

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 17TH APRIL 2023 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, A. Langley, P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present: Cllr Barber, Cllr Sunnucks and three members of the public

23/063	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting at 7.31pm. Cllr Ingram had sent his apologies due to family commitments.
23/064	<u>DECLARATION OF INTERESTS</u> Cllr Cox raised a non-pecuniary interest on item 23/069 due to being a neighbour.
23/065	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> <p>One member of the public spoke about the 30mph/60mph sign which is missing along Swan Street. The Chairman confirmed that this had been reported.</p> <p>One member of the public spoke about the 30mph sign missing from opposite the cemetery. The Clerk confirmed that this had been reported several times, but would report it again.</p>
23/066	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> <i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i> <p>Cllr Sunnucks spoke briefly about the following:</p> <ul style="list-style-type: none"> ❖ One year in office. ❖ Apologised for not attending more Chappel Parish Council meetings. ❖ Spent a lot of time looking at the Business aspect of the City Council; raising funds, garden development and infrastructure of the City. ❖ Pylons <p>Cllr Barber spoke briefly about the following:</p> <ul style="list-style-type: none"> ❖ Drain on the A1124, more extensive work needs to be carried out so the road will need to have traffic management longer. Expected to be completed by the beginning of July. ❖ The road condition of Wash Corner and the long term flooding issues are being investigated. ❖ The application for 30mph from the A120 to Chappel will be heard at the next LHP meeting. ❖ The freighter is no longer coming to Chappel but will visit Mount Bures.
23/067 23039	<u>CONFIRMATION OF MINUTES</u> RESOLVED that the minutes of the meeting held on Monday 13th March were a true record of the meeting. The Chairman signed the minutes.
23/068	<u>UPDATE ON PLANNING APPLICATIONS:</u> <ol style="list-style-type: none"> 1) PLANNING APPLICATION 230264. EAST ANGLIAN RAILWAY MUSEUM, CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, CO6 2DS. CONDITIONAL APPROVAL. 2) PLANNING APPLICATION 230463. YORK HOUSE, BACONS LANE, CHAPPEL, CO6 2EB. CONDITIONAL APPROVAL. 3) PLANNING APPLICATION 230081. OAKLANDS, OAK ROAD, CHAPPEL, CO6 2EJ. CONDITIONAL APPROVAL.

