

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11 JULY 2022 AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, A. Langley, N. Ingram
 Clerk: Mrs. H. Cook
 Also Present One member of the public

22/127	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm. Cllr Neubauer had sent his apologies due to family commitments. Cllr Cox would be late to the meeting. Cllrs Sunnucks had sent his apologies.</p>
22/128	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declarations were made.</p>
22/129	<p><u>COUNCILLOR VACANCY</u></p> <p>It was confirmed that Bruce Knights had resigned and that an advert had been placed by Colchester Borough Council. CBC had now confirmed that the Parish Council could co-opt. An advert would be place on the noticeboard, website, Facebook page with a deadline for application prior to the October meeting.</p>
22/130	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A member of the public raised the profile of a local energy scheme to help parishes and community groups help install solar PV and battery storage across homes, farms and businesses.</p> <p>Cllrs agreed to look into this further and try to arrange a public meeting in the Autumn. They would also contact Wakes Colne Parish Council and White Colne Parish Council to see if they were interested in holding this jointly.</p>
22/131	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR WILLIAM SUNNUCKS / COUNTY COUNCILLOR LEWIS BARBER</i></p> <p>No Councillors were present. Cllr Sunnucks had sent an update on the Local Plan, proposed Pylons, possible grant opportunities and digital training.</p>
22/132	<p><u>CONFIRMATION OF MINUTES</u></p> <p>22068 RESOLVED that the minutes of the meeting held on Monday 13th June 2022 were a true record of the meeting. The Chairman signed the minutes.</p>
22/133	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 221554. 49 SWAN GROVE, CHAPPEL, CO6 2DU. PROPOSED SINGLE STOREY REAR EXTENSION AND ALTERATIONS TO FRONT PORCH.</p> <p>22069 RESOLVED to support planning application 221554 providing that any neighbouring comments are taken into consideration. We would also ask that a brick finish is used for the rear extension to be more in-keeping.</p> <p>2) PLANNING APPLICATION 221292. WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, CO6 2BY. APPLICATION TO VARY CONDITION 2 (DRAWINGS) FOLLOWING GRANT OF PLANNING PERMISSION 183046.</p> <p>22070 RESOLVED to object to planning application 221292 supporting resident objections.</p> <p>3) PLANNING APPLICATION 221440. 3 CHAPPEL HILL, CHAPPEL, CO6 2DX. PROPOSED SINGLE STOREY REAR/PART SIDE</p>

Chairman's Signature

Approved Minutes – Full Council July 11th 2022

	EXTENSION AND ALTERATIONS.
22071	RESOLVED to support planning application 221440 providing that any neighbouring comments are taken into consideration.
22/134	<u>UPDATE ON PLANNING APPLICATIONS:</u> PLANNING APPLICATION 221010. 2 FAIRVIEW, VERNONS ROAD, CHAPPEL, COLCHESTER, CO6 2DL. Cllr Chamley confirmed that conditional approval had been granted.
22/135	<u>REPLACEMENT CAT'S EYES AT CHAPPEL & WAKES COLNE STATION</u> Cllrs discussed the request from Wakes Colne Parish Council for £399.50 to assist with purchasing replacement cat's eyes. 22072 RESOLVED to suggest that Wakes Colne Parish Council sign up to the Devolution Scheme and use funding from this to purchase the replacement cat's eyes.
22/136	<u>VAS SIGNS</u> The Clerk confirmed that a very helpful meeting was held with Essex Highways identifying suitable sites. She was waiting to hear back from Swarco on whether these sites were also suitable for their equipment. She suggested that a Cllrs Zoom meeting be held to identify the preferred sites in preparation for further discussions and decisions at the next meeting
22/137	<u>SPEED WATCH</u> Cllr Cox arrives 8.01pm. 22073 Cllr Dent had circulated a report. No questions were raised. RESOLVED to write to Essex Police requesting that the bottom of Chappel Hill be given approval as a Speed Watch site, following a request from a resident.
22/138	<u>PARISH FIELD</u> The area still remained dry with no leak onto the A1124. This item would now be removed from the agenda.
22/139	<u>DRAINS ON THE HIGHWAY</u> Two quotes had been received and were discussed. Both quotes were more than the Devolution Grant. It was viewed that this was something that was too expensive for the Parish Council to undertake, especially as it would not be a one off expense. The item would be removed from the agenda and details put in the next Village Reporter.
22/140	<u>PLAY AREA</u> The fence post was waiting to be fitted, this would be brought back to the September meeting. 22074 RESOLVED to purchase four post caps for the play area at a cost of £39.92 from Proludic. The quote for repairs was discussed, Cllrs would like to see the breakdown of the play area repairs vs the bench repairs. 22075 RESOLVED to go ahead with the play area repairs, but to review the bench repairs at the September meeting. The Clerk would find out if Cllr Sunnucks would support a new bench purchase using the Locality Budget.
22/141	<u>ASSETS</u> 22076 RESOLVED that the Assets have all been checked for the yearly inspection.
22/142	<u>FENCING</u> The fencing near the river would be looked at by Cllrs and repaired. Cllr Ingram & Chamley agreed to look at this. Cllr Chamley would speak to the Public House regarding the boundary between the pub and the play area before any formal letter is sent.
22/143	<u>ALLOTMENTS</u> 1) Cllrs discussed hiring a skip in order to clear away the final amount of dumped rubbish. The Clerk would obtain some quotes. 2) Cllr Langley agreed to chase payment for plot number one. The Clerk confirmed that all other plots

