

# CHAPPEL PARISH COUNCIL

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> DECEMBER 2024 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.**

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**In the Chair:** Cllr. S. Chamley  
**Present:** Cllrs. A. Cox, P. Dent, N. Ingram, P. Neubauer  
**Clerk:** Mrs. H. Cook  
**Also Present** Four members of the public, Cllr Barber & Cllr Sunnucks

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| <b>24/341</b>                     | <b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b><br>The Chairman opened the meeting at 7.30pm.  |
| <b>24/342</b>                     | <b><u>DECLARATION OF INTERESTS</u></b><br>No declarations were declared.   |
| <b>24/343</b>                     | <b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b><br><br>A resident raised the issue of the pothole outside the village shop. Cllr Barber agreed to chase this defect.<br><br>The VAS volunteer confirmed that he had raised the issues with regard to the VAS sign not recording data with the manufacture, he would update the Parish Council when he had heard back. Thanks were given to the volunteer.   |
| <b>24/344</b>                     | <b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b><br><b><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></b><br><br>Cllr Barber gave a brief update on the following: <ul style="list-style-type: none"><li>❖ Update on road works that would be taking place in the next few months including repairs to Wash Corner.</li><li>❖ New bus shelters at Wakes Colne Park will be considered.</li><li>❖ Station Road was still in progress with regard to the enquiry – no details were yet to be made public at this stage.</li><li>❖ Station Road would be discussed at the next Local Highway Panel meeting.</li></ul><br>Cllr Sunnucks gave a brief update on the following: <ul style="list-style-type: none"><li>❖ He attended the planning committee where both applications in Chappel were conditionally passed.</li><li>❖ Devolution with regard to Essex.</li><li>❖ 20's plenty agreed by Colchester City Council and the action was to write to Essex County Council.</li><li>❖ Further development in all villages will take place alongside bigger development in Colchester in order to comply with the increased numbers of houses required by Government.</li></ul> |
| <b>24/345</b><br><br><b>24151</b> | <b><u>CONFIRMATION OF MINUTES</u></b><br><br><b>RESOLVED that the minutes from Monday 11<sup>th</sup> November 2024 were a true record of the meeting.</b> The Chairman signed the minutes.  |
| <b>24/346</b>                     | <b><u>PLANNING APPLICATIONS:</u></b><br><br><b>1) PLANNING APPLICATION: 242285/6. BRIDGEWICK HALL, THE STREET, CHAPPEL, CO6 2DD.</b>   |

