CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9TH JANUARY 2023 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 p.m.

In the Chair: Cllr. S. Chamley

Present: Cllrs. A. Cox, P. Dent, A. Langley, P. Neubauer

Clerk: Mrs. H. Cook

23/001	WELCOME AND APOLOGIES FOR ABSENCE		
	The Chairman opened the meeting at 7.30pm. Cllr Ingram had sent his apologies due to family commitments. Cllrs Sunnucks had sent his apologies.		
23/002	DECLARATION OF INTERESTS		
	Cllr Langley declared a non-pecuniary interest on 23/013 due to renting an allotment plot from the Parish Council . It was agreed that he would not vote on this item.		
	Cllrs declared an interest in the budget/precept and asked the Clerk for a dispensation. The Clerk granted a dispensation in order for Councillors to discuss and set the budget/precept for 2023/24.		
23/003	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST		
	No members of the public were present.		
23/004	WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT		
	WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER		
	No Councillors were present.		
23/005	CONFIRMATION OF MINUTES		
23001	RESOLVED that the minutes of the meeting held on Monday 14 th November were a true record of the meeting. The Chairman signed the minutes.		
23/006	PLANNING APPLICATIONS:		
	1) PLANNING APPLICATION 223012. GOODTHOUGHT, 14 COLCHESTER ROAD, CHAPPEL, CO6 2DE. PROPOSED FIRST FLOOR SIDE AND REAR DOMESTIC EXTENSION.		
23002	RESOLVED that no comment be made on this application other than neighbours comments being considered.		
	2) PLANNING APPLICATION 223039. 6 ALLEN COTTAGES, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AE. PROPOSED SINGLE STOREY REAR EXTENSION, RELOCATION OF HEAT PUMP & ERECTION OF GARAGE AFTER REMOVAL OF STATIC CARAVAN.		
23003	STATIC CARAVAIV.		
	RESOLVED that no comment be made on this application other than neighbours comments being considered.		
23004	3) PLANNING APPLICATION 223085. OBSERVATORY COTTAGE, OAK ROAD, CHAPPEL, CO6 2EH. REPLACEMENT ROOF FOR EXISTING OUTBUILDING WITH NEW SLATE TILE CLADDING AND PV CELLS.		
	RESOLVED that no comment be made on this application other than neighbours comments being considered.		
23005	4) PLANNING APPLICATION 223117. 3 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, CO6 2DN.		

	PROPOSED SINGLE STOREY FRONT EXTENSION.	
	RESOLVED that no comment be made on this application other than neighbours comments being considered especially due to the party wall coming forward of the neighbouring property.	
23006	5) PLANNING APPLICATION 223124. KILLEARN, 2 CHAPPEL HILL, CHAPPEL, CO6 2DX. PROPOSED SINGLE STOREY REAR EXTENSION, RAISED DECKING AND ALTERATIONS.	
	RESOLVED that no comment be made on this application other than neighbours comments being considered.	
23/007	UPDATE ON PLANNING APPLICATIONS:	
	1) PLANNING APPLICATION 222909. KNIGHTS FARM, DIRECT MEATS, SWAN STREET, CHAPPEL, CO6 2EE. NO DECISION.	
	 PLANNING APPLICATION 222700. OAKLANDS, OAK ROAD, CHAPPEL, COLCHESTER, CO6 2EJ. CONDITIONAL APPROVAL. 	
	3) PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL, CO6 2DL. NO DECISION.	
23/008	S106 REVIEW	
	RESOLVED to write to Colchester City Council Council confirming that the Parish Council would like to see additional parking, affordable housing, support for school extension as projects to be looked at, if new homes were to be built in Chappel.	
23/009	VAS Signs	
	Cllr Chamley & Neubauer had carried out a site visit on the A1124 to look at a possible location with access from the Parish Field. This was not deemed as a good location due to access and the height of the VAS.	
	The Clerk had received information from Essex Highways confirming that the area of land on Swan Street between Chappel View and the Fieldings was non-maintainable public highway.	
	Cllr Chamley agreed to deliver a letter to residents on Swan Street to gauge their views.	
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	The Clerk confirmed the advice received from Colchester City Council, Parish Council Insurance & Essex Beekeeper Association. The Clerk was waiting to hear back from the resident regarding their insurance and risk assessment. This item would be put back on the agenda once the resident had been in contact.
23/015	CORONATION EVENT
23011	RESOLVED to support the group of residents planning an event at EARM, further details of any grant needed would be brought back to a further meeting.
23/016	WILDER VILLAGE
23012	Cllr Chamley would meet a member of the Essex Wildlife Trust to find out further information and would bring this back to the next meeting.
23/017	FINANCIAL MATTERS

