

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 3RD OCTOBER 2022 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. P. Dent, A. Langley
 Clerk: Mrs. H. Cook
 Also Present One member of the public

22/149	<p><u>HM QUEEN ELIZABETH II</u></p> <p>A minutes silence was observed to pay respects to HM Queen Elizabeth II following her death on the 8th September 2022.</p>
22/150	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.31pm. Cllrs Neubauer & Ingram had sent their apologies due to family commitments. Cllr Cox had sent her apologies due to work commitments. Cllrs Sunnucks & Barber had sent their apologies.</p>
22/151	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllr Chamley declared a non-pecuniary interest in 22/160 & 22/163 due to a family member providing quotes. It was agreed that she would not vote on these items.</p>
22/152	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A member of the public raised concern regarding the speed of vehicles on Swan Street and asked the Parish Council for an update on what measures could be put in place.</p>
22078	<p>RESOLVED to bring items 22/158 and 22/159 forward.</p>
22/158	<p><u>VAS SIGNS</u></p> <p>The Clerk gave the resident and Cllrs an update on the VAS project.</p> <p>Several sites had been identified as possible locations for a VAS. Site surveys would need to be undertaken to confirm what utilities were in the location. Cllrs discussed the possibility of seeking resident's views. The item would be brought back to the November meeting when more Councillors were present and the cost of site surveys were known.</p>
22/159	<p><u>SPEED WATCH UPDATE</u></p> <p>Cllr Dent gave an update on the Speed Watch programme since co-ordinating it from 2016. The relevant information recorded at each Speed Watch session is sent to Essex Police for processing. He confirmed that a new Speed Watch site at the bottom of the chicane (near the oak tree triangle, opposite the school) had now been approved and sessions would be taking place soon.</p>
22079	<p>RESOLVED to trim the lower branches of the oak tree on the triangle in order for Speed Watch surveys to be carried out. Cllr Langley agreed to carry out this work.</p> <p>Essex Police were interested in liaising with the school regarding Road Safety and Cllrs Dent and Chamley agree to assist with contacting the school.</p> <p>Cllrs discussed whether Village Gateway signs would assist with advising drivers of the change in speed restrictions on Swan Street. Cllrs asked the Clerk to investigate whether a Local Highway Panel application could be applied for and bring the item back to the November meeting.</p>
22/153	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p>

	<p>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</p> <p>No Councillors were present. Cllr Sunnucks had sent an update on the proposed Pylons, digital training and confirmation that the Mill House Development (222023) has been withdrawn.</p>
<p>22/154</p> <p>22080</p>	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Monday 11th July 2022 were a true record of the meeting. The Chairman signed the minutes.</p>
<p>22/155</p> <p>22081</p> <p>22082</p>	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 221766. JENNY BARN, BACONS LANE, CHAPPEL, COLCHESTER. PROPOSED OUTBUILDING TO PROVIDE STORAGE BARN AND STABLES.</p> <p>RESOLVED that no comment be made on this application providing that Highways and neighbours comments are taken into consideration. Delegated powers were used to send the decision to Colchester Borough Council after consulting with all Councillors.</p> <p>2) PLANNING APPLICATION 221980/221979. VERNONS, THE WING, VERNONS ROAD, CHAPPEL, CO6 2AG. NEW SEPTIC TANK TO VERNONS WING AND THE ANNEXE.</p> <p>RESOLVED that no comment be made on application 221980/221979. Delegated powers were used to send the decision to Colchester Borough Council after consulting with all Councillors.</p>
22/156	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 221554. 49 SWAN GROVE, CHAPPEL, CO6 2DU. APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</p> <p>2) PLANNING APPLICATION 221292. WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, CO6 2BY. WITHDRAWN BY APPLICANT.</p> <p>3) PLANNING APPLICATION 221440. 3 CHAPPEL HILL, CHAPPEL, CO6 2DX. APPROVED CONDITIONAL BY COLCHESTER BOROUGH COUNCIL.</p>
<p>22/157</p> <p>22083</p>	<p><u>COMMUNITY RENEWABLE ENERGY SCHEME</u></p> <p>Cllr Chamley confirmed that a zoom meeting was held on Tuesday 13th September, where Cllrs Chamley, Ingram, Dent and the Clerk attended along with Wakes Colne & White Colne Parish Council. The funding available is only for a geospatial study and feasibility study. Funding ends in June 2023. Further funding may be available at a later date to actually take any proposal forward.</p> <p>Following on from the meeting Jill Bruce had updated Cllr Chamley confirming that local businesses had agreed to sign up for this project to go ahead, and paperwork was in the process of being completed. The survey and feasibility study will take 4-6 weeks. When they have been completed, it is proposed to hold a public meeting so that everyone interested can ask their questions to the experts.</p> <p>RESOLVED to support the project in advertising the proposed public meeting.</p>
22/160	<p><u>DEVOLUTION</u></p> <p>The Clerk confirmed that an email had been received confirming that the Essex County Council Devolution programme would not be continuing.</p>
<p>22/161</p> <p>22084</p>	<p><u>PLAY AREA</u></p> <p>The fence post near the play area had now been fitted. Many thanks was given to Mr. H. Chamley.</p> <p>RESOLVED that the repairs to the play area previously agreed would be £575.</p>
<p>22/162</p> <p>22085</p>	<p><u>BENCHES</u></p> <p>RESOLVED to remove the bench to the left as entering the play area. Cllr Ingram would remove and dispose of the equipment.</p>