	had been paid for. 3) The Clerk confirmed that she had sought advice from EALC, SLCC and the Internal Auditor, all confirmed that the Parish Council does not need to charge VAT on the allotment plots.																																										
22/144	<u>S106 WISH LIST</u> Cllrs discussed further details that CBC required in order to put the suggested ideas forward if any S106 money became available. Cllr Chamley agreed to have some exploratory conversations with the relevant land owners and bring the item back to September.																																										
22/145	<u>FINANCIAL MATTERS 2022/23</u> 1) FINANCIAL STATEMENT. The twelve invoices including the Clerks’ Salary and Pension were circulated to all Councillors to vet and agree. <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td></td><td></td><td></td></tr><tr><td>Information Commissioner</td><td>Data Protection Registration</td><td>£35.00</td></tr><tr><td>H Cook</td><td>Salary</td><td>£419.80</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£136.12</td></tr><tr><td>H Cook</td><td>Expenses</td><td>£44.94</td></tr><tr><td>Stour Valley Tree Services Ltd</td><td>Hedge Cutting</td><td>£250.00</td></tr><tr><td>Dove Support</td><td>IT</td><td>£288.60</td></tr><tr><td>N Ingram</td><td>Reimbursement – wheelbarrow</td><td>£245.00</td></tr><tr><td>JPB Landscapes</td><td>Grass Cutting</td><td>£372.27</td></tr><tr><td>Goldstar Networks Ltd</td><td>Telephone</td><td>£12.42</td></tr><tr><td>A & J Lighting Solutions</td><td>Lighting qtr maintenance</td><td>£92.72</td></tr><tr><td>H Cook</td><td>Salary</td><td>£419.80</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£136.12</td></tr></table> 22077 RESOLVED that after further consideration the twelve payments detailed on the schedule be authorised for payment. 2) MONTHLY BUDGET INFORMATION No items were raised. 3) ON-LINE BANKING The Clerk confirmed that the trial of paying the expenses on-line had gone through, payments would be made where possible on-line. 4) CHANGE OF SIGNATORY Cllr Cox would consider becoming a signatory on the account, this item would be brought back to the September meeting.	Supplier	Description	Total				Information Commissioner	Data Protection Registration	£35.00	H Cook	Salary	£419.80	Essex Pension Fund	Pension	£136.12	H Cook	Expenses	£44.94	Stour Valley Tree Services Ltd	Hedge Cutting	£250.00	Dove Support	IT	£288.60	N Ingram	Reimbursement – wheelbarrow	£245.00	JPB Landscapes	Grass Cutting	£372.27	Goldstar Networks Ltd	Telephone	£12.42	A & J Lighting Solutions	Lighting qtr maintenance	£92.72	H Cook	Salary	£419.80	Essex Pension Fund	Pension	£136.12
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22/146	<u>CORRESPONDENCE RECEIVED</u> All correspondence had been circulated to Councillors prior to the meeting.																																										
22/147	<u>CHAIRMAN & CLERK’S REPORT</u> The Clerk confirmed that she had been contacted by a resident concerned about the dead branches of the tree opposite Swan Grove. She confirmed that the landowner had been contacted and would assess the tree. The Clerk confirmed that CBC Homes had been contacted regarding the condition of the grass cutting round Swan Grove, following a resident’s complaint.																																										
22/148	<u>ITEMS FOR FUTURE MEETINGS</u> VAS																																										

	<p>Speed Watch Fencing near the river Allotments – Skip Hire New Bench</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.49pm. The next meeting is due to be held on the Monday 12th September at 7.30pm in the Village Hall. No planned meeting would be held in August.</p> <p>Signed:.....</p> <p>Chairman of the Parish Council Date: 12th September 2022.</p>
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MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
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