

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12TH APRIL 2021 VIRTUALLY VIA ZOOM DUE TO COVID-19, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, N. Ingram, A. Langley, B. Knights, P. Neubauer
Clerk: Mrs. H. Cook
Also Present Cllr Chillingworth, one member of the public

21/070	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm.</p> <p>The Chairman read out “On behalf of Chappel we express our deepest sympathy and condolences to Her Majesty the Queen and all members of The Royal Family at this very sad and difficult time. Residents are invited to pay their respects to the Duke of Edinburgh via the official Buckingham Palace virtual Book of Condolence”. The statement would be placed in the condolence book, on the Parish Council website and Facebook page.</p> <p>Chappel Parish Council also passed on their condolences to the family and friends of Richard Fordham, he would be greatly missed.</p> <p>One minute silence was held.</p>
21/071	<p><u>DECLARATION OF INTERESTS</u></p> <p>No interests were declared.</p>
21/072	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A member of the public raised the issue of dog fouling in the village.</p> <p>Councillors agreed to put notices on Social Media to remind residents of their responsibility to clear up after their dogs. The Clerk would ask Colchester Borough Council if they had any suitable posters to use.</p>
21/073	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Peter Chillingworth’s report had been circulated prior to the meeting and would be attached to the minutes.</p> <p>Cllr Chillingworth confirmed that he did not know when the village freighter would return due to COVID restrictions.</p>
21/074 21035	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Monday 8th March 2021 via Zoom were a true record of the meeting. The Chairman would sign these outside the meeting.</p>
21/075 21036	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 210558. GREENACRES FARM, VERNONS ROAD, CHAPPEL, CO6 2DL. APPLICATION TO REMOVE 8 (AGRICULTURAL TIE) FROM PLANNING PERMISSION COL/95/1402.</p> <p>RESOLVED that no comments were raised.</p>

Chairman’s Signature

Approved Minutes – Full Council April 12th 2021

21037	<p>2) PLANNING APPLICATION 210504. THE BIRCHES, LAMBERTS LANE, GREAT TEY, CO6 2LE. SINGLE STOREY REAR/SIDE EXTENSION. RESUBMISSION OF 201540.</p> <p>RESOLVED that no comments were raised.</p>
21038	<p>3) PLANNING APPLICATION: 210696. KNIGHTS FARM, SWAN STREET, CHAPPEL, CO6 2EE. SINGLE STOREY FRONT & REAR EXTENSION.</p> <p>RESOLVED that no comments were raised</p>
21039	<p>4) PLANNING APPLICATION 210515. BRIDGEWICK HALL, THE STREET, CHAPPEL, CO6 2DD. DAMP PROOFING OF CELLAR & CONSTRUCTION OF NEW GARDEN WALL AT STREET FRONTAGE.</p> <p>RESOLVED that no comments were raised</p>
21040	<p>5) PLANNING APPLICATION 210875. 1 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN. VARIATION TO DESIGN APPROVED UNDER APP. 202339: INSERTION OF ROOF WINDOW IN EAST ELEVATION.</p> <p>RESOLVED that no comments were raised</p>
21041	<p>6) PLANNING APPLICATION 210865. GLENNELG, SWAN STREET, CHAPPEL, COLCHESTER, CO6 2ED. EXTENSION TO EXISTING OUTBUILDING. ALTERNATION TO OUTBUILDING FOR MULTIPLE USE FOR GLENNELG HOUSE (HOME OFFICE AND GYM OR ANNEXE FOR MOTHER).</p> <p>RESOLVED that the application would be supported but asked the Planning Officer to make a condition that the Annexe remains part of the original dwelling. This would then stop it being sold as a separate dwelling.</p>
21/076	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>PLANNING APPLICATION 202314/202315. THE WING, VERNONS, VERNONS ROAD, CHAPPEL, COLCHESTER, CO6 2AG.</p> <p>The Clerk confirmed no decision had yet been made.</p>
21/077	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllrs discussed producing a Neighbourhood Plan for the village of Chappel. It was agreed that a joint plan with Wakes Colne would be preferable. This would need to be led by members of the community rather than Parish Councillors themselves, but would be supported by the Parish Council. This could only be taken forward if residents were interested in volunteering and an article in the Village Reporter was suggested as a starting point.</p> <p>RESOLVED to contact Wakes Colne Parish Council about a joint article in the Village Reporter to gauge the interest in producing a Neighbourhood Plan. For 5, Against 2.</p>
21/078	<p><u>FLOODING</u></p> <p>Cllr Chillingworth confirmed that he was waiting to hear back from the Environment Agency regarding a meeting.</p>
21/079	<p><u>A1124</u></p> <p>Cllrs discussed that a year had passed since the improvement of signage on the A1124 implemented by the Local Highway Panel. Cllrs were not convinced that this had reduced speed on the road so would like to submit a new application for Vehicle Activated Signs to be added to the A1124.</p> <p>RESOLVED to submit an application to the Local Highway Panel for Vehicle Activated Signs to be placed on the A1124 in order to assist with speed reduction.</p>

