CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 20TH APRIL 2020 VIA EMAIL DUE TO COVID-19, AT 7.30 p.m.

In the Chair: Cllr. S. Chamley

Present: Clirs. A. Cox, P. Dent, N. Ingram, B. Knights, A. Langley, P. Neubauer

Clerk: Mrs. H. Cook

Also Present Meeting held via email due to COVID-19

20/062	WELCOME AND APOLOGIES FOR ABSENCE					
	The Chairman opened the meeting at 7.30pm.					
20/063	DECLARATION OF INTERESTS					
	No interest was declared.					
20/064	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL					
	<u>Interest</u>					
	The Clark confirmed that no amails from residents had been received relative to the Amril American					
20/065	The Clerk confirmed that no emails from residents had been received relating to the April Agenda.					
20,000	WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT					
	WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN					
	Clin Dates Chillian wanth arranged a remark which is attached to those sainutes					
	Cllr Peter Chillingworth prepared a report which is attached to these minutes.					
20/066	CONFIDMATION OF MINUTES					
	CONFIRMATION OF MINUTES					
20027	RESOLVED that the minutes of the meeting held on Monday 9 th March were a true record of the meeting. The Chairman would sign these outside the meeting. It was noted that Cllr Ingram and Langley were not					
	present at the 9 th March meeting so abstained from the vote.					
20/067	UPDATE ON PLANNING APPLICATIONS:					
	1) ENFORCEMENT APPEAL APPLICATION: APP/A1530/C/19/3239514. TIMBERLANDS FARM,					
	Spring Gardens Road, Chappel, Colchester, CO6 2DW.					
	The Clerk confirmed that the appeal was currently with the Planning Inspector.					
	2) PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS,					
	COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.					
	The Clerk confirmed that no decision had yet been made.					
	The clerk committee that no decision had yet been made.					
	3) PLANNING APPLICATION: 193049. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL,					
	COLCHESTER.					
	The Clerk confirmed that a 2 year conditional permission had been granted.					
	4) B					
	4) PLANNING APPLICATION: 193069. LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD,					
	WAKES COLNE, CO6 2AP.					
	The Clerk confirmed that no official decision had yet been made.					
	, , , , , , , , , , , , , , , , , , , ,					
i .	·					

20/068	Membership/Subscriptions
20028	RESOLVED to renew the EALC & NALC membership at a cost of £156.50
20029	RESOLVED to renew the Norton Security subscription for the Parish Council Laptop at a cost of £36.00
20/069	COVID-19/SLCC GUIDANCE
20030	RESOLVED to delegate power to the Clerk to enable the Council to fulfil its responsibilities to its residents due to COVID-19.
20/070	FINANCIAL MATTERS

1) FINANCIAL STATEMENT.

The ten invoices including the Clerks' Salary and Pension were circulated to those Councillors present to vet and agree.

Date	Payee	Description	Invoice	Chq Number	Net	VAT	Gross	
25/03/2020	New Star Networks	Telephone		DD	£ 10.35	£ 2.07	£ 12.42	
31/03/2020	H Cook	Salary		so	£ 422.47	£ -	£ 422.47	
31/03/2020	Essex Pension Fund	Pension	N/A	so	£ 123.36	£ -	£ 123.36	

£	£	£
556.18	2.07	558.25

Date	Payee	Description	Chq Number	Net	VAT	Gross	
				£	£		
15/04/2020	A & J Lighting	Qtr Maintenance	DD	77.27	15.45	£	92.72
				£	£		
20/04/2020	Goldstar Networks	Telephone	DD	10.35	2.07	£	12.42
				£	£		
20/04/2020	JPB Landscapes Ltd	Grass Cutting	701690	140.25	28.05	£	168.30
	Colchester Borough			£			
20/04/2020	Council	Street Lighting	701693	123.36	£ -	£	123.36
				£			
20/04/2020	EALC	Membership 20/21	701694	156.50	£ -	£	156.50
				£	£		·
20/04/2020	Dove Support	Cllr Emails setup	701695	100.00	20.00	£	120.00
		Norton Security on		£	£		
20/04/2020	Dove Support	Laptop	701696	30.00	6.00	£	36.00

637.73 71.57 £ 709.30

20031

20032

RESOLVED that after further consideration the ten payments detailed on the schedule be authorised for payment.

2) Monthly Budget Information

No items were raised.

3) VAT CLAIM 2019/20

RESOLVED that the Parish Council submit a VAT Claim of £1,813.58 for the financial year 2019/20.

	4) Standing Orders and Direct Debits for 2020/21			
20033	RESOLVED that the Standing Order for the Salary of the Clerk remains the same however the Standing Order for the Clerk's Pension is increased to £130.24 and a letter is sent to Barclays Bank.			
20034	RESOLVED that the Direct Debits remain A & J Lighting and Goldstar Networks.			
	5) GRANTS FOR 2020/21			
20035	RESOLVED that the Village Hall is granted £175 for the financial year 2020/21 and that £700 is put aside with relationship to the Church as ongoing discussions are still taking place over whether there is the power to offer such a grant.			
20/070	CORRESPONDENCE RECEIVED			
,	The Clerk confirmed that all correspondences had been circulated.			
20/071	CHAIRMAN & CLERK'S REPORT			
	 The Annual Parish Assembly meeting due to be held on the 4th May is cancelled due to COVID-19. The Play Area is currently closed due to COVID-19. A volunteer scheme has been set up by the Parish Council in order to help self-isolating residents, further information can be obtained from the Clerk. 			
20/072	Cllr Chamley thanked everyone for attending and closed the meeting. The next meeting is due to be held or the 11 th May at 7.30pm, a decision how this would take place would be made one week before the meeting and the decision placed on the Parish Council website.			
	Signed:			
	Chairperson of the Parish Council Date: 11 th May 2020.			

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL

E-MAIL: parishclerk@chappel.org TELEPHONE: 01206 589095