

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11TH MARCH 2024 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. P. Dent, N. Ingram & P. Neubauer
Clerk: Mrs. H. Cook
Also Present Five members of the public

24/044	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm. Apologies were accepted by Cllr Cox due to family commitments.</p>
24/045	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllrs Neubauer & Ingram declared an interest in item 24/053 due to being members of the Millennium Green Committee, they declared that they would not vote on this item.</p>
24/046	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A resident queried why his proposed document detailing plans for the site East of Chappel Hill, South of Swan Grove had not been placed on the March agenda for discussion.</p> <p>Cllr Chamley confirmed that advice has been sought from EALC regarding the request to support the landowner's approach/methodology to the development, they suggested that it could be perceived as predetermination before seeing a full planning application. An email had been sent to the resident suggesting either bringing the item up in Public Participation or that the Parish Council could offer to facilitate a Public Meeting.</p> <p>The resident confirmed that the document submitted to the Parish Council could be read out and could be shared with residents upon request.</p> <p>24024 RESOLVED to hold an extraordinary Parish Council meeting on Thursday 21st March to include discussing receiving an update from the landowner regarding as per the current local plan the proposal for housing on the site East of Chappel Hill, South of Swan Grove.</p> <p>A representative of Wakes Colne Parish Council gave a brief update on the following:</p> <ul style="list-style-type: none"> ❖ A financial settlement was made to the Parish Clerk and her last day was the 29th February. ❖ Mr Kevin Money is Locum Clerk and started on the 1st March. ❖ New Councillors are needed. ❖ Precept has now been set for 2024/25 ❖ The Annual Parish Council Meeting will be held on the 1st May with the Annual Parish Assembly meeting being held on the same night. ❖ A question of whether a statement from Wakes Colne Parish Council read out by representatives from Wakes Colne Parish Councillors could take place at the Chappel Annual Parish Assembly meeting. <p>Cllr Ingram asked Wakes Colne Parish Council representative if the crown could be raised with the trees near the viaduct and shop.</p>
24/047	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></p> <p>No members were present and no reports had been received.</p>

24/048 24025	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes from Monday 12th February 2024 were a true record of the meeting. The Chairman signed the minutes.</p>
24/049	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <ol style="list-style-type: none"> 1) PLANNING APPLICATION: 240089. LAND TO THE WEST OF, SPRING GARDENS ROAD, CHAPPEL. REFUSED. 2) PLANNING APPLICATION: 232894. HAZELDELL, COLCHESTER ROAD, CHAPPEL, CO6 2DE. REFUSED. 3) PLANNING APPLICATION: 230986. PADDOCK ADJ TO ELM COTTAGE, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. APPLICATION (JUNE 2023) - NO DECISION. 4) PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. APPLICATION (NOVEMBER 2022) - NO DECISION.
24/050	<p><u>LOCAL PLAN</u></p> <p>It was confirmed that Colchester City Council had published the sites that had been put forward in the first stage of the Call for Sites. No site had been evaluated by Colchester City Council and this would be the next step. The map can be viewed at: https://colchester.oc2.uk/document/65</p> <p>Chappel Parish Council has confirmed to Colchester City Council that it would like to take up the offer of a site visit regarding possible sites, but no date had yet been sent.</p> <p>The Local Plan Review was also discussed and this would be advertised for residents to respond to directly by the 21st March. https://colchester.oc2.uk/document/59</p>
24/051	<p><u>SPEED WATCH UPDATE</u></p> <p>Cllr Dent gave an update to Cllrs. It was noted that the Vehicle Activated Sign on the A1124 was working well. Cllrs noted and were saddened by the continuing abuse received by the Speed Watch Volunteers.</p>
24/052	<p><u>PLAY AREA</u></p> <p>The quotes for repairing the rope ladder and platform were discussed alongside replacement of the whole piece of equipment. It was agreed as it was noted as a low risk issue in last year's ROSPA report, it would be reviewed again after following this year review in May.</p>
24/053	<p><u>TRACK</u></p> <p>This item would be brought back as the Council was not quorate due to Cllrs Ingram & Neubauer declaring an interest.</p>
24/054 24026	<p><u>POSTS</u></p> <p>RESOLVED to purchase 4 post for the football field at a cost of £400, to deter any vehicles entering the land.</p>
24/055 24027	<p><u>FOOTBALL FIELD</u></p> <p>Cllr Ingram met the grass contractor on site to discuss adding the recently cut bramble areas to the grass cutting schedule, no quote had been received. This will be chased by the Clerk.</p> <p>RESOLVED to remove the fallen down tree at a cost of £350 plus VAT.</p>
24/056	<p><u>LIAISON MEETING WITH THE SWAN PUBLIC HOUSE</u></p> <p>Cllrs Chamley, Neubauer & Ingram attended a meeting with the Owners of the Swan PH on 27th February. They concluded that this was a very positive and productive meeting. The Owners were very supportive of the village and were willing to work with the Parish Council if any issues arose.</p> <p>The lights surrounding the pub were currently on 24/7 this would now be programmed to turn off at midnight. A self-close gate was planned between the pub and the play area and a notice of no glass to be taken beyond the pub boundary was already in place.</p>
24/057 24028	<p><u>EV QUESTIONNAIRE</u></p> <p>RESOLVED to pass the survey to EARM, Swan Public House and the Village Hall Committee.</p>
24/058	<p><u>VEHICLE ACTIVATED SIGN</u></p> <p>The Clerk gave Cllrs an update on the project in trying to finalise installation by the 31st March in order to</p>

