

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 8TH MARCH 2021 VIRTUALLY VIA ZOOM DUE TO COVID-19, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, N. Ingram, A. Langley, B. Knights, P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present Cllr Chillingworth, two members of the public

21/046	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting at 7.32pm.
21/047	<u>DECLARATION OF INTERESTS</u> No interests were declared.
21/048	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> <p>A member of the public thanked the Clerk for contacting Essex County Council regarding the potholes outside her house on the A1124. These had now been repaired. Further repair work was due and she would keep the Clerk informed if this included work on the wave in the tarmac which was of concern especially when large vehicles hit this part of the road.</p>
21/049	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> <i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i> <p>Cllr Peter Chillingworth's report had been circulated prior to the meeting and would be attached to the minutes.</p> <p>❖ Cllr Chillingworth reported that Wakes Colne Parish Council had contacted Essex County Council regarding the recent flooding at the village shop. Cllr Brown was investigating whether the owners of the shop would be allowed to put up flood signs in event of further flooding on the Highway.</p> <p>Chappel Parish Council would like to assist if possible but would wait to hear from Cllr Brown and Wakes Colne Parish Council.</p>
21/050	<u>CONFIRMATION OF MINUTES</u> <p>RESOLVED that the minutes of the meeting held on Monday 8th February 2021 via Zoom were a true record of the meeting. The Chairman would sign these outside the meeting.</p>
21/051	<u>UPDATE ON PLANNING APPLICATIONS:</u> <ol style="list-style-type: none"> 1) PLANNING APPLICATION 202850. CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, CO6 2DS. The Clerk confirmed that conditional approval had been granted. 2) PLANNING APPLICATION 210141. MILNTHORPE, COLCHESTER ROAD, CHAPPEL, CO6 2DQ. The Clerk confirmed that conditional approval had been granted. 3) PLANNING APPLICATION: 202845. DIRECT MEATS, KNIGHTS FARM, SWAN STREET, CHAPPEL, CO6 2EE. The Clerk confirmed that conditional approval had been granted. 4) PLANNING APPLICATION 202314/202315. THE WING, VERNONS, VERNONS ROAD, CHAPPEL,

Chairman's Signature

Approved Minutes – Full Council March 8th 2021

	<p>COLCHESTER, CO6 2AG.</p> <p>The Clerk confirmed no decision had yet been made. The Clerk confirmed that additional information had been added to the website.</p>
21/052	<p><u>ESSEX POLICE LIAISON MEETING</u></p> <p>Cllr Dent had circulated a report from the liaison meeting which was held online on the 18th February. Concern was raised on the suggestion of raising the level of speed that a motorist would have to be doing in order to receive a letter after being recorded by a Speed Watch session. It was agreed that the Police Liaison coffee and chat session held at the United Reform Church pre-Covid was very informative and should be looked into again once regulations are relaxed.</p>
21/053	<p><u>WAKES COLNE PARISH COUNCIL HIGHWAYS MEETING</u></p> <p>Cllr Dent had circulated a report from the meeting which Wakes Colne Parish Council held on the 16th February with Cllr Brown and Cllr Chillingworth. No questions were raised.</p>
21/054	<p><u>VILLAGE GREEN</u></p> <p>The Chairman confirmed that the Freedom of Information from Essex County Council had now been carried out and circulated to all Councillors. Cllrs confirmed the resolution from the 8th February meeting to keep the matter under review, but no further action to be carried out at present.</p>
21025	<p>RESOLVED to purchase some additional “No parking on the Village Green” signs at a cost of no more than £20 in order to replace any that get broken.</p>
21/055 21026	<p><u>FLOODING</u></p> <p>RESOLVED to email Wakes Colne Parish Council to confirm support if and when required.</p>
21/056	<p><u>DOG POO BINS</u></p> <p>The Chairman confirmed that three dog poo bins were located in Chappel but no all-purpose bin managed by CBC was in the village.</p>
21027	<p>RESOLVED to ask Colchester Borough Council if they would fund an all-purpose bin for Chappel.</p>
21/057	<p><u>ROSE GREEN PARKING</u></p> <p>Several residents had complained of the dangerous parking of a van around Rose Green. The Clerk confirmed that Essex Police have been informed. It was discussed that several years ago North Essex Parking Partnership had confirmed that they could consider yellow lines around the area, but that this would probably push the issue elsewhere in the village and possibly to more dangerous places.</p>
21028	<p>RESOLVED to write to the owner of the van to encourage more considerate parking.</p>
21/058	<p><u>ASSETS OF COMMUNITY VALUE</u></p> <p>Cllr Knights had circulated a letter to be sent to the owners of the Swan Public House, confirming the intention of the Parish Council to complete an ACV application. It would ask the owners for any comments before the application is submitted to Colchester Borough Council.</p>
21029	<p>RESOLVED to send the letter to the owners of the Swan Public House confirming that Chappel Parish Council will be submitting an Asset of Community Value application form to Colchester Borough Council.</p>
21/059	<p><u>SPEED WATCH</u></p> <p>Cllr Dent had circulated a report to Councillors an article would also be in the next Village Reporter.</p>
21/060	<p><u>DRAIN ON THE A1124</u></p> <p>The Clerk confirmed that photographs had been sent to Cllr Brown, no response had been received despite chasing for an update. This would be brought back to the April meeting.</p>
21/061	<p><u>BROADBAND</u></p> <p>Cllr Knights confirmed that some residents were continuing to have issues connecting to County Broadband. Responses from the company were reported as being slow.</p>
21030	<p>RESOLVED to send a letter to County Broadband raising some of the issues residents had raised with connecting with Community Fibre Broadband.</p>
21/062	<p><u>ANNUAL PARISH ASSEMBLY MEETING</u></p>