21/080	<p><u>DOG POO BINS</u></p> <p>Cllrs discussed the response from Colchester Borough Council and agreed to write back to them confirming that no CBC bins were located in Chappel and that the preferred site would be next to the dog waste bin near the viaduct.</p> <p>8.00pm Cllrs Dent, Langley, Ingram suffered technical issues and left the meeting.</p>
21/081	<p><u>ROSE GREEN PARKING</u></p> <p>The Clerk confirmed that the letter had been sent to the resident and no reply had been received. Parish Councillors agreed to keep this item under review.</p>
21/082	<p><u>ASSETS OF COMMUNITY VALUE</u></p> <p>The Clerk confirmed that the letter had been sent to the owners of the Swan Public House, confirming the intention of the Parish Council to complete an ACV application. No response had yet been received. This item would be brought back to the May meeting, before submitting the application to Colchester Borough Council.</p>
21/083	<p><u>SPEED WATCH</u></p> <p>Cllr Dent had circulated a report to Councillors confirming that sessions were allowed to restart.</p>
21/084	<p><u>DRAIN ON THE A1124</u></p> <p>The Clerk confirmed that photographs had been sent to Cllr Brown, no response had been received despite chasing for an update several times. This would be brought back to the May meeting.</p>
21/085	<p><u>LOCAL HIGHWAY PANEL UPDATES FOLLOWING THE MEETING HELD ON THE 16TH MARCH</u></p> <ol style="list-style-type: none"> 1) LCOL202020 – Chappel Hill, Village Gateway Improvements – The Clerk confirmed that the scheme had been validated for remedial works to eastern side gateway sign and refreshing the road markings, although it was noted that it may not be possible to fit a gateway sign on the western side. The Clerk would report back when funding allowed for the project to progress. 2) LCOL193007 – The Street, Footpath – The Clerk confirmed that the scheme had been validated but as there was not public highway to place the footway this scheme would be removed from the LHP list. 3) LCOL193018 – Colchester Road, Zebra Crossing – The Clerk confirmed that this was a Wakes Colne Parish Council scheme, however after a low return from traffic and pedestrian surveys this project would not progress any further and would be removed from the LHP list.
21/086 21044	<p><u>BROADBAND</u></p> <p>Cllr Knights confirmed that some residents were continuing to have issues connecting to County Broadband. The Clerk confirmed that a letter had yet to be sent to County Broadband due to lack of detail on affected resident numbers.</p> <p>RESOLVED to contact County Broadband to confirm how many residents were connected and how many were still waiting.</p> <p>8.23pm Cllr Ingram re-joins the meeting.</p>
21/087 21045	<p><u>PARISH COUNCIL MEETING</u></p> <p>RESOLVED to hold the May meeting virtually on Tuesday 4th May at 7.30pm.</p>
21/088 21046	<p><u>CONSULTATION ON LOCAL AUTHORITY REMOTE MEETINGS</u></p> <p>RESOLVED to complete the consultation on Local Authority Remote Meetings in a positive light for having the option to continue with virtual meetings.</p>
21/089 21047 21048	<p><u>PLAY AREA</u></p> <p>Cllr Knights would look at some repairs to the entrance of the play area and report back to the Parish Council.</p> <p>RESOLVED to ask Stour Valley Tree Services to place up to 10 loads of bark on the play area per year at a cost of £50 per delivery.</p> <p>RESOLVED to spend up to £140 on granite dust on the footpath from the school to the bridge in order to improve the surface. Cllr Neubauer and Knights will carry out the work required.</p>
21/090	<p><u>VILLAGE GREEN</u></p> <p>The quote for the post and rail fence would be brought back to the May meeting.</p>
21/091	<p><u>MILLENNIUM GREEN</u></p>