22086	RESOLVED that the two remaining benches around the play equipment be repaired and repainted at a cost of £475.00.																														
22087	RESOLVED to apply for Locality Budget funding of £452.79 for a new bench which is made from 100% recycled plastic. Cllr Langley agreed to put the bench together when it arrived.																														
22088	RESOLVED for Cllr Chamley, Langley & Ingram to install the Jubilee bench looking at the river, the oak tree would be planted in the Parish Field.																														
22/163	<u>FENCING</u> This item will be brought back to the November meeting.																														
22/164	<u>ALLOTMENTS</u> Cllr Chamley agreed to ask for a quote regarding the interior hedge cutting and strimming of the edges. Cllrs asked the Clerk to obtain a quote for a 4 yard skip for the end of February.																														
22/165	<u>PARISH FIELD</u> Due to the planting of the trees on the Parish Field a quote would need to be obtained for maintaining the grass. This item would be brought back to the November meeting																														
22/166	<u>CEMETERY</u> Cllrs agreed to ask JPB Landscapes for a quote for maintaining around the War Memorial, the item would be brought back to the November meeting.																														
22/167	<u>S106 WISH LIST</u> This item would be brought back to the November meeting.																														
22/168	<u>EMERGENCY PLAN</u> Cllrs discussed that a brief emergency plan contact list could be put together, however due to GDPR permission would need to be asked. They asked the Clerk to look into this further.																														
22/169	<u>PARISH COUNCIL LAPTOP</u> The Clerk confirmed that the right corner of the laptop had broken, therefore not allowing the unit to close, the item had not been dropped. Dove Support had looked at the laptop and spoken to Dell who claimed that the item must have been dropped. 22089 RESOLVED to claim on the Parish Council insurance with a £100 excess.																														
22/170	<u>MEMBERSHIP</u> 22090 RESOLVED to renew the CALC membership at a cost of £35.00. 22091 RESOLVED to renew the SLCC membership at a cost of £82.29.																														
22/171	<u>FINANCIAL MATTERS 2022/23</u> 1) FINANCIAL STATEMENT. The sixteen invoices including the Clerks’ Salary and Pension were circulated to all Councillors in between meetings due to the postponement of the September meeting to vet and agree. <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td></td><td></td><td></td></tr><tr><td>Goldstar Networks Ltd</td><td>Telephone</td><td>£12.42</td></tr><tr><td>H Cook</td><td>Salary</td><td>£419.80</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£136.12</td></tr><tr><td>H Cook</td><td>Expenses</td><td>£54.14</td></tr><tr><td>Anglian Water Business Ltd</td><td>Allotment Water</td><td>£12.16</td></tr><tr><td>David Ogilvie Engineering Ltd</td><td>Bench</td><td>£1,459.20</td></tr><tr><td>Colchester Borough Council</td><td>Lighting Maintenance</td><td>£263.02</td></tr><tr><td>Proludic</td><td>Play Area Maintenance</td><td>£47.90</td></tr></table>	Supplier	Description	Total				Goldstar Networks Ltd	Telephone	£12.42	H Cook	Salary	£419.80	Essex Pension Fund	Pension	£136.12	H Cook	Expenses	£54.14	Anglian Water Business Ltd	Allotment Water	£12.16	David Ogilvie Engineering Ltd	Bench	£1,459.20	Colchester Borough Council	Lighting Maintenance	£263.02	Proludic	Play Area Maintenance	£47.90
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22092	Chappel & Wakes Colne Village Hall	Room Hire	£29.00
	JPB Landscapes	Grass Cutting	£231.42
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	SB Handyman Services	Play Area Maintenance	£575.00
	S Chamley	Jubilee Celebration	£14.50
	L Goodchild	Jubilee Celebration	£17.50
	T Thorogood	Jubilee Celebration	£16.04
	Goldstar Networks Ltd	Telephone	£12.42
22093	RESOLVED that after further consideration the sixteen payments detailed on the schedule be authorised for payment.		
	The six invoices including the Clerks' Salary and Pension were circulated to all Councillors to vet and agree.		
	Supplier	Description	Total
	H Cook	Salary	£419.80
	Essex Pension Fund	Pension	£136.12
	H Cook	Expenses	£29.14
	Society of Local Council Clerks	Membership	£82.29
22094	Colchester Association of Local Councils	Membership	£35.00
	Goldstar Networks Ltd	Telephone	£12.42
	RESOLVED that after further consideration the six payments detailed on the schedule be authorised for payment.		
	2) MONTHLY BUDGET INFORMATION		
	No items were raised.		
	3) CHANGE OF SIGNATORY		
	RESOLVED to add Cllr Dent and remove Cllr Langley from the signatory.		
22/172	<u>CORRESPONDENCE RECEIVED</u>		
	All correspondence had been circulated to Councillors prior to the meeting.		
22/173	<u>CHAIRMAN & CLERK'S REPORT</u>		
	No items were raised.		
22/174	<u>ITEMS FOR FUTURE MEETINGS</u>		
	VAS Speed Watch Fencing near the river		
	Cllr Chamley thanked everyone for attending and closed the meeting at 8.50pm. The next meeting is due to be held on the Monday 14 th November at 7.30pm in the Village Hall.		
	Signed:.....		
	Chairman of the Parish Council		Date: 14 th November 2022.

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL

Chairman's Signature

Approved Minutes – Full Council October 3rd 2022

C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
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