	4) PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL. NO DECISION.												
23/069 23040	<u>TIMBERLANDS FARM & FISHERY – SITE REF 168/152</u> Cllrs discussed the letter received by neighbouring residents for a certified camping site off Spring Gardens Road. RESOLVED to write to the Enforcement Team asking them to liaise with the Camping and Caravanning Club on whether planning permission or a certificate of lawfulness will be required. They also asked that it be included that Cllrs were not against the site but were concerned with regard to the access to the site due to the parking on Rose Green.												
23/070 23041 23042	<u>VAS SIGNS</u> Cllr Chamley confirmed that the land registry search showed no listed rights to the land which is on Swan Street opposite Direct Meats. RESOLVED to opt for a smiley/frowny face VAS which shows red & green. Cllr Lewis agreed to supply some funding to the project. He asked the clerk to submit the proposed site and costing to him. RESOLVED to apply for a Highway Licence to site the VAS post and sign.												
23/071	<u>SPEED WATCH UPDATE</u> Cllr Dent had circulated an update to all Councillors. No questions were raised.												
23/072	<u>ACCIDENT ON A1124 – ROSE GREEN</u> Cllr Chamley confirmed that an accident had occurred just past Rose Green. A resident’s wall had been damaged.												
23/073	<u>PUBLIC MEETING UPDATE – 22ND MARCH</u> Cllr Chamley had attended the Public Meeting held in White Colne regarding the SENE project that helps local communities to identify opportunities to generate their own renewable energy. A further meeting would be held in Chappel & Wakes Colne Village Hall and an update would be given at the Annual Parish Assembly Meeting.												
23/074	<u>A120 TO BURES</u> Cllr Barber would keep the Parish Council updated of the outcome of the next Local Highway Panel meeting. This item would be brought back in due course.												
23/075	<u>INSURANCE</u> The Clerk confirmed that two quotes had been received of £861.24 for a three year deal with their current provider and £577.63 for a three year deal through Aviva. Full details would be brought back to the May meeting for a decision in case there was any movement with the current provider.												
23/076 23043	<u>FENCE AND FENCE POSTS</u> RESOLVED to write to Network Rail regarding the condition of the fence posts that run between the village green and Swan Grove which protect residents from the pond. Cllrs would like to also request a site visit with regard to the state of the pond. The condition of the fence between the Village Green and the Play Area would be brought back to the May meeting once further details had been obtained.												
23/077	<u>FINANCIAL MATTERS 2023/24</u> 1) FINANCIAL STATEMENT. The nine invoices including the Clerks’ Salary and Pension were circulated to vet and agree <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td></td><td></td><td></td></tr><tr><td>Goldstar Networks Ltd</td><td>Telephone</td><td>£12.42</td></tr><tr><td>A & J Lighting</td><td>Lighting Qtr Maintenance</td><td>£101.99</td></tr></table>	Supplier	Description	Total				Goldstar Networks Ltd	Telephone	£12.42	A & J Lighting	Lighting Qtr Maintenance	£101.99
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23044	JPB Landscapes Ltd	Grass Cutting	£370.23
	JPB Landscapes Ltd	Grass Cutting	£178.61
	Graham King	Fencing	£240.00
	Starboard Systems Ltd	Accounts Subscription	£414.72
	Chappel & Wakes Colne Village Hall	Meeting Hall Hire	£29.00
	Employee	Salary	£457.05
	Essex Pension Fund	Pension	£148.68
	<p>RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items raised.</p> <p>3) MANDATE CHANGES.</p> <p>Cllr Neubauer confirmed that he had spoken to Barclays to confirm his identification due to a signature not matching their records. Cllr Dent confirmed that he had registered his identification with Barclays. The Parish Council were just waiting for official notification.</p>		
23/078	<u>FINANCIAL MATTERS 2022/23</u>		
23045	<p>1) VAT CLAIM 2022/23</p> <p>RESOLVED that the VAT Claim for 2022/23 is £1,143.64.</p>		
23046	<p>2) INTERNAL AUDIT REPORT</p> <p>The Internal Audit letter was read out, no questions were raised. Thanks were given to the Clerk for her excellent organised presentation of the information required to undertake the internal audit.</p>		
23047	<p>3) CERTIFICATE OF EXEMPTION.</p> <p>RESOLVED that Chappel Parish Council meet the Financial Requirements in order to be exempt from a basic review.</p>		
23048	<p>4) APPROVAL OF THE GOVERNANCE STATEMENTS FOR 2022/23 PRIOR TO SUBMISSION TO THE AUDIT COMMISSION.</p> <p>RESOLVED that the Governance Statement is completed and approved. This was then signed by the Chairman and Clerk.</p>		
23049	<p>5) APPROVAL OF ANNUAL RETURN (FINAL ACCOUNTS) FOR 2022/23 PRIOR TO SUBMISSION TO THE AUDIT COMMISSION.</p> <p>RESOLVED that the Annual Return is approved and signed by the Chairman and the Clerk.</p>		
	<p>6) CONFIRMATION OF NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN.</p> <p>RESOLVED that the notice be placed on the website and noticeboard. The period of notice will be from the 5th June to 14th July 2023.</p>		
23/079	<u>CORRESPONDENCE RECEIVED</u>		
23050	<p>All correspondence had been circulated to Councillors prior to the meeting. A stroll with Essex Police would take place on the 30th August and the Clerk would advertise this on Facebook and the Parish Council website.</p> <p>A letter had been received regarding using the football field for practice. Cllrs discussed the issues with parking but agreed that the area is open for public use and no rent or lease agreement should be entered into.</p> <p>RESOLVED that the enquirer should be informed that the football field is for the use of the public, users should be mindful of the lack of parking in the local area.</p> <p>The Coronation event had now been finalised as a picnic at East Anglian Railway Museum on the 7th May at 12-</p>		

23051	<p>4pm.</p> <p>RESOLVED to support this event by giving a grant under S137 of no more than £50. The Parish Council had previously agreed to support this event under resolution: 23011. Proposed by Cllr Dent, Seconded by Cllr Cox. Cllr Langley abstained.</p>
23/080	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>There was no contested Election in Chappel. Co-option would be discussed at the first Parish Council meeting of the new Councillors in May.</p> <p>The sunken drain on the A1124, had some temporary tarmac put in the drain, which was now breaking up. Cllr Barber continued to chase this issue and hoped that the more extensive work would be carried out by July. The Colchester City Council will now continue to offer a freighter service, this will not take place in Chappel. The nearest service will be Mount Bures.</p> <p>The Annual Parish Assembly Meeting will be held on Wednesday 26th April in the Village Hall.</p> <p>No open gardens will take place in Chappel this year.</p>
23/081	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>Collapsed Drain Wilder Village VAS Speed Watch Bee hives Co-option Insurance Fence between Village Green & Play Area</p> <p>Cllr Chamley thanked Cllr Langley for his many years on the Parish Council. Cllr Chamley thanked everyone for attending and closed the meeting at 8.50pm. The next meeting is due to be held on the Monday 15th May at 7.30pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council</p>

Date: 15th May 2023.

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
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