

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14TH DECEMBER 2020 VIRTUALLY VIA ZOOM DUE TO COVID-19, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, A. Langley, N. Ingram, B. Knights, P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present: Cllr Chillingworth and two members of the public

20/179	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.33pm.</p>
20/180	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declarations were made.</p>
20/181	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>One member of the public raised concern over the parking and deteriorating condition of the Village Green. Questions were raised on the short term and long term plan for the Village Green.</p> <ul style="list-style-type: none"> ❖ Cllrs confirmed that the Village Green was not owned by the Parish Council and no grant was received for maintaining the land. ❖ The land owner has been consulted by the Parish Council several times and has confirmed that no barriers should be placed on the Village Green. ❖ The Play Area is owned and maintained by the Parish Council. ❖ The Millennium Green is not owned or maintained by the Parish Council. ❖ Prior to the Parish Council arranging grass cutting and maintaining the track the area was not maintained. ❖ The School on a regular basis reminds parents not to park on the green and to use the Swan Pub, which have kindly agreed to allow parking for drop offs and pick-ups. <p>As the land is not owned by the Parish Council, it restricts what can be achieved to solve the parking on the Village Green. The Parish Council would discuss further signage and whether to carry out a Land Registry search under item 20/186.</p>
20/182	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><u>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</u></p> <p>Cllr Peter Chillingworth's report had been circulated prior to the meeting and would be attached to the minutes. In addition the following was discussed:</p> <ul style="list-style-type: none"> ❖ Colchester would remain in COVID Tier 2, alongside Tendring and Uttlesford, while the remains of Essex would be raised to Tier 3. <p>Cllr Knights conveyed his concerns for businesses with the constant changing of restrictions. Cllr Langley thanked Cllr Chillingworth for chasing up the additional parking spaces for Swan Grove.</p>
20094	<p><u>RESOLVED to move item 20/194 Zebra Crossing as the next item on the agenda.</u></p>
20/194	<p><u>UPDATE ON PROPOSED ZEBRA CROSSING</u></p> <p>Cllr Chamley confirmed that Wakes Colne Parish Council had been informed by the Local Highway Panel that the application for a proposed Zebra Crossing on the A1124 had not met the current criteria in order to</p>

Chairman's Signature *S. D. Chamley*

proceed.

Cllr Chillingworth confirmed that he had carried out a site visit with Cllr Anne Brown on Friday looking at the current crossing point. A solution was difficult due to the road being an A road, the location of the bus stop, shop, viaduct and the cross roads. Cllr Brown would be speaking to the Local Highway Panel (LHP) Officer and asking him to visit the site and see if any solutions could be recommended to assist pedestrians and reduce the speed of the traffic.

Cllr Neubauer and Cox confirmed that the speed of vehicles were an issue from Rose Green going into the village centre.

Cllr Dent asked if Chappel Parish Council would be willing to work with Wakes Colne Parish Council in supporting road schemes suggested by the LHP Officer. It was agreed to work together once details were received from Cllr Brown.

SDC
regarding safety issues & the requested zebra crossing on the A1124.

20/183

CONFIRMATION OF MINUTES

20095

RESOLVED that the minutes of the meeting held on Monday 9th November 2020 via Zoom were a true record of the meeting. The Chairman would sign these outside the meeting.

20/184

PLANNING APPLICATIONS:

- 1) **PLANNING APPLICATION 202469/202470. THE SWAN, THE SWAN INN, THE STREET, CHAPPEL, CO6 2DD.** PROPOSED NEW ENTRANCE WITH CANOPY. INTERNAL ALTERATIONS & TWO NEW EXTERNAL DOOR ENTRANCES.

20096

RESOLVED to support application 202469/202470.

- 2) **PLANNING APPLICATION 202537. BRAMBLES, BACON LANE, CHAPPEL, COLCHESTER, CO6 2EB.** FIRST FLOOR FRONT EXTENSION & OAK ENTRANCE CANOPY.

20097

RESOLVED to support application 202537. Cllrs did raise a question on whether brick would be more in keeping than the proposed render. This comment would be passed on to the Planning Officer to consider.

20/185

UPDATE ON PLANNING APPLICATIONS:

- 1) **PLANNING APPLICATION 202314/202315. THE WING, VERNONS, VERNONS ROAD, CHAPPEL, COLCHESTER, CO6 2AG.**

The Clerk confirmed no decision had yet been made.

- 2) **PLANNING APPLICATION 202339. 1 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, CO6 2DN.** EXISTING GARAGE TO BE DEMOLISHED & REPLACES WITH THE PROPOSED GARAGE.

The Clerk confirmed no decision had yet been made.

- 3) **PLANNING APPLICATION 201958. THE WING, VERNONS, VERNONS ROAD, CHAPPEL, COLCHESTER, CO6 2AG.**

The Clerk confirmed that conditional approval had been granted.

