

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11TH NOVEMBER 2019 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, N. Ingram, B. Knights, A. Langley
Clerk: Mrs. H. Cook
Also Present Cllr Chillingworth & one member of the public

19/216	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm and welcomed everyone to the November Parish Council meeting. Cllr Neubauer had sent his apologies due to family commitments.</p>
19/217	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllr Langley declared an interest in item 19/224, Allotments due to holding a plot.</p>
19/218	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A member of the public raised the issue that one of the posts on the triangle had been knocked over. Cllrs agreed to look at the posts as it was believed that some could be rotten.</p>
19/219	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Peter Chillingworth spoke briefly regarding:</p> <ul style="list-style-type: none"> ❖ The Planning Inspectorate would be holding a meeting on the 14th January at the stadium. ❖ Website links were shared in order to report issues to the zone wardens. These can be found on Colchester Borough Council website. ❖ 200,000 trees will be planted in the Borough. Trees will be available to schools and Parish Councils. ❖ A homeless man had been found at the bus shelter in the village and it was confirmed that an ambulance had been called for him. Beacon House in Colchester is able to offer food and shelter to the homeless. ❖ A large planning application on Colchester Borough Council land near the stadium was currently being considered. This can be found on Colchester Borough Council Planning Website. ❖ Colchester Borough Council had been awarded 3rd prize for Environmental goodness and was the best in East Anglia. ❖ Recycling Vouchers for clear sacks, gardening bags and any of the green bins has to be applied for online before taking this along to the stockists. <p>Cllr Ingram raised the issue of road closure notices not making clear where the road is actually shut. Cllr Chillingworth confirmed that this was a County Council issue.</p>
19/220 19085	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Monday 14th October 2019 were a true record of the meeting.</p> <p>Proposed: Cllr. Langley. Seconded: Cllr. Knights. For: 4 Abstain 2 (Cllr Ingram & Cox were not present at the meeting).</p>
19/221	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION: 192439. 7 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN.</p>

	<p>The Clerk confirmed that no decision had yet been made</p> <p>2) PLANNING APPLICATION: 191812. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</p> <p>The Clerk confirmed that an Enforcement Notice on the site had been served, however this had now been appealed by the applicant. The appeal was currently waiting to be registered with the Planning Inspectorate.</p> <p>3) PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.</p> <p>The Clerk confirmed that CBC were currently waiting for revised drawings from the applicants architect.</p>
19/222	<p><u>HIGHWAY</u></p> <p>1) SPEED WATCH</p> <p>Cllr Dent confirmed that he had circulated his report. No questions were raised.</p> <p>2) White Colne Parish Council proposal regarding the speed on the A1124.</p> <p>The Clerk confirmed that she had chased White Colne PC for an update. White Colne PC was waiting to hear from the other Parish Council's on a site for the Mobile Vehicle Activation Sign.</p> <p>Cllr Dent raised the idea of a zebra crossing near the shop crossing the A1124. Cllr Langley confirmed that this had been looked at in the past, but it had been deemed not financially viable. Any request would need to go through Wakes Colne Parish Council as this was not in Chappel.</p> <p>Cllr Ingram raised the broken 30mph sign near Broom Corner. The Clerk confirmed that this had already been reported to Essex County Council. Cllrs asked if the Clerk could raise this again along with the hedge needing to be cut around the sign.</p>
19/223	<p><u>LOCAL HIGHWAY PANEL</u></p> <p>1) IMPROVED SIGNAGE ON THE A1124</p> <p>The Clerk confirmed that she had received confirmation that the scheme had been designed however there was currently no funding to implement it. It would need to be approved by the Local Highway Panel for the financial year 2020/21.</p> <p>2) IMPROVED SCHOOL FOOTPATH</p> <p>The Clerk confirmed that the Local Highway Panel application form for the improved school footpath had been submitted and searches to confirm Highway Rights and Rights of Way were currently being investigated.</p> <p>3) Application for 20mph outside Chappel Primary School</p> <p>19086 RESOLVED to make another application attempt to reduce the speed of the road outside the Primary School to 20mph.</p> <p>Proposed: Cllr. Langley. Seconded: Cllr. Dent. For: All.</p>
19/224	<p><u>ALLOTMENT</u></p> <p>The Clerk confirmed that plots 1 & 4 were both vacant. Plot 3 had now paid for the 2019 rent.</p> <p>19087 RESOLVED to keep the rent for 2020 at £40 per plot.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: Five Abstain: One</p> <p>19088 RESOLVED to ask J Cordingley to spend one day at the allotments/parish field at a cost of £150 plus petrol to</p>

