

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11TH DECEMBER 2023 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, N. Ingram & P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present Two members of the public & Cllr Sunnucks

23/233	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting at 7.30pm. Cllr Barber sent his apologies.
23/234	<u>DECLARATION OF INTERESTS</u> No declaration of interest raised.
23/235	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No items were raised.
23/236	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> <i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i> Cllr Sunnucks spoke briefly on the following: Insulation grants on offer but not having a great take up rate. Details can be found at: https://www.colchester.gov.uk/info/cbc-article/?catid=latest-news&id=KA-04516#:~:text=Colchester%20residents%20can%20now%20benefit,households%20in%20the%20Colchester%20area. An update regarding Wakes Colne Parish Council. All Councillors from Wakes Colne have resigned and Colchester City Council have agreed that the three Ward Councillors for Rural North would become Cllrs in a caretaking role until new members could be co-opted. The next meeting would be on the 10 th January. Cllr Sunnucks raised the idea of Chappel Parish Councillors stepping forward to run Wakes Colne Parish Council in parallel with Chappel PC. Both Parish Councils would need to remain separate and a merge could be considered, but not until 2026. He asked that Chappel Parish Councillors consider this proposal and come back to him with feedback.
23/237	<u>CONFIRMATION OF MINUTES</u> 23146 RESOLVED that the minutes from Monday 9th October 2023 were a true record of the meeting. The Chairman signed the minutes. 23147 RESOLVED that the minutes from Monday 13th November 2023 were a true record of the meeting. The Chairman signed the minutes.
23/238	<u>UPDATE ON PLANNING APPLICATIONS:</u> 1) PLANNING APPLICATION: 232463. 1 BEECHAMS COTTAGES, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. (NOVEMBER 2023) – NO DECISION. 2) APPLICATION FOR PRIOR APPROVAL: 232270. HILL FARM BUNGALOW, CHAPPEL HILL, CHAPPEL, CO6 2DX. APPLICATION (OCTOBER 2023) – APPROVED. 3) PLANNING APPLICATION: 231473. GROOMS HOUSE, VERNONS, VERNONS ROAD, CHAPPEL, CO6 2AG. (JULY 2023) – APPROVED CONDITIONAL.

Chairman's Signature

Approved Minutes – Full Council December 11th 2023

	<p>4) PLANNING APPLICATION: 230986. PADDOCK ADJ TO ELM COTTAGE, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. APPLICATION (JUNE 2023) - NO DECISION.</p> <p>5) PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. APPLICATION (NOVEMBER 2022) - NO DECISION.</p>
23/239 23148	<p><u>DESIGNATED RURAL AREA - HOUSING</u></p> <p>RESOLVED to support the application being made by Colchester City Council to include Chappel as a Designated Rural Area.</p>
23/240	<p><u>SPEED WATCH UPDATE</u></p> <p>Cllr Dent confirmed no shifts had taken place due to other commitments and the weather.</p>
23/241 23149	<p><u>ALLOTMENT/PARISH FIELD HEDGE</u></p> <p>RESOLVED to obtain some quotes to cut back the height and depth of the Parish field hedge all the way round. Quotes would be brought back to the January/February meeting.</p>
23/242 23150 23151	<p><u>FOOTBALL FIELD</u></p> <p>RESOLVED to accept the quote from Barron Farm to flail the brambles and scrub bordering the football pitch and dog field at a cost of £250 plus VAT.</p> <p>RESOLVED to accept the quote from Barron Farm to clear the fallen willow along the eastern boundary, cut up and stacked within the existing tree line at a cost of £250 plus VAT.</p>
23/243 23152	<p><u>TREES</u></p> <p>The Clerk confirmed that unfortunately the tree scheme run by Essex County Council had closed so no replacement oak tree could be supplied.</p> <p>RESOLVED to purchase an oak tree from Woodland Trust at a cost of £10.95 in order to replace the Queen's canopy tree.</p>
23/244	<p><u>CODE OF CONDUCT TRAINING</u></p> <p>Cllrs Cox & Neubauer both attended the training held by Colchester City Council on 20th November and gave an update to Councillors. The slides from the presentation has been circulated to all Councillors.</p> <p>New declaration forms had been circulated, Cllr Cox urged Cllrs to double check their declaration forms. The Clerk was asked to obtain whether these needed to be completed if no details had changed from the previous form. It was also stressed that if in any doubt to phone Colchester's Monitoring Officer.</p>
23/245	<p><u>BIODIVERSITY DUTY</u></p> <p>Cllrs agreed that some further research on auditing the Parish Council land should be explored with Essex Wildlife and the item would be brought back to the January/February meeting.</p>
23/246 23153	<p><u>PLAY AREA – RUBBISH BIN</u></p> <p>RESOLVED to arrange for the two play area bins to be collected on a weekly bases at a cost of £499.20 per year.</p>
23/247	<p><u>GRANT 2024/25</u></p> <p>As Wakes Colne Parish Council were not in a position to move forward with their community noticeboard project this would be removed from the agenda until further information was received.</p>
23/248 23154	<p><u>POPPY WREATH</u></p> <p>RESOLVED to replace the poppy wreath at a cost of £28.00.</p>
23/249 23155	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>RESOLVED after consideration to pay £40 towards the delivery charge of the tractor springer, the supplier would pay the remaining £45.</p>

23156	The nine invoices including the Clerks' Salary and Pension were circulated to vet and agree		
	Supplier	Description	Total
	Goldstar Networks Ltd	Parish Office Telephone	£12.48
	Chappel & Wakes Colne Village Hall	Room Hire	£32.00
	Anglian Water Business Ltd	Allotment Water	£42.44
	Employee	Expenses	£28.78
	Playquip UK	Tractor Springer	£854.40
	V Sayer	Poppy Wreath	£28.00
	Employee	Salary	£489.81
	Essex Pension Fund	Pension	£159.33
	Goldstar Networks Ltd	Parish Office Telephone	£12.48
	RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment.		
2) MONTHLY BUDGET INFORMATION			
No items raised.			

23/250	<u>CORRESPONDENCE RECEIVED</u>
All correspondence had been circulated to Councillors prior to the meeting.	

23/251	<u>CHAIRMAN & CLERK’S REPORT</u>
Councillors were reminded that an on-line meeting was being held on Wednesday regarding S106.	
The SID had now been ordered and funding was being applied for.	
It was noted that an allotment plot site visit had taken place.	

23/252	<u>ITEMS FOR FUTURE MEETINGS</u>
Budget	
Precept	
Pond	
Biodiversity Policy	

23/253	<u>Co-OPTION</u>
The Clerk confirmed that no applications had been received. Two vacancies remained.	

	Cllr Chamley thanked everyone for attending and closed the meeting at 8.47pm. The next meeting is due to be held on the Monday 8 th January 2024 at 7.30pm in the Committee Room of the Village Hall due to the main hall being out of bounds.
	Signed:.....
Chairman of the Parish Council	Date: 8 th January 2024.

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL

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