

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12TH JUNE 2023 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. P. Dent, N. Ingram, P. Neubauer
Clerk: Mrs. H. Cook
Also Present One member of the public

23/111	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm. Cllr Cox sent her apologies due to family commitments. Cllr Neubauer would be late to the meeting.</p>
23/112	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declaration of interest raised.</p>
23/113	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>No matters were raised.</p>
23/114	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></p> <p>No Councillors were present.</p>
23/115 23072	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Monday 15th May were a true record of the meeting. The Chairman signed the minutes.</p>
23/116 23073	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION: 230986. PADDOCK ADJ TO ELM COTTAGE, SPRING GARDENS ROAD, CHAPPEL, CO6 2DW. ERECTION OF STABLE BLOCK.</p> <p>RESOLVED that the following comments are sent to Colchester City Council: Chappel Parish Council discussed application 230986 – Paddock Adj to Elm Cottage and Councillors would ask Colchester City Council to look into the following matters raised before making any decision on this application:</p> <ul style="list-style-type: none"> • Is Elm Cottage listed, therefore is the wall listed? • Does the land need to have a change of use? What is the current status? • If the workshop was approved, could this then lead to further permitted development? • Depending on the type of work to be carried out in the workshop, would this require a permitted working hours schedule? • Cllrs did raise the question on whether this is the best position for the stable block on the land in question, due to the closeness of the boundary to residential properties? • The Parish Council note that over the last 15 years or so the site has been planted as a new woodland area by the previous land owner, in recent months a number of trees have been felled and grubbed up.

<p>23074</p> <p>23075</p>	<p>We would ask Colchester City Council as always to also consider any neighbouring comments.</p> <p>2) PLANNING APPLICATION: 231058. WHITEGATES, COLCHESTER ROAD, CHAPPEL, CO6 2DQ. TWO STOREY SIDE AND REAR EXTENSION.</p> <p>RESOLVED that no comments were raised regarding planning application 231058.</p> <p>3) PLANNING APPLICATION: 231249. KINGHTS FARM, DIRECT MEATS, SWAN STREET, CHAPPEL, CO6 2EE. CONSTRUCTION OF ENCLOSED STORAGE AREAS TO FACTORIES 1 & 3 TO PROVIDE STORAGE FOR EXISTING EQUIPMENT IN RELATION TO HYGIENE IMPROVEMENTS.</p> <p>RESOLVED that no comments were raised regarding planning application 231249.</p>
<p>23/117</p>	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. NO DECISION.</p>
<p>23/118</p> <p>23076</p>	<p><u>PUBLIC FOOTPATH DIVERSION ORDER</u></p> <p>RESOLVED that no comment is made regarding the diversion order of footpath 21 Aldham and Footpath 21 Chappel.</p>
<p>23/119</p>	<p><u>SPEED WATCH UPDATE</u></p> <p>Cllr Dent had circulated an update to all Councillors. Cllr Dent confirmed that Essex Police were planning to carry out a Speed Check in the village shortly. No questions were raised.</p>
<p>23/120</p>	<p><u>A120 TO BURES</u></p> <p>No update had been received from Cllr Barber. The Local Highway Panel as meeting the following day – this item would be brought back to the July meeting.</p>
<p>23/121</p>	<p><u>FENCE AND FENCE POSTS</u></p> <p>Cllr Chamley & Ingram had met on site to look at the condition of the fence between the Village Green and the Play Area. The posts need to be stabilized. This would be deferred until Cllr Neubauer's arrival.</p>
<p>23/122</p> <p>23077</p>	<p><u>PLAY AREA SIGNS</u></p> <p>RESOLVED to purchase an additional two signs (five in total) reminding dog owners to keep their dog on a lead while around the play area. The cost would be £75 plus VAT. Cllr Ingram would purchase and install the signs.</p>
<p>23/123</p> <p>23078</p> <p>23079</p> <p>23080</p>	<p><u>PLAY AREA – REMOVAL OF DOLPHIN ROCKER</u></p> <p>RESOLVED that the Clerk used delegated powers to pay £100 for the removal of the Dolphin Rocker due to safety concerns.</p> <p>RESOLVED to obtain some quotes to replace the dolphin rocker to bring back to the July meeting.</p> <p>RESOLVED to contact EALC/SLCC regarding whether an additional policy could be put in place to cover emergency spend at the Play Area while the Clerk is on Annual Leave, this would be brought back to the July meeting.</p>
<p>23/124</p> <p>23081</p>	<p><u>PLAY AREA – ROSPA REPORT</u></p> <p>RESOLVED to obtain some non-urgent quotes for some replacement rope netting and new platform.</p>
<p>23/125</p> <p>23082</p>	<p><u>TREE SURVEY</u></p> <p>RESOLVED to obtain some quotes for this year's tree survey.</p>
<p>23/126</p> <p>23083</p>	<p><u>ASSET REVIEW</u></p> <p>RESOLVED that Cllrs Chamley & Ingram would carry out the yearly check on the Parish Council owned assets.</p>
<p>23/127</p> <p>23084</p>	<p><u>WINTER SALT SCHEME</u></p> <p>RESOLVED to remain in the Winter Salt Scheme but no additional salt was needed.</p>
<p>23/128</p> <p>23085</p>	<p><u>BEE HIVES ON THE PARISH FIELD</u></p> <p>RESOLVED to adopt the Bee Keeping Risk Assessment in conjunction with Mr Lovelock & Ms Wing's Risk</p>

