

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12TH JANUARY 2026 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, N. Ingram, N. Lippiatt, P. Neubauer
Clerk: Mrs. H. Cook
Also Present Three members of the public

26/001	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm. Cllr Sunnucks sent his apologies due to attending Wakes Colne Parish Council meeting however, would try to come for a short while during the meeting.</p>
26/002	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllrs declared an interest in the budget/precept and asked the Clerk for a dispensation. The Clerk granted a dispensation in order for Councillors to discuss and set the budget/precept for 2026/27.</p> <p>Cllr Chamley confirmed when the site on Land East of Chappel Hill was previously discussed in March 2024, she had sought the advice from the Monitoring Officer. While no declaration was advised in view of transparency it was noted that Mr Forest is known by all Parish Councillors due to his attendance at most Chappel Parish Council meetings.</p>
26/003	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A resident raised the issue of cars parking on the green, especially at school drop off and pick up times. Concern was expressed by all at the likelihood of this being an exacerbated problem if the proposed housing in both Chappel and Wakes Colne goes ahead. Cllrs confirmed that no parking should take place on the green and that the Parish Council had paid for signs to be made and the last ones that had been placed on the green had been removed within one day. Cllrs agreed to put this on the agenda for February to discuss possible options further.</p> <p>Item 26/004 would be brought back once Cllr Sunnucks arrived.</p>
26/005 26001	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes from Monday 8th December 2025 were a true record of the meeting. The Chairman signed the minutes.</p>
26/006 26002	<p><u>UPDATE ON PLANNING APPLICATIONS</u></p> <p>1) PLANNING APPLICATION: 252401. LAND EAST OF CHAPPEL HILL, CHAPPEL, COLCHESTER. (DECEMBER 2025) – NO DECISION.</p> <p>Cllrs discussed the response from Essex Highways after the Parish Council’s comments from the December meeting. Cllrs were disappointed regarding the response and the lack of forward thinking with regard to safety to road users.</p> <p>RESOLVED to send the following comments to Colchester City Planning Officer and a copy to Cllr Lewis Barber:</p> <ol style="list-style-type: none"> 1. <i>Regardless of the fact that required visibility splays may be possible, the topography of the road suggests that people travelling south will approach the development access unsighted. Whilst there are existing residential accesses in the vicinity, they will not have the traffic generation of this development (35 dwellings), and therefore the potential for conflict will be significantly increased. The extension of the existing 30mph speed limit southwards to cover the new development access is a reasonable mitigation for this issue.</i> 2. <i>The proposed development would extend the boundary of Chappel village southwards along Swan Street. It is again a reasonable suggestion that the extended settlement pattern be covered by a 30mph</i>