20/186

VILLAGE GREEN

The Clerk had circulated a very useful document from Defra. Cllr Chamley confirmed that she had spoken to the land owner again to raise the issue of the parking and he confirmed that he did not want any restrictions on the land.

RESOLVED to apply for an up to date Land Registry search at a cost of £10.

20098

Cllrs Langley, Chamley, Cox and Knights agreed to carry out a site visit of the green to relook at the current signage stating no parking. Quotes for clearer signage would be obtained if required for the January meeting. They would also look at the broken post and rail fencing at the entrance to the track and if required obtain

Chairman's Signature *S.D. Chamley*

20106	Goldstar Networks Ltd	Telephone	£12.42
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	H Cook	Salary	£412.66
	Essex Pension Fund	Pension	£133.82
	H Cook	Expenses	£24.97
	Anglian Water Business Ltd (National)	Allotment Water	£23.95
	<p>RESOLVED that after further consideration the six payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items were raised.</p> <p>3) BUDGET MEETING.</p> <p>A Zoom meeting would be held on Wednesday 6th January to discuss the budget prior to the Full Council meeting on January 11th.</p>		
20/200	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk confirmed that all correspondences had been circulated.</p>		
20/201	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Chairman confirmed that some horses had escaped and had been kept on the allotments until the owners were found.</p>		
20/202	<p><u>ITEMS FOR FUTURE MEETINGS</u></p> <p>Budget Signs on Village Green Broadband A1124 Speed Watch Drain on A1124</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 9.11pm. The next meeting is due to be held on the 11th January at 7.30pm on Zoom.</p> <p>Signed: <u>S. D. Chanley</u> 11th January 2021</p> <p>Chairperson of the Parish Council Date: 11th January 2021.</p>		

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
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	quotes for the January meeting. The Clerk confirmed that she would contact Highways to see if they owned the post with the broken mirror at the entrance to the track.			
20/187	<u>ASSETS OF COMMUNITY VALUE</u> The Clerk had circulated details of nominating Assets of Community Value the process and the benefits. Cllrs Langley and Knights agreed to look at the application form and bring it back to the January meeting.			
20/188	<u>PLAY AREA</u> The Clerk had circulated a quote received for 5 cubic metres of bark for the play area. Cllr Ingram asked for another quote to be obtained for the January meeting. Cllrs discussed the request from Wakes Colne Parish Council to erect a sign acknowledging their financial contribution to the play area maintenance. RESOLVED to thank Wakes Colne Parish Council in the Annual Chairman's Report to then be placed on the website and in the Village Reporter.			
20/189	<u>FOOTBALL GOALS</u> RESOLVED to accept the quote from Steve Bennett of £350 to repaint the football goals.			
20/190	<u>TRACK</u> One quote had been received for the repairs to the track, another quote would be obtained for the January meeting. RESOLVED that the emergency spend was required to remove a fallen tree on the track. Cars were driving further on to the grass to avoid the debris so was deemed emergency work.			
20/191	<u>ASSET CHECK</u> RESOLVED that Asset Check for 2020 had been carried out.			
20/192	<u>COLCHESTER WOODLAND PROJECT</u> RESOLVED that the Risk Assessment for Tree Planting by volunteers was adopted and will be reviewed in May 2021.			
20/193	<u>SPEED WATCH</u> Cllr Dent had circulated a report to Councillors. No Speed Watch sessions had taken place due to lockdown. Cllrs continued to be concerned with the speed of traffic along the A1124.			
20/194	<u>UPDATE ON PROPOSED ZEBRA CROSSING</u> Discussed earlier in the meeting.			
20/195	<u>WAR MEMORIAL</u> RESOLVED to have JPB Landscapes remove the overhanging and low level branches and clear back the edging on the entrance pathway at a cost of £145 plus VAT.			
20/196	<u>DRAIN ON THE A1124</u> Cllr Neubauer confirmed that correspondence continued with Cllr Brown who had now escalated the issue to Members enquiries. This would be brought back to January.			
20/197	<u>HEDGE CUTTING</u> RESOLVED that allotment hedge would be cut at a cost of £65, school hedge £30 and the War Memorial hedge at a cost of £10 by J Doe. It was also resolved to ask J Doe to cut these each year, any increase in price should be sent to the Parish Council prior to the cut.			
20/198	<u>BROADBAND</u> Cllr Knights confirmed that no update had been received this would be brought back to January.			
20/199	<u>FINANCIAL MATTERS</u> 1) FINANCIAL STATEMENT. The six invoices including the Clerks' Salary and Pension were circulated to those Councillors present to vet and agree.			
<table><tr><td>Supplier</td><td>Description</td><td>Total</td></tr></table>		Supplier	Description	Total
Supplier	Description	Total		

Chairman's Signature

S. D. Chanley

Approved Minutes – Full Council December 14th 2020