21031	RESOLVED to not hold the Annual Parish Assembly Meeting in 2021 due to COVID restrictions. Cllr Cox left the meeting at 8.20pm																											
21/063	<u>PLAY AREA</u> Cllr Langley raised concern over the condition of the ground at the entrance from the Village Green into the Play Area. Cllr Knights may have some matting that could be put down and would look into this further.																											
21/064	<u>FRIENDSHIP BENCH</u> Councillors liked the idea of a friendship bench being installed by the Rotary Club, however no location could be thought of.																											
21/065 21032	<u>POPPY BOARD INSTALLATION</u> RESOLVED to install the Poppy Board near the mirror next to the school at a cost of no more than £100.																											
21/066	<u>FINANCIAL MATTERS</u> 1) FINANCIAL STATEMENT. The seven invoices including the Clerks’ Salary and Pension were circulated to those Councillors present to vet and agree. <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td></td><td></td><td></td></tr><tr><td>H Cook</td><td>Salary</td><td>£412.66</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£133.82</td></tr><tr><td>H Cook</td><td>Expenses</td><td>£47.28</td></tr><tr><td>Starboard Systems Ltd</td><td>Account Software</td><td>345.60</td></tr><tr><td>JPB Landscapes</td><td>Cemetery – Trees & Grass</td><td>£174.00</td></tr><tr><td>Anglian Water Business Ltd (National)</td><td>Allotment Water</td><td>£11.97</td></tr><tr><td>N Ingram</td><td>Strimmer purchase (reimbursement)</td><td>£547.00</td></tr></table>	Supplier	Description	Total				H Cook	Salary	£412.66	Essex Pension Fund	Pension	£133.82	H Cook	Expenses	£47.28	Starboard Systems Ltd	Account Software	345.60	JPB Landscapes	Cemetery – Trees & Grass	£174.00	Anglian Water Business Ltd (National)	Allotment Water	£11.97	N Ingram	Strimmer purchase (reimbursement)	£547.00
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21033	RESOLVED that after further consideration the seven payments detailed on the schedule be authorised for payment. 2) MONTHLY BUDGET INFORMATION No items were raised.																											
21/067	<u>CORRESPONDENCE RECEIVED</u> The Clerk confirmed that Wakes Colne Parish Council had confirmed that they would be happy with written acknowledgement of their financial contribution in the Chairman’s report and Village Reporter. Two resident letters had been received one regarding speeding on the A1124 and one regarding parking on the village green. Both letters had been responded to and invites had been sent to join the meeting. Wormingford Gliding Club had written to the Parish Council to confirm that instructors are allowed to resume flying in the current COVID restrictions, in order to remain up to date with flying hours.																											
21/068 21034	<u>CHAIRMAN & CLERK’S REPORT</u> The Clerk confirmed that Allotment Plot 1 was available, payment for 3 further plots had yet to be received, these had been chased. RESOLVED that as Plot 1 had not been cultivated in several years, no charge would be made in the first year. Cllr Dent asked to revisit item 21/053 regarding the suggestion from Cllr Brown that Wakes Colne and Chappel carry out a Neighbourhood plan. Discussion was held that a lot of work was involved.																											
21/069	<u>ITEMS FOR FUTURE MEETINGS</u> Broadband																											

	<p>Speed Watch Drain on A1124 Dog Poo Bins</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.50pm. The next meeting is due to be held on the 12th April at 7.30pm on Zoom.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 12th April 2021.</p>
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MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
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