Chairman’s Signature

Approved Minutes – Full Council January 12th 2026

	<p><i>speed limit, as is the norm in most villages.</i></p> <ol style="list-style-type: none"> 3. <i>There is still debate at present on how pedestrians will gain access to the site. Again, it would be entirely appropriate to reduce the speed limit along Swan Street to protect their movement if a footpath was installed.</i> 4. <i>Regardless of whether a pedestrian (and cycle) connection is made through to Swan Grove, some cycle movements can still be expected to be made through the main site entrance. It would significantly enhance the safety of these movements if the speed limit on this stretch of Swan Street were to be reduced to 30mph.</i> 5. <i>Finally, the developer has confirmed that they are comfortable with the speed limit change detailed above and supportive of its implementation.</i> <p><i>If these measures are not secured via the proposed development, Chappel Parish Council will be forced to apply for the change via the Highway Authority and their Local Councillors and that would see this necessary road safety improvement paid for by the public purse – which is entirely non-sensical given the circumstances detailed above.</i></p> <ol style="list-style-type: none"> 2) PLANNING APPLICATION: 250577. LAND OFF OAK ROAD, CHAPPEL. PROPOSED EARTH WORKS (RETROSPECTIVE). (MARCH 2025) – NO DECISION. 3) PLANNING APPLICATION: 242081. BROOM HOUSE FARM, COLCHESTER ROAD, CHAPPEL, CO6 2AF. (NOVEMBER 2024) – NO DECISION – EXTENSION OF TIME X 6.
<p>26/004</p>	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></p> <p>Cllr Sunnucks arrived at 7.51pm. Cllr Sunnucks raised the following points:</p> <ul style="list-style-type: none"> ❖ Local Plan consultation due to close on Wednesday. Working as a Cllr for Wakes Colne on a response of objection to the large increase in houses. ❖ Colchester City Council currently working on next year’s budget. ❖ Mayoral Elections postponed for two years, Colchester City Council elections will go ahead in May and it is unclear what will happen to the County Council Elections.
<p>26/007</p> <p>26003</p> <p>26004</p>	<p><u>LOCAL PLAN</u></p> <p>Cllr Neubauer attended the on-line meeting with 6 other neighbouring Parish Councils – Marks Tey, Aldham, Wakes Colne, Copford & Easthorpe, Eight Ash Green & Great Tey on the 17th December and Cllrs Neubauer and Chamley attended the follow-on meeting held on the 8th January. A joint statement has been prepared expressing concern that an overall plan must be put in place for the growth of houses in all the villages rather than a site-by-site approach. The Parish Councils are concerned that the growth alongside the suspension of the work on the A12 and the A120 will have a knock on effect to all villages. Infrastructure must be in place before the number of proposed houses start being built. All Parishes would like to work with Colchester City Council to help prepare a plan so that the best outcome for residents is achieved.</p> <p>RESOLVED to share the final draft of the joint statement with Cllrs prior to the February meeting, so that the joint statement can be sent to Colchester City Council in a timely manner.</p> <p>Cllrs discussed the draft comments that had been circulated. It was agreed that any last-minute changes or additions could be added and this would be sent to Colchester City Council with regard to site allocation for Chappel, Wakes Colne & Great Tey on Tuesday afternoon.</p> <p>RESOLVED to send the following comments:</p> <p>Swan Grove, Chappel – Policy Reference PP27 – 35 Houses</p> <p>100 Word Summary: While acceptable in principle, Chappel Parish Council would appreciate working closely with Colchester City Council and the developer in order to help mitigate the impact of this development in the rural village of</p>

Chappel.

Chappel raises points in its attachment issues such as Highways, Parking, Footpaths, Public Transport, Social Housing, Types of Housing, Flooding, Water/Sewage, Health Care and Design.

Colchester must also be mindful of the impact of developments in neighbouring parishes having a knock-on effect with regard to infrastructure and a linked-up plan with consultation should be progressed.

Attachment:

While acceptable in principle, Chappel Parish Council would appreciate working closely with Colchester City Council and the developer in order to help mitigate the impact of this development in the rural village of Chappel as there is a concurrent live planning application on this site.

Highways

- Currently the road outside the proposed development is 60mph and we would ask that work is carried out in collaboration with Highways to reduce this section of road down to 30mph prior to the development starting. Ideally from Direct Meat's down to the village (just before the cemetery). As the proposed development is on the crest of a hill, safety for all road users needs to be considered.
- Travelling from the development down Chappel Hill towards the school we would ask that outside the primary school the road is considered for a 20mph speed limit. This being due to the increased amount of traffic that the new development will generate, which will in turn drive past the school. We are concerned regarding the increase in speeding traffic towards vulnerable pedestrians and children.
- There is no pavement down The Street in front of Chappel Primary School down to the bridge crossing the River Colne onward to the A1124 and this is a safety concern.
- There is no official parking for parents at the school, the area will struggle to cope with an increase into the school for parents who drive. This will cause a bottleneck effect on the highway.
- The Street is residential with several of the houses having no parking facilities. Consequently, residents park on The Street making the road a single "track".
- School Buses to Honeywood and Stanway Schools use Chappel Hill/The Street as part of its route stopping to collect and drop off children twice daily.
- The Street is a through road from the A120 to the A1124 to Sudbury and beyond. This route is used as a diversion route when incidents occur and is also the preferred route due to Sat Navs.
- Being a rural community with several farms within Chappel and Wakes Colne, Swan Street and The Street are used by large agricultural machinery all year round.
- Speeding traffic is already a problem in the village of Chappel and care must be taken not to make this problem worse. Any measures that can be put in place to mitigate this would be very useful to the village community.
- It is noted that within the new proposed Local Plan other housing developments are planned in neighbouring villages and the impact on the whole road network, especially the A1124 will be immense. This will also be the case of traffic using the rural roads through Chappel to get to either the A120 or the A1124. Colchester City Council must take this into consideration when looking at applications and must plan schemes in conjunction with Highways to mitigate this impact.