Chairman's Signature

Approved Minutes – Full Council December 9<sup>th</sup> 2024

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| 24152  | <p>LISTED BUILDING APPLICATION FOR REFURBISHMENT INTERNAL AND EXTERNAL ALTERATIONS TO EXISTING COACH HOUSE TO FORM ANNEXE INCIDENTAL TO MAIN DWELLING HOUSE II) DEMOLITION OF EXISTING OUTBUILDING III) RECONSTRUCTION ALTERATIONS AND REPAIRS TO EXISTING EAST OUTBUILDING RANGE.</p> <p><b>RESOLVED that the following comments be sent to Colchester City Council:</b></p> <p>Chappel Parish Council resolved at its December meeting that they had no objections to application 242285/6 - Bridgewick Hall. Cllrs would ask the Planning Officer to take into account any neighbours comments and would draw their attention to the Coach House attic window and the possible issues with being overlooked.</p>  |
| 24153  | <p>2) <b>PLANNING APPLICATION: 242280. VERNONS, THE WING, VERNONS ROAD, CHAPPEL, CO6 2AG. REPLACEMENT OF SELECTED WINDOWS AND REAR DOOR.</b></p> <p><b>RESOLVED that the following comments be sent to Colchester City Council:</b></p> <p>Chappel Parish Council resolved at its December meeting that they had no objections to application 242280 – Vernons, The Wing. Cllrs would ask the Planning Officer to take into account any neighbours comments.</p>   |
| 24154  | <p>3) <b>PLANNING APPEAL: APP/A1530/W/24/3355012. PADDOCK ADJ TO ELM COTTAGE, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. ERECTION OF STABLE BLOCK.</b></p> <p><b>RESOLVED that no further comments would be sent to the Planning Inspectorate.</b></p>   |
| 24/347 | <p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <ol style="list-style-type: none"> <li>1) <b>PLANNING APPLICATION: 242053. LAND NORTH OF OAK FARM, OAK ROAD, CHAPPEL. – WITHDRAWN.</b></li> <li>2) <b>PLANNING APPLICATION: 242081. BROOM HOUSE FARM, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AF. (NOVEMBER 2024) – NO DECISION.</b></li> <li>3) <b>PLANNING APPEAL: APP/A1530/W/24/3350923. LAND TO THE WEST OF SPRING GARDENS ROAD, CHAPPEL. (NOVEMBER 2024) – NO DECISION.</b></li> <li>4) <b>PLANNING APPLICATION: 241710. LAND OFF OF OAK ROAD, CHAPPEL. (SEPTEMBER 2024) – NO DECISION. – REVISED DRAWINGS.</b></li> </ol> <p><b>RESOLVED that the following comments be sent to Colchester City Council:</b></p> <p>Chappel Parish Council discussed the revised plans for application 241710 at its December Meeting. Cllrs would like to reiterate that this should be a retrospective application as the gates are already in situ.</p> <p>Cllrs note that application 242053 has been withdrawn with regard to this site and would request that the Planning Officer seeks clarification on the overall plans for the entirety of the site.</p> <p>Cllrs would also like to see the following documents from the applicant submitted to Colchester City Council:</p> <p><b>Ecology Survey &amp; Report</b><br/> <b>Biodiversity Net Gain of 10% submission.</b></p> <ol style="list-style-type: none"> <li>5) <b>PLANNING APPLICATION: 241508. MERRYHILL, COLCHESTER ROAD, CHAPPEL, CO6 2DQ. (AUGUST 2024) – CONDITIONAL APPROVAL.</b></li> <li>6) <b>PLANNING APPLICATION: 241201. ORCHARD PLACE, PLOT 3, VERNONS ROAD, CHAPPEL, CO6</b></li> </ol> |

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|               | <p><b>2DL. (JULY 2024) – CONDITIONAL APPROVAL.</b></p> <p>7) <b>PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. (NOVEMBER 2022) - NO DECISION.</b></p>   |
| <b>24/348</b> | <p><b><u>LOCAL HIGHWAY PANEL</u></b></p> <p>Cllr Barber gave an update on the Local Highway Panel application (LCOL232033) regarding Broom House Corner. Essex Highways are looking to programme a machine surfacing scheme to ensure skid resistance requirements are met on the bend, with a micro surfacing treatment immediately to the north and a surface dressing treatment immediately to the east, to treat the whole route between Chappel and Ford Street. However, no date has been allocated for these works as the need will be dependent on investment and the assets across the whole of Essex. The next LHP meeting will take place on the 17th December.</p> |
| <b>24/349</b> | <p><b><u>SPEED WATCH UPDATE</u></b></p> <p>Cllr Dent had circulated an update, no questions were raised. Cllr Dent confirmed that he would be attending the 20's plenty meeting and will update Cllrs. Cllrs thanked Mr Stocker for assisting with the data retrieval of the VAS's in both Chappel &amp; Wakes Colne.</p> <p>Cllr Dent raised the idea of traffic lights and a pedestrian crossing at the cross roads. Cllr Barber confirmed that the bus stop in this area was an issue and a scheme of this nature would be in the region of £200,000.</p>   |
| <b>24/350</b> | <p><b><u>20'S PLENTY</u></b></p> <p>Cllr Dent confirmed that he did not attend the CALC meeting on the 5th, but would be attending the 20's plenty meeting on the 10th and would report back in January.</p>   |
| <b>24/351</b> | <p><b><u>SPEED ENTRANCE SIGNS</u></b></p> <p>Cllr Barber had sent an email asking for feedback from different entrance signs to villages. Cllrs discussed that they thought including Community Speed Watch to the sign was a good idea.</p>   |
| <b>24/352</b> | <p><b><u>ALLOTMENT</u></b></p> <p>1) An update on plot 2 was given to Councillors.</p> <p>24156 2) <b>RESOLVED to charge £40 per plot for the growing season of 2025.</b></p> <p>3) The ivy on the wall had been removed, it was agreed to obtain a quote for adding it to the cutting schedule and bring it back to the January meeting.</p> <p>24157 4) Cllr Chamley confirmed that the cutting of the allotment hedge had started but further equipment was required to carry out the job. The contractor had submitted a revised quote.</p> <p><b>RESOLVED that the additional work to the hedge cutting be agreed at £160 plus VAT.</b></p>                               |
| <b>24/353</b> | <p><b><u>GOV.UK</u></b></p> <p>Cllr Chamley gave Cllrs a report on the best practise of having a gov.uk domain, however clarified that this was not mandatory.</p> <p>Cllrs asked the Clerk to bring back some quotes on set up cost alongside ongoing costs before a decision would be made.</p>  |
| <b>24/354</b> | <p><b><u>APRIL 2025 MEETING</u></b></p> <p>24158 <b>RESOLVED that the April meeting be held on 3<sup>rd</sup>.</b></p>   |
| <b>24/355</b> | <p><b><u>WAKES COLNE PARISH COUNCIL AWARD</u></b></p> <p>24159 <b>RESOLVED to write to Wakes Colne Parish Council nominating Tony Langley for his involvement with the Parish Council, Millenium Green, Allotments, Village Hall and the Primary School.</b></p>   |