	<p>The Clerk asked if contact details for the Millennium Green could be made public, as this is not owned or run by the Parish Council. This would be discussed at the next Millennium Green meeting.</p> <p>Visitor parking was discussed by Councillors as several emails had been received. The situation could change as COVID restrictions were currently being lifted, so the situation would be monitored.</p>																																				
21/092	<p><u>VOLUNTEERS</u></p> <p>The Clerk had circulated an email from Metro Bank regarding volunteering in the community. Due to COVID restrictions this would be put on file, to consider at a later date.</p>																																				
21/093	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The nine invoices including the Clerks’ Salary and Pension were circulated to those Councillors present to vet and agree. Cllr Ingram raised a query on the play area grass cutting; the Clerk confirmed that an email had been sent. It was agreed to hold the cheque until a response had been received.</p> <table><tr><th>Supplier</th><th>Description</th><th>Total</th></tr><tr><td></td><td></td><td></td></tr><tr><td>H Cook</td><td>Salary</td><td>£412.66</td></tr><tr><td>Essex Pension Fund</td><td>Pension</td><td>£133.82</td></tr><tr><td>H Cook</td><td>Expenses</td><td>£55.25</td></tr><tr><td>J Doe</td><td>Hedge Cutting</td><td>126.00</td></tr><tr><td>Colchester Borough Council</td><td>Street Lighting</td><td>160.10</td></tr><tr><td>Stour Valley Tree Services Ltd</td><td>Bark – Play Area</td><td>£50.00</td></tr><tr><td>JPB Landscapes</td><td>Grass Cutting</td><td>£153.67</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Goldstar</td><td>Telephone</td><td>£12.42</td></tr><tr><td>Chappel & Wakes Colne Village Hall</td><td>Grant</td><td>£175.00</td></tr></table> <p>21049 RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items were raised.</p>	Supplier	Description	Total				H Cook	Salary	£412.66	Essex Pension Fund	Pension	£133.82	H Cook	Expenses	£55.25	J Doe	Hedge Cutting	126.00	Colchester Borough Council	Street Lighting	160.10	Stour Valley Tree Services Ltd	Bark – Play Area	£50.00	JPB Landscapes	Grass Cutting	£153.67				Goldstar	Telephone	£12.42	Chappel & Wakes Colne Village Hall	Grant	£175.00
Supplier	Description	Total																																			
H Cook	Salary	£412.66																																			
Essex Pension Fund	Pension	£133.82																																			
H Cook	Expenses	£55.25																																			
J Doe	Hedge Cutting	126.00																																			
Colchester Borough Council	Street Lighting	160.10																																			
Stour Valley Tree Services Ltd	Bark – Play Area	£50.00																																			
JPB Landscapes	Grass Cutting	£153.67																																			
Goldstar	Telephone	£12.42																																			
Chappel & Wakes Colne Village Hall	Grant	£175.00																																			
21/094	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Chairman confirmed that Colchester Police would be at Chappel & Wakes Colne Village Hall carpark for a Street Meet on the 2nd May at 3pm – 4pm.</p>																																				
21/095	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>The Chairman had raised concerns with Essex County Council with regards to footpath 15 as it has been closed for 10 months. The required work was being planned, but they were unsure when this would take place.</p> <p>Enforcement had confirmed that no current breaches were occurring at Orchard Place.</p>																																				
21/096	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>June Meeting Flooding A1124 Asset of Community Value Post & Rail Fence Broadband Speed Watch Drain on A1124 Dog Poo Bins</p>																																				

	<p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.50pm. The next meeting is due to be held on the Tuesday 4th May at 7.30pm on Zoom.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 4th May 2021.</p>
--	--

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
E-MAIL: parishclerk@chappel.org
TELEPHONE: 01206 589095