Parking/Footpath/Cycle Path

- Chappel has a particular problem with parking. A safely lit footpath must be provided from this development to the school, shop, bus stop and train station in order to not exacerbate the problems further.
- Chappel Parish Council would like to see a footpath on Chappel Hill connecting the new development to the school/shop/church/pub.
- The pavements within Chappel should be looked at with regards to pedestrian safety, due to an increase in demand.
- Parking is also a problem when visiting the nearby cemetery. At present the maintenance contractor has to park on the verge of the proposed development to undertake grass cutting, so if any additional parking could be provided within the development to safely access the site this would be a positive gain to the community.
- Parking in Chappel whether it be for the school, church, pub, shop or indeed visitors coming to look at the historic Grade II listed Chappel Viaduct is a problem and this development must be able to take

onboard all resident parking and visitors.

- While adopted parking standards can be used to work out the number of cars per type of household, the location of this site does mean, it cannot be allowed to spill out onto the rural, tight, bending roads or we will see a higher level of accidents from already speeding vehicles. Yellow lines should be considered near the site entrance.

Public Transport

- Chappel notes that the station would be a huge draw for this development, however, there is no safe pedestrian access to the train station from the development. Access to walk over the A1124 is dangerous and there is no pavement for pedestrian when you cross into Wakes Colne.
- Increased use of the train service may become an issue, especially if the proposed allocation in Wakes Colne is permitted as well. This is a branch line service and runs on a single line track.
- Buses are limited and often are full at peak times for work and school/college purposes.
- School buses are currently a problem in the village, with long travel time and a significant expense to parents.

Social Housing

- Chappel would like to see the social housing available to local people, so that local residents can gain the benefit and help serve the community under a Trust arrangement.
- Chappel Parish Council would ask that it continues to be consulted for confirmation of local connection as per Rose Green Social Housing Development, Vernons Road, Chappel.

Types of Housing

- Chappel PC would like to see houses for residents who would like to stay in the village and downsizing, there is currently a very limited supply.
- We would also like to see starter homes available for members of the community again that would like to remain in the village but would like to make the first step on the property ladder.
- Chappel Parish Council alongside Wakes Colne Parish Council are currently running a Housing Needs Survey and we would like to feed this information to Colchester City Council and the developer in order to gain the right type of houses for our community.

Oak Road Flooding

- It should be noted that we have had several incidents of flooding at the junction of Oak Road/Swan Street which has resulted in road closure. We would request that a solution be found prior to the start of the new development as this could impact on the new development again in relation to traffic and access.

Water/Sewage

- We would ask that a working relationship with Anglian Water is developed at the start of this project, so that all parties understand the current available capacity for both water and sewage in the local area. The development must not be able to proceed without reassurance that the current system is able to accommodate the additional demand from 35 new residential homes.

Health Care

- There is no doctor surgery or pharmacy in Chappel. Most residents attend the surgery in Earls Colne, however, with the proposed increases in neighbouring villages housing number, Chappel Parish Council would like to understand how this would be managed. It is already very difficult to obtain a GP appointment.

School

- Confirmation that Chappel Primary school has provision to accommodate increased number that this development would generate.

Design

- Individually designed and aesthetically pleasing features for both houses and overall site.
- Remembering that Chappel is a rural village in the Colne Valley and careful thought must be taken when the design of the houses are considered.

We would ask that Colchester City Council ask the developer to create a masterplan confirming how the proposed houses fit within the village and the other proposed developments.

Chappel Parish Council would be willing to meet with Colchester City Council and the applicant/developer in order to further facilitate the right sort of development for our small rural village of Chappel.

Land West of Station Road, Wakes Colne – Policy Reference PP28 – 200 Houses

100 Word Summary:

Chappel Parish Council would like to support its neighbouring Parish, Wakes Colne in the objection to the proposed 200 houses. We understand that some amount of development is expected but this is excessive for such a small rural village and will also have a huge impact on Chappel residents.

Chappel Parish Council are particularly concerned regarding the huge increase to the village, highways, pedestrian access to facilities, water/sewage primary school & healthcare.

We would ask that Colchester City Council ask the developer to create a masterplan confirming how the proposed houses fit within the village and the other proposed developments.

