

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9TH SEPTEMBER 2024 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. P. Dent, N. Ingram, P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present: Twelve members of the public & Cllr. William Sunnucks

24/270	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm. No apologies had been received prior to the meeting from Cllr Cox.</p>
24/271	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declaration of interests were recorded.</p>
24/272	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A resident spoke about planning application: 241710 – Land off of Oak Road to understand why the Parish Council is consulted. Cllr Chamley explained the process of the Parish Council being a statutory consultee.</p> <p>A resident spoke about planning application: 241508 – Merryhill and submitted to the Parish Council a letter of complaint with regards to a potential Breach of Data and a Breach of the Code of Conduct. Cllr Neubauer & Cllr Chamley both apologised to the resident if their perceived actions had unduly upset her. The resident refused to accept their apology. The complaint letter was received by the Clerk at 7.40pm.</p> <p>A resident reported the fire hydrant being buried with soil on Oak Road. Another resident thought this had now been cleared. Cllr Chamley agreed to check.</p> <p>A resident reported hedges that needed to be cut at a Councillors address. The Councillor explained that they had been waiting for the end of nesting season.</p>
24/273	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></p> <p>Cllr Sunnucks gave a brief update on the following:</p> <ul style="list-style-type: none"> ❖ Call for sites – increased targets for Colchester to build 1,290 more houses per year. Pressure for houses in all villages will increase. ❖ A12 & A120 need improvements. ❖ Colchester City Council budget is stretched. ❖ Statutory consultation for the pylons has now finished.
24/274	<p><u>CONFIRMATION OF MINUTES</u></p> <p>24087 RESOLVED that the minutes from Monday 8th July 2024 were a true record of the meeting. The Chairman signed the minutes.</p> <p>24088 RESOLVED that the minutes from the Annual Parish Assembly Meeting held on the 26th April 2023 were a true record of the meeting. The Chairman signed the minutes.</p>
24/275	<p><u>PLANNING APPLICATIONS:</u></p> <p>PLANNING APPLICATION: 241508. MERRYHILL, COLCHESTER ROAD, CHAPPEL, CO6 2DQ. A TWO STOREY EXTENSION TO THE REAR</p>

Chairman's Signature

Approved Minutes – Full Council September 9th 2024

24089	<p>IN PLACE OF THE EXISTING GROUND FLOOR EXTENSION.</p> <p>RESOLVED that the Parish Council comments were made using the Clerk delegated powers due to the deadline to comment:</p> <p>Chappel Parish Council have no comment on application 241508, Merryhill other than asking Colchester City Council to take any neighbours comments into account and taking any impact and material consideration regarding Elm House into consideration as this is a listed property.</p>
24/276	<p><u>PLANNING APPLICATIONS:</u></p> <p>PLANNING APPLICATION: 241710. LAND OFF OF OAK ROAD, CHAPPEL. THE PROPOSED WORKS CONSIST OF PROPOSED GATES AND FENCING.</p> <p>Several residents had contacted the Parish Council regarding concerns over the site rather than the application for the gates and fencing.</p> <p>Cllr Chamley read out the comments made by the Parish Council with regard to the previous application and confirmed that Colchester City Council had approved the application, no response from the Planning Department had been received over the comments made.</p> <p>The applicant, as present, was asked if they were willing to talk about the site and confirmed that the levelling of the land was so that the barn could be placed on level ground. The Enforcement Team had been on site along with the Police to look at the Badger set and they had been advised to keep away from the area. Access to the land had been given as a neighbourly gesture for dog walking to some neighbouring properties.</p> <p>Residents were informed that comments to Colchester City Council Planning Department were redacted before being placed on the website whether they were for or against a planning application. Cllr Neubauer confirmed that the applicant can ask Cllr Sunnucks to visit the site if they wish.</p> <p>24090</p> <p>RESOLVED to sending the following comments to Colchester City Council: The gate is already in situ and therefore the Parish Council would question whether this should be a retrospective planning application? Chappel Parish Council would also ask that any comments received from residents by Colchester City Council are taken into consideration when reviewing this application.</p>
24/277	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <ol style="list-style-type: none"> 1) PLANNING APPLICATION: 241201. ORCHARD PLACE, PLOT 3, VERNONS ROAD, CHAPPEL, CO6 2DL. (JULY 2024) – NO DECISION. 2) PLANNING APPLICATION: 230986. PADDOCK ADJ TO ELM COTTAGE, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. APPLICATION (JUNE 2023) – REFUSED. 3) PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. APPLICATION (NOVEMBER 2022) - NO DECISION.
24/278	<p><u>SPEED WATCH UPDATE</u></p> <p>Cllr Dent gave an update to Cllrs. Cllrs asked Cllr Dent to thank all of the volunteers including our VAS volunteer.</p>
24/279	<p><u>VEHICLE ACTIVATED SIGN DATA</u></p> <p>The volunteer had now collected data from the machine, and has volunteered to collate the data on a monthly basis in order for the Parish Council to clearly read and record. Thanks were given for volunteering to carry out this task.</p> <p>24091</p> <p>RESOLVED for the VAS volunteer to collect the data from the machine on a regular basis and submit a report to the Parish Clerk to circulate.</p> <p>A resident raised the question on why Rose Green could not have a device. Cllr Dent explained that the Parish Council would very much like a VAS sign in that location but both Essex County Council and also the VAS provider confirmed that this was not a suitable location.</p>
24/280	<p><u>COLLECTION OF PRESCRIPTIONS</u></p>