24029	release some funding from Essex County Council.																											
24030	RESOLVED for the utility search to be carried out at an increased cost of £57. RESOLVED for the Swarco invoice to be authorised for payment as soon as installation has taken place, so that the proof of payment can be sent to Essex County Council to release grant funds.																											
24/059	<u>FREE WEBINAR FROM LOCAL GOVERNMENT ASSOCIATION.</u> Cllr Cox had reported that she was unable to gain access to this webinar. The Clerk confirmed that she would forward any future webinars when they arose.																											
24/060	<u>FINANCIAL MATTERS</u> 1) FINANCIAL STATEMENT. The eight invoices including the Clerks’ Salary and Pension were circulated to vet and agree <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td>Employee</td><td>Expenses</td><td>£73.41</td></tr><tr><td>Anglian Water Business Ltd</td><td>Allotment Water</td><td>£17.51</td></tr><tr><td>Goldstar Networks Ltd</td><td>Parish Office Telephone</td><td>£12.48</td></tr><tr><td>Colchester City Council</td><td>Street Light</td><td>£635.60</td></tr><tr><td>Chappel & Wakes Colne Village Hall</td><td>Room Hire</td><td>£32.00</td></tr><tr><td>Apogee Property & Utility</td><td>Utility Search</td><td>£420.90</td></tr><tr><td>Employee</td><td>Salary</td><td>£489.81</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£159.33</td></tr></table>	Supplier	Description	Total	Employee	Expenses	£73.41	Anglian Water Business Ltd	Allotment Water	£17.51	Goldstar Networks Ltd	Parish Office Telephone	£12.48	Colchester City Council	Street Light	£635.60	Chappel & Wakes Colne Village Hall	Room Hire	£32.00	Apogee Property & Utility	Utility Search	£420.90	Employee	Salary	£489.81	Essex Pension Fund	Pension	£159.33
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24031	RESOLVED that after further consideration the eight payments detailed on the schedule be authorised for payment. <table><tr><td>Swarco</td><td>VAS</td><td>£5,274.00*</td></tr></table>	Swarco	VAS	£5,274.00*																								
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24032	RESOLVED that after further consideration the Swarco payments detailed on the schedule be authorised for payment upon installation of the VAS. 2) MONTHLY BUDGET INFORMATION No items raised.																											
24/061	<u>CORRESPONDENCE RECEIVED</u> All correspondence had been circulated to Councillors prior to the meeting. It was noted that a document regarding an update on the land in the current local plan allocated for housing – Land to the East of Chappel Hill, South of Swan Grove had been received and acknowledged.																											
24/062	<u>CHAIRMAN & CLERK’S REPORT</u> No items were raised.																											
24/063	<u>ITEMS FOR FUTURE MEETINGS</u> Quote on new bins Wakes Colne Parish Council Representative at the Chappel Annual Parish Assembly Meeting Biodiversity Policy Ivy growth bordering the allotments. Highway Briefing																											
24/064	<u>CO-OPTION</u> The Clerk confirmed that no applications had been received. Two vacancies remained.																											
	Cllr Chamley thanked everyone for attending and closed the meeting at 8.51pm.																											

	<p>The next meeting is due to be held on the Thursday 21st March 2024 at 7.30pm in the Village Hall, this will be an extraordinary meeting. The April meeting will be held on Monday 15th April 2024.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council</p>
	<p>Date: 15th April 2024.</p>

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

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