Attachment:

Chappel Parish Council would like to support its neighbouring Parish, Wakes Colne in the objection to the proposed 200 houses. We understand that some amount of development is expected but this is excessive for such a small rural village and will also have a huge impact on Chappel residents.

We would also like reassurance from Colchester City Council that no more than 200 houses will be considered for this site.

In particular Chappel Parish Council would like to raise the following concerns for such a large increase in housing to our neighbouring parish:

Highway

- Access onto the A1124 from this development would need to be thought out very carefully, adding the movement of another 400 cars at least to the network in such a small rural area alongside another 70 from Chappel’s proposed development is a huge increase to the network.
- Both Chappel and Wakes Colne already suffer from speeding vehicles on the rural network and the A1124 increasing the volume of use will exacerbate this issue, mitigating features would need to be considered at planning stage.
- There is a risk that Spring Gardens Road in Chappel will be used as a cut through from this proposed development. Mitigating factors will need to be proposed as this is narrow residential rural road.
- It is noted that within the new proposed Local Plan other housing developments are planned in neighbouring villages and the impact on the whole road network, especially the A1124 will be immense. This will also be the case of traffic using the rural roads through Chappel to get to either the A120 or the A1124. Colchester City Council must take this into consideration when looking at applications and must plan schemes in conjunction with Highways to mitigate this impact and look at the area as a whole, rather than site by site.

Pedestrian

- Currently there is no safe way to cross the A1124 from Chappel to Wakes Colne, this must be included in any housing plan. Both villages need to be accessed for the current facilities – shop, bus stops, train station, school.
- The pavements within both villages should be looked at with regards to pedestrian safety, due to an increase in demand.

Water/Sewage

- Anglian Water infrastructure is out-dated, and drains are failing on a regular basis in Wakes Colne. Emergency repairs and planned repairs are a regular occurrence on the A1124 and require traffic management systems to be installed and tankers to be used to manually drain the sewage. Tankers were employed for a non-stop period 24/7 for 11 days during April 2025. This has a direct impact on our residents in Chappel. Chappel PC is also concerned that this current infrastructure is not able to cope with the proposed additional 235 in this area.

Primary School

- The existing primary school does not have the capacity to accommodate the children that would come from this size of development.
- There is no official parking for parents at the school, the area cannot cope with such a huge increase into the school for parents who drive. This will cause a bottleneck effect on the highway.
- There is no safe pedestrian access to the school from Wakes Colne at present, this cannot be an acceptable situation when considering new development allocations.

Health Care

- There is no doctor surgery or pharmacy in Chappel or Wakes Colne. Most residents attend the surgery in Earls Colne, however, with the proposed increases in neighbouring villages housing number, Chappel Parish Council would like to understand how this would be managed. It is already very difficult to obtain a GP appointment.

Accessing Facilities

- The lack of a safe crossing point on the A1124 represents a significant barrier to access essential village facilities including the shop, play area and pub.

Land at Wakes Hall Business Centre - PEP12 – Land at Wakes Hall Business Centre

100 Word Summary:

Chappel Parish Council would like to support its neighbouring Parish, Wakes Colne in the concerns they have raised with PEP12 – Land at Wakes Hall Business Centre. Being the neighbouring Parish, Chappel Parish Council would like to raise highways, water, sewage, flooding and design full details are in the attachment.

Attachment:

Chappel Parish Council would like to support its neighbouring Parish, Wakes Colne in the concerns they have raised with PEP12 – Land at Wakes Hall Business Centre. Being the neighbouring Parish, Chappel Parish Council would like to raise the following concerns which will impact its residents:

Highways

- We are concerned regarding the expected increase in traffic volumes on the A1124 and through surrounding villages including Chappel as vehicles make their way to the A120 through the tight rural lanes.