1) FINANCIAL STATEMENT.

The seven invoices including the Clerks' Salary and Pension were circulated to vet and agreed in December, as they needed to transact despite the cancelled meeting.

Supplier	Description	Total
Employee	Salary November	£452.21
Essex Pension Fund	Pension November	£146.65
Employee	Expenses	£29.14
Anglian Water Business Ltd	Allotment Water	£12.16
Dove Support	IT	£324.00
Chappel & Wakes Colne Village Hall	Room Hire	£29.00
Goldstar Networks Ltd	Telephone	£12.42

23013

RESOLVED that after further consideration the seven payments detailed on the schedule be authorised for payment as per email exchanges after the December meeting was cancelled.

The seven invoices including the Clerks' Salary and Pension were circulated to vet and agreed.

RESOLVED that the budget be set at £21,335.00 and £2,000 be used from reserves.

Supplier	Description	Total
Goldstar Networks Ltd	Telephone	£12.42
Employee	Salary December	£452.21
Essex Pension Fund	Pension December	£146.65
Employee	Expenses	£25.00
J Doe	Hedge Cutting	£144.00
A & J Lighting Solutions	Lighting, qtr maintenance	£101.99
Chappel & Wakes Colne Village Hall	Room Hire	£43.50

23014

RESOLVED that after further consideration the seven payments detailed on the schedule be authorised for payment as per email exchanges after the December meeting was cancelled.

2) MONTHLY BUDGET INFORMATION

No items were raised.

3) BUDGET 2023/24

4) PRECEPT 2023/24

RESOLVED that the precept be set at £17,361.00.

23015

23016			
	5) GRANTS 2023/24		
23017	RESOLVED that the Village Hall be offered a grant of £1,000 for 2023/24 to assist with kitchen works and installing window dressings.		
23018	RESOLVED that a grant of £175 be for 2022/23 be released to the Village Hall at the February meeting.		
23/018	CORRESPONDENCE RECEIVED		
	All correspondence had been circulated to Councillors prior to the meeting.		
	The Clerk confirmed that a resident had complained about overhanging hedges and runners on the pavement on the Colchester Road. This has been reported to Essex Highway on the 20 th December under reference number 2810401.		
	Cllr Chamley reminded Cllrs that a retirement party was being held at the Village Hall on the 22 nd January for Chris Eaton. All were welcome.		
23/019	CHAIRMAN & CLERK'S REPORT		
	The Clerk confirmed that the laptop had now been replaced and Dove Support had transferred all the data across.		
	The beacons outside the Primary School had been fixed.		
	The sunken drain on the A1124, would be chased again with Cllr Barber. Cllr Neubauer would provide the Clerk with updated photos.		
	The broken light column on the corner of Swan Grove continues to be chased by the Clerk.		
23/020	ITEMS FOR FUTURE MEETINGS		
	Collapsed Drain		
	Swan Grove broken light Co-option		
	Wilder Village		
	VAS		
	Cllrs did raise their disappointment at Cllr Sunnucks not attending a Chappel Parish Council meeting since his election in May. They asked the Clerk to send him a note relaying their disappointment. Cllr Chamley thanked everyone for attending and closed the meeting at 8.20pm. The next meeting is due to be held on the Monday 13 th February at 7.30pm in the Village Hall.		
	Signed:		
	Chairman of the Parish Council Date: 13 th February 2023.		

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL

E-MAIL: parishclerk@chappel.org Telephone: 01206 589095