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| <b>24/356</b> | <p><b><u>FINANCIAL MATTERS</u></b></p> <p><b>1) FINANCIAL STATEMENT.</b></p> <p>The nine invoices including the Clerks' Salary and Pension were circulated to vet and agree. As per appendix A.</p> <p>24160 <b>RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment.</b></p> <p><b>2) MONTHLY BUDGET INFORMATION</b></p> <p>No items raised.</p> <p><b>3) INTERNAL AUDIT</b></p> <p>24161 <b>RESOLVED that the 2024/25 audit be carried out by Mrs Stobart at a cost of £255.</b></p>           |
| <b>24/357</b> | <p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>All correspondence had been circulated to Councillors prior to the meeting.</p>  |
| <b>24/358</b> | <p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p>It was noted that two further accidents had occurred at Broom House Corner.</p> <p>Cllr Chamley confirmed that several burglaries had taken place in the local area and residents should be extra vigilant.</p> <p>The Clerk raised difficulties with the application to Essex Highways for installing a bench at Swan Grove. This would require additional footpath and plinth for the bench, it was agreed to pause the application and put this on the agenda for January to discuss further.</p> |
| <b>24/359</b> | <p><b><u>ITEMS FOR FUTURE MEETINGS</u></b></p> <p>VAS Data<br/>Allotment - quotes<br/>Budget<br/>Grants<br/>Call for Site<br/>Tree Quote - Football Field</p>  |
| <b>24/360</b> | <p><b><u>CO-OPTION</u></b></p> <p>The Clerk confirmed that no applications had been received. Two vacancies remained.</p>  |
|               | <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.39pm.</p> <p>The next meeting will be on Monday 13th January 2025, at 7.30pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council Date: 13th January 2025.</p>  |

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

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## Appendix A

| Date       | Description             | Supplier                              | Net    | VAT   | Total  |
|------------|-------------------------|---------------------------------------|--------|-------|--------|
| 08/12/2024 | Parish Office Telephone | New Star Networks Ltd                 | 11.29  | 2.26  | 13.55  |
| 10/12/2024 | Allotment Water         | Anglian Water Business Ltd (National) | 59.12  | 0.00  | 59.12  |
| 10/12/2024 | Bin Emptying            | TBS Hygiene Ltd                       | 45.00  | 9.00  | 54.00  |
| 10/12/2024 | IT                      | Dove Support                          | 179.99 | 36.00 | 215.99 |
| 10/12/2024 | Room Hire - Meeting     | Chappel & Wakes Colne Village Hall    | 32.00  | 0.00  | 32.00  |
| 10/12/2024 | Expenses                | H Cook                                | 28.78  | 0.00  | 28.78  |
| 10/12/2024 | Sign                    | Impact Sign Services Ltd              | 100.00 | 20.00 | 120.00 |