	<p>Water/Sewage/Flooding</p> <ul style="list-style-type: none"> • This expansion is likely to result in increased flood risks, due to the scale and massing of large buildings and extensive hardstanding. • Wakes Colne already have ongoing sewage and drainage capacity constraints in this area. <p>Design</p> <ul style="list-style-type: none"> • Rural villages such as Wakes Colne are characterised by open spaces and agricultural land that provide both physical and visual breaks at settlement edges. These spaces are essential in maintaining settlement identity, preventing ribbon development and coalescence, and safeguarding the wider rural landscape. • Light pollution in such a rural setting must be considered. • Size of buildings and style must be in keeping with the rural setting and being located in the Colne Valley. • Types of businesses alongside opening hours must be considered due to the rural location. <p>Land at Earls Colne Road, Great Tey – Policy Reference PP36 – 125 Houses</p> <p>100 Word Summary: Chappel Parish Council would like to support its neighbouring Parish, Great Tey in the objection to the proposed 125 houses. We understand that some amount of development is expected but this is excessive for such a small rural village who have already had recent development and will have an impact on Chappel residents. We have raised issues such as highways and healthcare in our attachment. We would ask that Colchester City Council ask the developer to create a masterplan confirming how the proposed houses fit within the village and the other proposed developments.</p> <p>Attachment: Chappel Parish Council would like to support its neighbouring Parish, Great Tey in the objection to the proposed 125 houses. We understand that some amount of development is expected but this is excessive for such a small rural village who have already had recent development and will have an impact on Chappel residents. In particular Chappel Parish Council would like to raise the following concerns:</p> <p>Highways</p> <ul style="list-style-type: none"> • It is noted that within the new proposed Local Plan other housing developments are planned in neighbouring villages and the impact on the whole road network, especially the A1124 will be immense. This will also be the case of traffic using the rural roads through Chappel to get to either the A120 or the A1124. Colchester City Council must take this into consideration when looking at applications and must plan schemes in conjunction with Highways to mitigate this impact. • Chappel already suffer from speeding vehicles on the rural network between the two villages. Vehicles trying to access the A1124 from Great Tey will increasing the volume of use and will exacerbate the speeding issue, mitigating features need to be considered at planning stage. <p>Healthcare</p> <ul style="list-style-type: none"> • There is no doctor surgery or pharmacy in Chappel or Great Tey. Most residents attend the surgery in Earls Colne, however, with the proposed increases in neighbouring villages housing number, Chappel Parish Council would like to understand how this would be managed. It is already very difficult to obtain a GP appointment.
<p>26/008</p>	<p><u>HOUSING NEEDS SURVEY</u></p> <p>The Clerk confirmed that the survey was still live. The deadline is the 31st January.</p>

26/009	<p><u>SIX PARISH MEETING</u></p> <p>Cllrs Dent & Lippiatt confirmed that they had attended the six Parish Council meeting held at Earls Colne Offices. Discussions took place over:</p> <ul style="list-style-type: none"> ❖ Road Safety ❖ Local Plan, which Braintree is further behind than Colchester. The housing allocation in Braintree could have impacts on to the road network especially the A1124. ❖ Local Government Reform ❖ Community Energy. <p>The next meeting would be held in March in Chappel & Wakes Colne Village Hall.</p>
26/010	<p><u>VEHICLE SPEED THROUGH THE VILLAGE</u></p> <p>Cllr Dent had circulated an update from the Speed Watch Team, no questions were raised. Thanks were given to the Speed Watch Team.</p> <p>The latest data from the Vehicle Activated Sign on Swan Street would be circulated and put on the website once received. Thanks were given to Mr Stocker.</p> <p>Cllr Dent reported that he had attended the latest 20's plenty meeting. His view was that Essex Highways were against this scheme and that the scheme rolled out in Wales had worked very well. He confirmed that he was in contact with Adam Pipe with regard to this scheme.</p>
26/011	<p><u>SCHOOL BUS SERVICE</u></p> <p>Cllr Cox gave an update on the change to the bus service from Chappel to Honeywood School, which affected 15/20 children in the village. This included the changes to the route elongating the children's day, cost changes and provider changes. The communication to parents, with regard to the changes, including payment and refunds has been lacking. Cllr Cox confirmed that she had been in contact with the school as well as Cllr Lewis Barber. She agreed to let the Council know if a letter was needed to add pressure to the new provider.</p>
26/012	<p><u>LIGHT ON SWAN STREET</u></p> <p>The Chairman confirmed that a conversation had been had with the contractor A & J Lighting, who were in communication with Network Power. This would be brought back to the meeting if the outstanding invoice was not resolved.</p>
26/013	<p><u>PLAY AREA</u></p> <p>Two quotes were discussed with regard to the repairs to the play equipment.</p> <p>26005 RESOLVED to go ahead with the Proludic quote of £3,491.96.</p> <p>26006 RESOLVED to purchase six stakes at a cost of £30.</p> <p>It was agreed for Cllr Ingram to obtain a quote for metal work to maintaining the large posts, this would be brought back to a future meeting. Cllr Ingram raised the question of asking Wakes Colne Parish Council to contribute more to the jointly used play area as more repair work was needed as the equipment aged.</p>
26/014	<p><u>PLAY AREA – FUNDING</u></p> <p>26007 RESOLVED that the Awards for all funding application was submitted for the infant play equipment.</p> <p>The Clerk confirmed that she would continue to work on the Enovert funding and would circulate this prior to the February deadline.</p>
26/015	<p><u>DATE & TIME OF MEETINGS</u></p> <p>26008 RESOLVED that going forward the meetings would start at 7pm. The next meetings are 9th February, 9th March, 13th April & 11th May.</p>
26/015	<p><u>GDPR TRAINING</u></p>