23086	Assessment. These would be signed outside the meeting. RESOLVED to allow Mr Lovelock and Ms Wing’s to keep bees on the Parish Field, this would be kept under review if any problems arise.																																	
23/129 23087	ARCHIVING RESOLVED to pay the Parish Clerk up to an additional ten hours in order to archive Parish Council files. It was noted that additional hours may be needed.																																	
23/130 23088	DIGIGO SCHEME – TRANSPORT ON DEMAND RESOLVED to support Cllr Barber on the Digigo Scheme.																																	
23/131 23089	ALLOTMENTS No quote had yet been received regarding clearing the vegetation growth that borders the allotment. This would be brought back to the July meeting. Cllrs were disappointed at the current state of the allotments. Cllrs Ingram and Chamley agreed to trim in between the plots. Cllr Neubauer arrived at 8.15pm RESOLVED that plots 1 & 3 had until the 19 th June to pay for their plots or they would be offered to the next person on the list. There was no sign of work on either plot.																																	
23/132 23090	FINANCIAL MATTERS 1) FINANCIAL STATEMENT. The ten invoices including the Clerks’ Salary and Pension were circulated to vet and agree <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td>Goldstar Networks Ltd</td><td>Telephone</td><td>£12.48</td></tr><tr><td>Anglian Water Business Ltd</td><td>Allotment Water</td><td>£14.44</td></tr><tr><td>SB Handyman Services</td><td>Play Area – Maintenance</td><td>£100.00</td></tr><tr><td>Playsafety Ltd</td><td>Play Area – Annual Inspection</td><td>£115.20</td></tr><tr><td>Colchester City Council</td><td>Elections</td><td>£64.00</td></tr><tr><td>JPB Landscapes</td><td>Grass Cutting</td><td>£319.67</td></tr><tr><td>Linda Goodchild</td><td>Coronation Event</td><td>£31.26</td></tr><tr><td>Employee</td><td>Expenses</td><td>£28.78</td></tr><tr><td>Employee</td><td>Salary</td><td>£457.05</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£148.68</td></tr></table> RESOLVED that after further consideration the ten payments detailed on the schedule be authorised for payment. 2) MONTHLY BUDGET INFORMATION No items raised. 3) MANDATE CHANGES. Cllr Dent confirmed that he had registered his identification with Barclays. The Parish Council were just waiting for official notification, this would now be chased.	Supplier	Description	Total	Goldstar Networks Ltd	Telephone	£12.48	Anglian Water Business Ltd	Allotment Water	£14.44	SB Handyman Services	Play Area – Maintenance	£100.00	Playsafety Ltd	Play Area – Annual Inspection	£115.20	Colchester City Council	Elections	£64.00	JPB Landscapes	Grass Cutting	£319.67	Linda Goodchild	Coronation Event	£31.26	Employee	Expenses	£28.78	Employee	Salary	£457.05	Essex Pension Fund	Pension	£148.68
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23/133	CORRESPONDENCE RECEIVED All correspondence had been circulated to Councillors prior to the meeting.																																	
23/134	CHAIRMAN & CLERK’S REPORT																																	

	<p>The sunken drain on the A1124 has been allocated the 3rd-5th July for repairs.</p> <p>The Clerk confirmed that the pothole on the A1124 near Rose Green has been reported to Highways.</p>
<p>23/120</p> <p>23091</p>	<p><u>FENCE & FENCE POST</u></p> <p>RESOLVED to ask Mr H Chamley to add some stakes to the secure the posts near the play area. Cllr Chamley abstained from voting.</p>
<p>23/135</p>	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>Collapsed Drain Co-option Allotments Asset Review Tree Survey Quotes for Play Area A120 to Bures</p>
<p>23/136</p>	<p><u>CO-OPTION</u></p> <p>The Clerk confirmed that no applications had been received. It was discussed how to advertise the vacancies and attract applicants.</p>
	<p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.44pm. The next meeting is due to be held on the Monday 10th July at 7.30pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council</p>

Date: 10th July 2023.

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
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