	<p>Cllr Chamley confirmed that the service of collecting prescriptions from the Post Office was no longer available. Questions were raised on whether volunteers could offer a service for collection from the village hall. It was unclear how many residents are affected. The Church had placed an article in the Village Reporter and Cllr Chamley agreed to contact them alongside Cllr Chillingworth from Wakes Colne Parish Council who was also looking into the matter. The item would be brought back to the October meeting.</p>
24/281	<p><u>LOCAL BOUNDARY COMMISSION</u></p> <p>The deadline for the consultation is the 7th October and has been advertised on Facebook. The link for residents can be found at: https://www.lgbce.org.uk/all-reviews/colchester</p>
24/282 24092	<p><u>ALLOTMENT</u></p> <p>An update on plot 1, 2 & 3 was given to Councillors. The ivy on the wall had been removed, it was agreed to obtain a quote for adding it to the cutting schedule and bring it back to the October meeting.</p> <p>RESOLVED to cut the allotment hedge and the school hedge at a cost of £130 plus VAT.</p>
24/283	<p><u>HIGHWAY BRIEFING</u></p> <p>Cllr Neubauer confirmed now that the A12 was nearly finished no further meetings were planned. Cllr Dent asked Cllr Neubauer if a request to National Highways could be made for the signs stating roads not suitable for HGV's could remain in villages. Cllr Neubauer expected that they would be removed once the works were finished but he would email across the request.</p>
24/284	<p><u>ESSEX TRANSPORT STRATEGY CONSULTATION</u></p> <p>The deadline for the consultation is the 22nd September and has been advertised on Facebook. The link for residents can be found at: https://www.essexhighways.org/news//public-invited-to-shape-upcoming-transport-strategy-for-essex</p>
24/285	<p><u>PLAY AREA</u></p> <p>Cllr Ingram confirmed that further bark would be added in the coming weeks and that he would be happy to meet contractors on-site in order to obtain some quotes regarding continued maintenance of the equipment. The Clerk would arrange some quotes to bring back to the October/November meeting.</p>
24/286 24093	<p><u>ASSET REGISTER</u></p> <p>RESOLVED to note the added laptop and be signed by the Chairman.</p>
24/287	<p><u>CALC MEMBERSHIP</u></p> <p>The Clerk confirmed that this was an error and should not be on the agenda as this had already been renewed.</p>
24/288 24094	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The seven invoices agreed prior to the meeting due to the Summer break along with the four invoices including the Clerks' Salary and Pension were circulated to vet and agree. As per appendix A.</p> <p>RESOLVED that after further consideration the eleven payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items raised.</p>
24/289	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>All correspondence had been circulated to Councillors prior to the meeting.</p>
24/290	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Chairman asked Cllrs if they remember a bench on the grass at the entrance to Swan Grove. A request had been received to see if one could be placed here. The Clerk agreed to find out who owned the land and</p>

	<p>report back.</p> <p>It was noted that the October meeting may need to be moved due to Cllr availability – this would be discussed after ascertaining the availability of the village hall. The date would be available on-line, once confirmed.</p> <p>It was noted that some brickwork was missing from pier 21 of the viaduct, the Clerk would report this to Network Rail.</p>
24/291	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>VAS Data Play Area Quotes Swan Gove Bench Collection of prescriptions Allotment - quotes</p>
24/292	<p><u>CO-OPTION</u></p> <p>The Clerk confirmed that no applications had been received. Two vacancies remained.</p>
24/293	<p><u>MOTION</u></p> <p>RESOLVED in view of the confidential nature of the business about to transact in item 24/294, it is advisable in the public interest that the public and press be temporarily excluded from the meeting</p> <p>The public left the meeting at 8.41pm</p>
24/294 24095	<p><u>POND</u></p> <p>RESOLVED to carry out a site visit to include the fencing and signage.</p> <p>The Clerk would also explore Risk Assessments, This would be brought back to the October meeting.</p>
	<p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.57pm.</p> <p>The next meeting will be in October, actual date to be confirmed at 7.30pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council Date: 9th October 2024.</p>

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

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Appendix A

Date	Description	Supplier	Net	VAT	Total
09/08/2024	Parish Office Telephone	Goldstar Networks Ltd	11.29	2.26	13.55
12/08/2024	Bin Emptying	TBS Hygiene Ltd	36.00	7.20	43.20
15/08/2024	IT	Dove Support	677.50	135.50	813.00
15/08/2024	Room Hire - Meeting	Chappel & Wakes Colne Village Hall	32.00	0.00	32.00
15/08/2024	Ivy Removal - Allotment	Stour Valley Trees Services Ltd	450.00	0.00	450.00
15/08/2024	Bin Emptying	TBS Hygiene Ltd	45.00	9.00	54.00
15/08/2024	IT	Dove Support	520.00	104.00	624.00
09/09/2024	Expenses	H Cook	53.78	0.00	53.78
09/09/2024	Allotment Water	Anglian Water Business Ltd (National)	32.04	0.00	32.04
30/09/2024	Clerk's Salary	H Cook	489.81	0.00	489.81
30/09/2024	Clerk's Pension	Essex Pension Fund	159.33	0.00	159.33