26009	RESOLVED that the Clerk attend the GDPR on-line training at a cost of £17.
26/018	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The eleven invoices including the Clerks’ Salary and Pension were circulated to vet and agree. As per appendix A.</p>
26010	<p>RESOLVED that after further consideration the eleven payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items raised.</p>
26011	<p>3) GRANT – 2026/27</p> <p>RESOLVED that a grant to the Church of £500 towards the maintenance of the hedges and grass cutting be given in the financial year 2026/27.</p> <p>Cllr Lippiatt declared a non-pecuniary interest in Villages in Bloom as he is setting up this new project, so did not vote on this item.</p>
26012	<p>RESOLVED that a grant to Villages in Bloom of £500 towards the purchase of planters and plants be given in the financial year 2026/27.</p> <p>4) BUDGET – 2026/27</p>
26013	<p>RESOLVED that the 2026/27 budget be set at £24,225.00.</p> <p>5) PRECEPT – 2026/27</p>
26014	<p>RESOLVED that the 2026/27 precept be set at £22,246.00.</p>
26/019	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>All correspondence had been circulated to Councillors prior to the meeting.</p> <p>Deadline for Local Plan Consultation – 14th January</p> <p>Deadline for Housing Needs Survey – 31st January</p> <p>It was noted by Cllr Ingram that a tree branch was hanging over near Broom Cottages, Cllr Chamley confirmed that she would speak to the owners, to make them aware.</p>
26/020	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>No report was given.</p>
26/021	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>Village Green Parking. Keeping the area under the viaduct clear.</p>
26/022	<p><u>CO-OPTION</u></p> <p>It was noted that one vacancy remains, no applications have been received.</p>
	<p>Cllr Chamley thanked everyone for attending and closed the meeting at 9.02pm.</p> <p>The next meeting will be on Monday 9th February 2026, at 7.00pm in the Village Hall.</p> <p>Signed:.....</p>

Chairman of the Parish Council	Date: 9 th February 2026.
--------------------------------	--------------------------------------

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

E-MAIL: parishclerk@chappel.org

TELEPHONE: 01206 589095

Appendix A

Date	Description	Supplier	Net	VAT	Total
10/12/2025	Parish Office Telephone	Goldstar Networks Ltd	14.83	2.97	17.80
10/01/2026	Parish Office Telephone	Goldstar Networks Ltd	14.83	2.97	17.80
12/01/2026	Expenses	H Cook	28.78	0.00	28.78
12/01/2026	Room Hire - Meeting	Chappel & Wakes Colne Village Hall	32.00	0.00	32.00
12/01/2026	Bin Emptying	TBS Hygiene Ltd	48.00	9.60	57.60
12/01/2026	Play Area Fence Posts	B & M Bargins	19.97	4.00	23.97
12/01/2026	Bin Emptying	TBS Hygiene Ltd	60.00	12.00	72.00
15/01/2026	Lighting, qtr maintenance	A & J Lighting Solutions	84.99	17.00	101.99
22/01/2026	PAYE	HMRC	21.07	0.00	21.07
31/01/2026	Clerk's Salary	H Cook	526.83	0.00	526.83
31/01/2026	Clerk's Pension	Essex Pension Fund	171.37	0.00	171.37