

# CHAPPEL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14<sup>TH</sup> NOVEMBER 2022 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

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In the Chair: Cllr. S. Chamley  
 Present: Cllrs. A. Cox, P. Dent, N. Ingram, A. Langley, P. Neubauer  
 Clerk: Mrs. H. Cook  
 Also Present Three members of the public

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22/175	<p><b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b></p> <p>The Chairman opened the meeting at 7.30pm. Cllrs Sunnucks &amp; Barber had sent their apologies.</p>
22/176	<p><b><u>DECLARATION OF INTERESTS</u></b></p> <p>Cllr Chamley declared a non-pecuniary interest on 22/193 due to a family member providing quotes. It was agreed that she would not vote on this item.</p> <p>Cllr Cox declared a non-pecuniary interest on 22/181 being a neighbour to planning appeal APP/A1530/C/22/3306915.</p>
22/177	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b></p> <p>A member of the public raised concern regarding the speed of vehicles travelling on the A1124 near Rose Green. The recent accident into the bus stop was discussed along with 4 other accidents at this site over the last 38 years. The resident would like the bus stop moved from this dangerous corner.</p> <p>Cllr Chamley confirmed that Essex County Council was responsible for the bus stop and the Parish Council were happy to write to them copying in Cllr Barber to request a site visit. It was noted that another suitable location for the bus stop would be difficult.</p> <p>A member of the public would like permission from the Parish Council to keep bees on the Parish Field. The proposed site would be away from the footpath and near the run of trees. Cllrs agreed that further investigation would need to take place regarding insurance, risk assessments etc.</p>
22/178	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p><b><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></b></p> <p>No Councillors were present and no reports were received.</p>
22/179  22095	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <p><b>RESOLVED that the minutes of the meeting held on Monday 3<sup>rd</sup> October 2022 were a true record of the meeting.</b> The Chairman signed the minutes.</p>
22/180  22096	<p><b><u>CODE OF CONDUCT</u></b></p> <p><b>RESOLVED that the revised Code of Conduct Policy be adopted .</b> The Chairman signed the policy</p>
22/181  22097	<p><b><u>PLANNING APPLICATIONS:</u></b></p> <p>1) <b>PLANNING APPLICATION 222700. OAKLANDS, OAK ROAD, CHAPPEL, COLCHESTER, CO6 2EJ. APPLICATION TO VARY CONDITION 2 (APPROVED DRAWINGS) FOLLOWING GRANT OF PLANNING PERMISSION 220549.</b></p> <p><b>RESOLVED that no comment be made on this application.</b></p> <p>2) <b>PLANNING APPEAL APP/A1530/C/22/3306915. GREENACRES FARM, VERNONS ROAD, CHAPPEL, CO6 2DL. APPLICATION FOR A LAWFUL DEVELOPMENT CERTIFICATE FOR EXISTING B8 STORAGE USE.</b></p>