19089	<p>remove the bigger trees which could not be felled when cutting the hedge.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Cox. For: All.</p> <p>RESOLVED to allow for one additional bonfire at the allotment to tidy up after the hedges were cut back.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Cox. For: All.</p>
19/225	<p><u>LOCALITY BUDGET</u></p> <p>The Clerk confirmed that the School had asked for a laptop to be considered from the Locality Budget. Cllrs were happy to support this application and the Clerk would contact the school on how to request this from Cllr Chillingworth.</p>
19/226	<p><u>VE75</u></p> <p>Cllr Knights agreed to contact Great Tey in order to discuss a collaboration.</p>
19/227	<p><u>POPPY TRAIL</u></p> <p>Cllr Knights confirmed that seven poppies were now in place and the board would be installed shortly. Cllrs thanked Cllr Knights for his work on the project.</p>
19/228	<p><u>BROADBAND</u></p> <p>The Clerk confirmed she continued to chase County Broadband about the notice on the Village Green regarding the installation of communication poles.</p>
19/229	<p><u>ASSETS</u></p> <p>Cllrs were happy with the C-map showing the Parish Council assets. Cllrs Knights would write back to CBC regarding one lamp post being located in the wrong place and would ask whether this could if required become a public document.</p>
19/230 19090	<p><u>FILMING ON PARISH COUNCIL LAND</u></p> <p>Cllr Knights confirmed that he had started to put together a policy. However raised the question whether this was really necessary as we owned such a small parcel of land.</p> <p>RESOLVED to not produce a policy for filming on Parish Council land at the present time.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: All.</p>
19/231	<p><u>PARISH COUNCIL OFFICE - WEBSITE</u></p> <p>The Clerk confirmed that Dove Support would be backing up the laptop including emails on Wednesday. Pale September and Dove Support would be working on behalf of Chappel Parish Council in order to transfer the domain from Hughes and Co and upload the new website. The annual cost for the website would be £36, plus £5 per three email addresses plus Dove Supports time.</p>
19/232 19091	<p><u>MEMBERSHIP</u></p> <p>RESOLVED to renew the SLCC and ALCC membership at a cost of £77.71 and £22.86</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Knights. For: All.</p>
19/233	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The ten invoices including the Clerks' Salary and Pension were passed around for Councillors present to vet and agree.</p>

	Cheque No	Description	Supplier	Net	VAT	Total
		Clerk's Salary	H Cook	422.47	0.00	422.47
		Clerk's Pension	Essex Pension Fund	123.36	0.00	123.36
	701662	Expenses	H Cook	7.83	0.00	7.83
	701663	Room Hire - Meeting	Chappel & Wakes Colne Village Hall	258.00	0.00	258.00
	701664	Laptop	Dove Support	60.00	12.00	72.00
	701665	Orchard Trees	EEAOP	149.50	0.00	149.50
	701666	SLCC Membership	Society of Local Council Clerks	77.71	0.00	77.71
	701667	ALCC Membership	Society of Local Council Clerks	22.86	0.00	22.86
		Lighting, qtr maintenance	A & J Lighting Solutions	77.27	15.45	92.72
	701668	Website Deposit	Pale September	36.00	0.00	36.00
		Total		1,235.00	27.45	1,262.45
19092	RESOLVED that after further consideration the ten payments detailed on the schedule be authorised for payment. Proposed: Cllr. Cox. Seconded: Cllr. Dent. For: All.					
	2) MONTHLY BUDGET INFORMATION The Clerk confirmed that the telephone invoice from last month had been 24p over and this was credited to the Parish Council account last month.					
19093	RESOLVED that the Chairman purchase Christmas cards for volunteers for the Parish Council. Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: All.					
	3) BUDGET MEETING It was agreed to arrange a budget meeting once the figures from Colchester Borough Council had been released. Cllr Ingram asked for an update regarding the making of a grant to the Church. The Clerk confirmed that no update from EALC or NALC had been received. She agreed to contact EALC again for an update and circulate any received. The Clerk confirmed to Cllrs that the current advise from EALC and NALC is that a grant to the Church cannot be made.					
19/234	<u>CORRESPONDENCE RECEIVED</u> The Clerk confirmed that all correspondences had been circulated.					
19/235	<u>CHAIRMAN & CLERK'S REPORT</u> <ul style="list-style-type: none"> ❖ The Clerk confirmed that Colchester Borough Council were going out to tender regarding the additional Swan Grove parking. They hoped that the work would be completed by the end of the financial year. ❖ The Clerk had circulated an update regarding Speed Watch volunteers using a TRUCAM. Due to training, processing and also requiring the user to attend any court prosecutions the idea was unlikely to be taken any further at this stage. ❖ Cllr Langley asked the Clerk to report two trees from outside 15 Swan Grove. The Oak tree and Ash tree need to be inspected by Colchester Borough Council. 					
19/236	<u>FUTURE AGENDA ITEMS</u> Speed Watch Asset Map Broadband Poppy Trail					

	<p>School Footpath Update White Colne Parish Council – A1124 VE75</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.40pm. The next meeting would be held on the 9th December 2019 at 7.30pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 9th December 2019.</p>
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MRS HELEN COOK
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