

# CHAPPEL PARISH COUNCIL

[www.chappel.org](http://www.chappel.org)

3<sup>RD</sup> MARCH 2026

DEAR COUNCILLOR,

MEMBERS OF THE COUNCIL ARE SUMMONED TO PARTICIPATE IN THE FORTHCOMING PARISH COUNCIL MEETING AT 7.00PM ON MONDAY 9<sup>TH</sup> MARCH 2026, TO TRANSACT THE BUSINESS SHOWN IN THE AGENDA AT CHAPPEL & WAKES COLNE VILLAGE HALL.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

*Helen Cook*

HELEN COOK, CLERK

| ITEM   | PRESENTER       | MATTERS FOR DECISION  | STATUS                 |
|--------|-----------------|---|------------------------|
| 26/043 | CHAIRMAN        | <b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b>   | INFORMATION & DECISION |
| 26/044 | ALL COUNCILLORS | <b><u>DECLARATION OF INTERESTS</u></b><br><i>To receive any 'Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests' relating to items on the agenda.</i>  | INFORMATION & DECISION |
| 26/045 | CHAIRMAN        | <b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b><br><i>The maximum time allowed for the public to participate as per Chappel Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.</i> | INFORMATION & DECISION |
| 26/046 | CHAIRMAN        | <b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT OR BY EMAILED REPORT</u></b><br><i>WARD COUNCILLOR WILLIAM SUNNUCKS/ COUNTY COUNCILLOR LEWIS BARBER</i>   | INFORMATION            |
| 26/047 | ALL COUNCILLORS | <b><u>CONFIRMATION OF MINUTES</u></b><br>MEETING HELD ON MONDAY 9 <sup>TH</sup> FEBRUARY 2026.  | INFORMATION & DECISION |
| 26/048 | ALL COUNCILLORS | <b><u>UPDATE ON PLANNING APPLICATIONS:</u></b><br><i>TO CONFIRM ANY DECISIONS RECEIVED BY COLCHESTER CITY COUNCIL REGARDING:</i><br><br>1) <b>PLANNING APPLICATION: 252401. LAND EAST OF, CHAPPEL HILL, CHAPPEL COLCHESTER. (DECEMBER 2025). NO DECISION. EXTENSION OF TIME GRANTED.</b><br><br>2) <b>PLANNING APPLICATION: 242081. BROOM HOUSE FARM, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AF. (NOVEMBER 2024) - CONDITIONAL APPROVAL.</b>                            | INFORMATION & DECISION |
| 26/049 | ALL COUNCILLORS | <b><u>COLCHESTER LOCAL PLAN</u></b><br><br>1) UPDATE ON LOCAL PLAN MEETING – DATED 11 <sup>TH</sup> FEBRUARY.<br>2) TO NOTE THE NEXT LOCAL PLAN MEETING TO BE HELD ON THE 16 <sup>TH</sup> MARCH.   | INFORMATION & DECISION |