Chairman's Signature

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22098	<b>RESOLVED that no additional comments be raised with regards to this appeal.</b>
<b>22/182</b>	<p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <ol style="list-style-type: none"> <li><b>1) PLANNING APPLICATION 221766. JENNY BARN, BACONS LANE, CHAPPEL, COLCHESTER.</b> APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</li> <li><b>2) PLANNING APPLICATION 221980/221979. VERNONS, THE WING, VERNONS ROAD, CHAPPEL, CO6 2AG.</b> APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</li> <li><b>3) PLANNING APPLICATION 221554. 49 SWAN GROVE, CHAPPEL, CO6 2DU.</b> APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</li> <li><b>4) PLANNING APPLICATION 221292. WAKES COLNE MILL, COLCHESTER ROAD, WAKES COLNE, CO6 2BY.</b> WITHDRAWN BY APPLICANT.</li> <li><b>5) PLANNING APPLICATION 221440. 3 CHAPPEL HILL, CHAPPEL, CO6 2DX.</b> APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</li> </ol>
<b>22/183</b>  22099	<p><b><u>TRAFFIC ACCIDENTS</u></b></p> <p><b>RESOLVED to write to Essex County Council requesting a site visit to consider whether another location was suitable for the bus stop due to the recent accident at Rose Green. This correspondence would also be sent to Cllr Barber.</b></p> <p>Cllrs noted the accident at Broom House Corner.</p>
<b>22/184</b>  22100	<p><b><u>VAS SIGNS</u></b></p> <p>The Clerk gave the resident and Cllrs an update on the VAS project.</p> <p>Cllr Chamley &amp; Neubauer agreed to have a site visit on the A1124 to look at possible sites.</p> <p><b>RESOLVED to write to residents on Swan Street for their view of a fixed VAS/SID being installed.</b></p>
<b>22/185</b>  22101	<p><b><u>LOCAL HIGHWAY PANEL</u></b></p> <p><b>RESOLVED to submit a Local Highway Panel application requesting Village Gateway signs on Swan Street.</b></p>
<b>22/186</b>	<p><b><u>SPEED WATCH UPDATE</u></b></p> <p>Cllr Dent had circulated an update to all Councillors.</p> <p>Cllr Dent was concerned with the speeds being recorded outside the Primary School following on from the new approved site. These had been sent to Essex Police.</p>
<b>22/187</b>	<p><b><u>MEETING WITH EARLS COLNE PARISH COUNCIL</u></b></p> <p>The Clerk had circulated the email received from Earls Colne Parish council regarding jointly collaborating about speeding traffic. Cllrs agreed to attend a meeting once a date had been circulated.</p>
<b>22/188</b>	<p><b><u>REQUEST TO SITE BEEHIVES ON THE PARISH FIELD</u></b></p> <p>Cllrs discussed the request from a resident to keep bee hives on the Parish Field. It was agreed to bring the item back to the December meeting following discussions with the Parish Council's Insurance and further investigation.</p>
<b>22/189</b>  22102	<p><b><u>RETIREMENT OF VILLAGE POST MASTER</u></b></p> <p>Cllrs discussed the request of a grant from a group of residents to hold an event on the 22<sup>nd</sup> January to thank the Village Post Master at his retirement. The Clerk had received advice from EALC confirming that this would not be best practice due to funds coming from the precept and would also set a president in the future. It was noted that the event would still continue</p> <p><b>RESOLVED that no grant could be given following advice from EALC.</b></p>
<b>22/190</b>	<p><b><u>AFFORDABLE HOUSING CONSULTATION</u></b></p> <p><b>RESOLVED to submit a response to the Colchester Borough Council Affordable Housing Supplementary</b></p>

