns. The Clerk had been told that it would not automatically go to the Planning Committee.  <b>2) PLANNING APPLICATION: 242081. BROOM HOUSE FARM, COLCHESTER ROAD, CHAPPEL, CO6 2AF. (NOVEMBER 2024) – CONDITIONAL APPROVAL</b>  The Chairman noted that Enforcement had been notified to investigate Vernons Farm House regarding an Airbnb property contravening the planning application. She requested the Clerk to ask Enforcement to investigate Orchard Place regarding the number of static caravans on site compared to the permission.
<b>26/049</b>	<b><u>LOCAL PLAN</u></b>  It was noted that the Local Plan Meeting took place on the 11 <sup>th</sup> February and the next meeting would be held on the 16 <sup>th</sup> March.

	7.20pm Cllr Sunnucks arrives
<b>26/046</b>	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p><b><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></b></p> <p>Cllr Sunnucks raised the following points:</p> <ul style="list-style-type: none"> <li>❖ Currently no solutions for the Local Plan.</li> <li>❖ Colchester City Council not asking enough S106 money per household per new development.</li> <li>❖ Speculative development coming forward.</li> <li>❖ National Highway confirming no further capacity at junction 26.</li> <li>❖ Colchester City Council currently working on next year's budget.</li> <li>❖ Local Government Reform, should hear more from Government on the 26<sup>th</sup> March.</li> </ul> <p>Cllr Dent confirmed the joint meeting to be held on 11<sup>th</sup> March exploring links with Braintree's Local Plan which has a cumulative effect especially with regards to the A1124.</p>
<b>26/050</b>	<p><b><u>HOUSING NEEDS SURVEY</u></b></p> <p>The housing needs survey was now closed and 100 responses had been received. The data would now be analysed and would appear in the May Village Reporter.</p>
<b>26/051</b>	<p><b><u>S106 WISH LIST</u></b></p> <p>It was discussed that Chappel when it had S106 money struggled with Community Spend and asked the representative of Wakes Colne whether they struggled with Leisure Spend. It was agreed to have a conversation outside the meeting prior to bringing it back to full Council.</p>
<b>26/052</b>	<p><b><u>VILLAGE GREEN</u></b></p> <p><b>26024 RESOLVED to apply for Asset Community Value with regard to the Village Green.</b></p>
<b>26/053</b>	<p><b><u>VEHICLE SPEED THROUGH THE VILLAGE</u></b></p> <p>Cllr Dent confirmed that he had circulated his report. A session had been held with Janet Willey, CSW Co-ordinator near the Village Hall, where 5 vehicles were noted at travelling at high speeds.</p> <p><b>26025 RESOLVED to support the 20's plenty campaign.</b></p>
<b>26/054</b>	<p><b><u>SHOPPER BUS</u></b></p> <p>Cllrs Chamley &amp; Ingram met the Councillor in Eight Ash Green regarding extending the Monday Shopper Bus Service to residents in Chappel. The bus cost is £40 and has 11 seats and would be paid for by the residents using the service. The drop off point would be at Sainsburys in Tollgate and the turn around time would be one hour. Cllrs discussed enabling residents with mobility issues and providing a service to help with self-isolation and therefore being a social service as well as a shopping taxi. The Vice-Chairman of Wakes Colne has spoken to the village shop who were not keen on the service and expressed how they were able to obtain specialised items for customers if contacted. Cllrs agreed to speak to residents to gauge the interest in the service and would contact the Clerk if they would like to take this idea forward.</p>
<b>26/055</b>	<p><b><u>PLAY AREA – FUNDING</u></b></p> <p>The Clerk confirmed that the Enover funding application had been submitted, Cllrs agreed to another contractor quote to be submitted to complete the application.</p> <p>The Clerk confirmed that they had been successful in securing £8,285.15 from Essex County Council CIF funding.</p> <p><b>26026 RESOLVED that Cllr Chamley sign the grant acceptance form.</b></p>
<b>26/056</b>	<p><b><u>BIN EMPTYING CONTRACT</u></b></p> <p><b>26027 RESOLVED to reduce the contract from November to March to emptying the bins once a month.</b></p>
<b>26/057</b>	<p><b><u>NETWORK RAIL</u></b></p> <p>The Chairman read out the response from Network Rail. They would be carrying out a site visit in due course.</p>

	Councillors would keep an eye on the condition of the viaduct in the meantime.
<b>26/058</b>  26028	<b><u>VILLAGES IN BLOOM</u></b> Cllr Lippiatt gave an update on obtaining the licences from Highways. <b>RESOLVED that the Chairman sign the legal documents from Essex County Council when received to avoid any unnecessary hold up in the project. Prior to signing it will be circulated to all Councillors</b>
<b>26/059</b>  26029	<b><u>PARISH COUNCIL LAPTOP</u></b> <b>RESOLVED to claim through the Parish Council insurance for a fixed or new laptop as the hinge has broken on the Parish Council laptop.</b>
<b>26/060</b>  26030	<b><u>ASSERTION 10</u></b> <b>RESOLVED to adopt the IT Policy &amp; Accessibility Statement which will be reviewed at the Annual Parish Council Meeting each year.</b>
<b>26/061</b>  26031	<b><u>FINANCIAL MATTERS</u></b>  1) <b>FINANCIAL STATEMENT.</b>  The eight invoices including the Clerks’ Salary and Pension were circulated to vet and agree. As per appendix A. <b>RESOLVED that after further consideration the eight payments detailed on the schedule be authorised for payment.</b>  2) <b>MONTHLY BUDGET INFORMATION</b>  No items raised.
<b>26/062</b>	<b><u>CORRESPONDENCE RECEIVED</u></b> All correspondence had been circulated to Councillors prior to the meeting.
<b>26/063</b>	<b><u>CHAIRMAN &amp; CLERK’S REPORT</u></b> No items raised.
<b>26/064</b>	<b><u>ITEMS FOR FUTURE MEETINGS</u></b> Track
<b>26/065</b>	<b><u>CO-OPTION</u></b> It was noted that one vacancy remains, no applications have been received.
<b>26/066</b>  26032	<b><u>MOTION</u></b> <b>RESOLVED to exclude the public and press due to discussing personal data in item 26/067.</b>
<b>26/067</b>  26033	<b><u>ALLOTMENT PLOT</u></b> <b>RESOLVED to write to the tenant of plot 9 &amp; 10 confirming the deadline of the 12<sup>th</sup> April.</b>
	Cllr Chamley thanked everyone for attending and closed the meeting at 8.35pm.  The next meeting will be on Monday 13 <sup>th</sup> April 2026, at 7.00pm in the Village Hall.  Signed:.....  Chairman of the Parish Council <span style="float: right;">Date: 13<sup>th</sup> April 2026.</span>

MRS HELEN COOK  
CLERK TO CHAPPEL PARISH COUNCIL  
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## Appendix A

Description	Supplier	Net	VAT	Total
Telephone	Goldstar Networks Ltd	14.83	2.97	17.80
Room Hire - Meeting	Chappel & Wakes Colne Village Hall	33.00	0.00	33.00
Allotment Water	Anglian Water Business Ltd (National)	110.25	0.00	110.25
Lighting, call out	A & J Lighting Solutions	123.50	24.70	148.20
Bin Emptying	TBS Hygiene Ltd	48.00	9.60	57.60
Expenses	H Cook	48.77	0.00	48.77
Clerk's Salary	H Cook	526.83	0.00	526.83
Clerk's Pension	Essex Pension Fund	171.37	0.00	171.37