|        |                         |   |                           |
|--------|-------------------------|---|---------------------------|
| 26/050 | CLLR NEUBAUER           | <b><u>HOUSING NEEDS SURVEY</u></b><br>UPDATE AND TO DISCUSS RESULTS.  | INFORMATION<br>& DECISION |
| 26/051 | ALL COUNCILLORS         | <b><u>S106 WISH LIST</u></b><br>TO DISCUSS AND REVIEW THE CURRENT S106 WISH LIST.   | INFORMATION<br>& DECISION |
| 26/052 | ALL COUNCILLORS         | <b><u>VILLAGE GREEN</u></b><br>TO DISCUSS COMPLETING AN ASSETS OF COMMUNITY VALUE APPLICATION.  | INFORMATION<br>& DECISION |
| 26/053 | ALL COUNCILLORS         | <b><u>VEHICLE SPEED THROUGH THE VILLAGE</u></b><br><br>1) UPDATE FROM THE SPEED WATCH TEAM.<br>2) TO DISCUSS THE LATEST DATA FROM THE VEHICLE ACTIVATED SIGN ON SWAN STREET.  | INFORMATION<br>& DECISION |
| 26/054 | ALL COUNCILLORS         | <b><u>SHOPPER BUS</u></b><br>TO DISCUSS AN EMAIL AND MEETING HELD REGARDING HAVING A SHOPPER BUS AVAILABLE TO RESIDENTS IN THE VILLAGE.   | INFORMATION<br>& DECISION |
| 26/055 | CLERK & ALL COUNCILLORS | <b><u>FUNDING – PLAY AREA</u></b><br><br>1) ENOVERT. TO CONFIRM SUBMISSION.<br>2) LOTTERY FUNDING – UPDATE.<br>3) CIF FUNDING – UPDATE.   | INFORMATION<br>& DECISION |
| 26/056 | ALL COUNCILLORS         | <b><u>BIN EMPTYING CONTRACT</u></b><br>TO DISCUSS THE CURRENT CONTRACT AND ANY REQUIRED CHANGES.  | INFORMATION<br>& DECISION |
| 26/057 | ALL COUNCILLORS         | <b><u>NETWORK RAIL</u></b><br>TO DISCUSS RESPONSE FROM NETWORK RAIL WITH REGARDS TO WORK UNDER THE VIADUCT.   | INFORMATION<br>& DECISION |
| 26/058 | ALL COUNCILLORS         | <b><u>VILLAGES IN BLOOM</u></b><br><br>1) UPDATE.<br>2) TO CONFIRM THE CHAIRMAN TO SIGN THE LEGAL DOCUMENTS WHEN THEY ARRIVE FROM ESSEX COUNTY COUNCIL REGARDING THE SITING OF THE PLANTERS ONCE CIRCULATED TO ALL COUNCILLORS. | INFORMATION<br>& DECISION |
| 26/059 | ALL COUNCILLORS         | <b><u>PARISH COUNCIL LAPTOP</u></b><br>TO DISCUSS CONDITION OF LAPTOP AND POSSIBLE INSURANCE CLAIM.   | INFORMATION<br>& DECISION |
| 26/060 | ALL COUNCILLORS         | <b><u>ASSERTION 10</u></b><br>TO DISCUSS COMPLIANCE WITH THE DIGITAL COMMUNICATION, DATA PROTECTION AND TRANSPARENCY AHEAD OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR 25/26.                               | INFORMATION<br>& DECISION |
| 26/061 | CLERK & ALL COUNCILLORS | <b><u>FINANCIAL MATTERS</u></b><br><br>1) <b>FINANCIAL STATEMENT.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).<br>2) <b>MONTHLY BUDGET INFORMATION.</b> CLERK TO PRESENT THE BUDGET SO FAR.       | INFORMATION<br>& DECISION |
| 26/062 | CLERK                   | <b><u>CORRESPONDENCE RECEIVED</u></b>   | INFORMATION               |
| 26/063 | CHAIRMAN & CLERK        | <b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b>   | INFORMATION               |

|               |                        |  |                    |
|---------------|------------------------|--|--------------------|
| <b>26/064</b> | <b>ALL COUNCILLORS</b> | <b><u>ITEMS FOR FUTURE MEETING</u></b>   | <b>INFORMATION</b> |
| <b>26/065</b> | <b>ALL COUNCILLORS</b> | <b><u>Co-OPTION</u></b><br>TO NOTE ONE COUNCILLOR VACANCY – ANY INTEREST SHOULD BE SENT TO THE CLERK.  | <b>INFORMATION</b> |
| <b>26/066</b> | <b>ALL COUNCILLORS</b> | <b><u>MOTION</u></b><br>TO CONSIDER AND IF THOUGHT FIT, APPROVE THE FOLLOWING MOTION:<br><br>IN VIEW OF DISCUSSING PERSONAL DATA IN ITEM 26/067, IT IS ADVISABLE THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED FROM THE MEETING. | <b>INFORMATION</b> |
| <b>26/067</b> | <b>ALL COUNCILLORS</b> | <b><u>ALLOTMENT PLOT</u></b><br>TO DISCUSS CURRENT CONDITION OF PLOTS AND UPDATES FROM PLOT HOLDERS.   | <b>INFORMATION</b> |

MRS HELEN COOK, CLERK TO CHAPPEL PARISH COUNCIL.

E-MAIL: [parishclerk@chappel.org](mailto:parishclerk@chappel.org)