22103	Planning Document consultation confirming the support for affordable housing in Chappel.																																				
22/191 22104	<u>BENCHES</u> RESOLVED to suspend Standing Order 7 (a) to review resolution 222086: that two remaining benches around the play equipment be repaired and repainted at a cost of £475.00 and also resolution 222088: that the oak tree would be planted in the Parish Field.																																				
22/192 22105 22106	<u>BENCH &amp; OAK TREE</u> RESOLVED that the remaining benches around the play equipment be repaired and repainted at a revised cost of £590. RESOLVED that the oak tree be planted near the play equipment rather than on the Parish Field due to the logistic of delivery.																																				
22/193 22107	<u>FOOTBRIDGE</u> RESOLVED that the footbridge is repaired using Devolution money at a cost of £400. Cllr Chamley abstained from voting on this item.																																				
22/194 22108	<u>PARISH COUNCIL CALENDAR</u> RESOLVED that the meeting dates for 2023 would remain as the second Monday of the month, expect April and May which will be the third Monday of the month.																																				
22/195 22109	<u>TREE PRESERVATION ORDER</u> RESOLVED to not ask for a preservation order on the Oak Tree on the triangle.																																				
22/196 22110 22111	<u>GRASS CUTTING</u> RESOLVED to maintain the grass round the War Memorial at a cost of £78.75 per cut. It was agreed to allow for four cuts during March to October. RESOLVED that the prices of the contract with JPB Landscaping will increase by 10% for 2023. The quote for the Parish Field will be placed on the December agenda.																																				
22/197 22112	<u>STREET LIGHTING</u> RESOLVED that the renewal contract with A & J Lighting be signed and this will be in place till December 2028.																																				
22/198 22113	<u>FINANCIAL MATTERS 2022/23</u>  1) LOCAL GOVERNMENT PAY OFFER.  RESOLVED that the Local Government pay offer is accepted and back paid to April 2022. The Clerk’s contract will also include an additional days leave (pro-rata) from April 2023.  2) FINANCIAL STATEMENT.  The eleven invoices including the Clerks’ Salary and Pension were circulated to vet and agree. <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td>A &amp; J Lighting Solutions</td><td>Lighting, qtr maintenance</td><td>£92.72</td></tr><tr><td>Employee</td><td>Salary October</td><td>£419.80</td></tr><tr><td>Essex Pension Fund</td><td>Pension October</td><td>£136.12</td></tr><tr><td>Goldstar Networks Ltd</td><td>Telephone</td><td>£12.42</td></tr><tr><td>JPB Landscapes</td><td>Grass Cutting</td><td>£305.06</td></tr><tr><td>Kingfisher Direct</td><td>Bench</td><td>£543.35</td></tr><tr><td>Employee</td><td>Expenses</td><td>£65.14</td></tr><tr><td>Chappel &amp; Wakes Colne Village Hall</td><td>Room Hire</td><td>£29.00</td></tr><tr><td>CATS</td><td>Insurance Claim</td><td>£100.00</td></tr><tr><td>Employee</td><td>Salary November</td><td>£679.13</td></tr><tr><td>Essex Pension Fund</td><td>Pension November</td><td>£220.23</td></tr></table>	Supplier	Description	Total	A & J Lighting Solutions	Lighting, qtr maintenance	£92.72	Employee	Salary October	£419.80	Essex Pension Fund	Pension October	£136.12	Goldstar Networks Ltd	Telephone	£12.42	JPB Landscapes	Grass Cutting	£305.06	Kingfisher Direct	Bench	£543.35	Employee	Expenses	£65.14	Chappel & Wakes Colne Village Hall	Room Hire	£29.00	CATS	Insurance Claim	£100.00	Employee	Salary November	£679.13	Essex Pension Fund	Pension November	£220.23
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22114	<p><b>RESOLVED that after further consideration the eleven payments detailed on the schedule be authorised for payment.</b></p> <p><b>3) MONTHLY BUDGET INFORMATION</b></p> <p>No items were raised.</p> <p><b>4) HMRC</b></p> <p>The Clerk confirmed that the appeal had been successful, so no fine was payable.</p> <p><b>5) Budget 2023/24</b></p> <p>The Clerk would circulate a date for an on-line working party to meet to discuss the budget for 2023 in preparation for discussion and decisions at the January meeting.</p> <p><b>6) Internal Audit</b></p>
22115	<p><b>RESOLVED that J Stobart carry out the 2022/23 Internal Audit at a cost of £210.</b></p>
22/199	<p><b><u>CORRESPONDENCE RECEIVED</u></b></p> <p>All correspondence had been circulated to Councillors prior to the meeting.</p> <p>Cllr Chamley confirmed that she had been contacted by a member of the Public who wished to clear under the viaduct. It was agreed to go back to them confirming that they would need to seek permission from Network Rail.</p>
22/200	<p><b><u>CHAIRMAN &amp; CLERK'S REPORT</u></b></p> <p>The Clerk confirmed that the laptop could not be fixed and would need to be replaced, the insurance company would arrange this once the excess £100 had been received.</p> <p>The Clerk confirmed that the beacons outside the Primary School had been reported to Essex Highways.</p> <p>The Locality Grant had been successful and had been received. The bench could now be ordered.</p> <p>Cllr Cox confirmed that the school were holding their Christmas Fayre on the 9<sup>th</sup> December – all are welcome.</p>
22/201	<p><b><u>ITEMS FOR FUTURE MEETINGS</u></b></p> <p>Collapsed Drain Swan Grove broken light Allotment Contracts</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.48pm. The next meeting is due to be held on the Monday 12<sup>th</sup> December at 7.30pm in the Village Hall.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council</p> <p>Date: 12<sup>th</sup> December 2022.</p>

MRS HELEN COOK  
CLERK TO CHAPPEL PARISH COUNCIL  
C/O CHAPPEL & WAKES COLNE VILLAGE HALL  
COLCHESTER ROAD  
CHAPPEL  
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Chairman's Signature

Approved Minutes – Full Council November 14<sup>th</sup> 2022