

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9TH MARCH 2020 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. A. Cox, P. Dent, B. Knights, P. Neubauer
 Clerk: Mrs. H. Cook
 Also Present Cllr Chillingworth & four members of the public

20/044	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>The Chairman opened the meeting at 7.30pm and welcomed everyone to the March Parish Council meeting. Cllrs Ingram & Langley had sent their apologies due to family commitments.</p>
20/045	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllr Chamley read out Standing Order 2A.</p> <p>No interest was declared.</p>
20/046	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>The following points were raised by residents:</p> <ul style="list-style-type: none"> ❖ The drop in session and article in the Village Reporter had not gone ahead regarding the field south of Swan Grove where the proposed 30 houses would be sited as clarification was being sought from Colchester Borough Council.
20/047	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Peter Chillingworth spoke briefly regarding:</p> <ul style="list-style-type: none"> ❖ The decision from the Inspector regarding the Local Plan was due any day. ❖ Cllr Chillingworth gave an update regarding Protected Lanes. Colchester Borough Council advised that they are still considering the best approach to Protected Lanes. They will consider this topic when working towards Section 2 of the Local Plan. ❖ Colchester Borough Council have a climate change emergency action plan and want to be carbon neutral by 2030. All Councillors and staff will have training in this area.
20/048 20022	<p><u>CONFIRMATION OF MINUTES</u></p> <p>RESOLVED that the minutes of the meeting held on Monday 10th February were a true record of the meeting.</p> <p>Proposed: Cllr. Dent. Seconded: Cllr. Chamley. For: 3 Abstain: 2 (Cllrs. Cox & Neubauer were not present)</p>
20/049	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION: 192439. 7 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN.</p> <p>The Clerk confirmed that conditional approval had been granted, just not put on the Colchester Borough Council website.</p> <p>2) ENFORCEMENT APPEAL APPLICATION: APP/A1530/C/19/3239514. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</p>

Chairman's Signature

Approved Minutes – Full Council March 9th 2020

	<p>The Clerk confirmed that the appeal was currently with the Planning Inspector.</p> <p>3) PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.</p> <p>The Clerk confirmed that no decision had yet been made. It was noted that new correspondence was on the CBC Planning website.</p> <p>4) PLANNING APPLICATION: 193049. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER.</p> <p>The Clerk confirmed that no decision had yet been made. Cllr Chillingworth confirmed that he was meeting CBC Planning Team and Enforcement on Monday in order to confirm the current situation.</p> <p>5) PLANNING APPLICATION: 193071. THE OLD POST OFFICE, COLCHESTER ROAD, CHAPPEL, COLCHESTER.</p> <p>The Clerk confirmed that conditional approval had been granted.</p> <p>6) PLANNING APPLICATION: 193069. LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, CO6 2AP.</p> <p>The Clerk confirmed that no decision had yet been made.</p>
20/050	<p><u>HIGHWAY</u></p> <p>1) SPEED WATCH</p> <p>Cllr Dent had circulated a report prior to the meeting and confirmed that no sessions had taken place as the weather had been too wet.</p> <p>2) White Colne Parish Council proposal regarding the speed on the A1124.</p> <p>The Clerk confirmed that White Colne PC had now set up a rota for the SID sign and would be as follows:</p> <p>7th – 21st March Wakes Colne Parish</p> <p>21st March – 4th April Chappel Parish</p> <p>4th April – 18th April Aldham Parish</p> <p>18th April – 2nd May Eight Ash Green Parish.</p> <p>The data would then be collected and reviewed.</p> <p>3) Update on flooding on Oak Road.</p> <p>The Clerk confirmed that Essex Highways visited the site and drained the water off the road. The repair to the headwall and installation of a new gully would be planned for the end of March.</p>
20/051	<p><u>STREET LIGHT – CHAPPEL HILL</u></p> <p>The Clerk confirmed that after much work the street light on Chappel Hill was now working.</p>
20/052	<p><u>FOOTPATH IMPROVEMENTS</u></p> <p>The Clerk had circulated the new quote for the work on the footpath. The work would be undertaken outside of school time and when the ground had dried out.</p>
20023	<p>RESOLVED that the contract be given to Richardson Landscape at a cost of £1,580 plus VAT.</p>

	Proposed: Cllr. Chamley. Seconded: Cllr. Knights For: All																																																												
20/053	<p><u>VE75</u></p> <p>Cllr Chamley confirmed that the school were keen to participate but they had not planned that terms work yet so would come back to the Council as soon as possible.</p>																																																												
20/054	<p><u>WAR MEMORIAL</u></p> <p>Cllr Chamley confirmed that she had followed up discussions with the Church and confirmed that the War Memorial had been bought by public subscription and therefore should be insured and be placed on the Parish Council Asset register. The Clerk confirmed that it already was on the insurance policy. The Clerk was asked to investigate the possibility of maintaining the surrounding curtilage with EALC.</p>																																																												
20/055	<p><u>POPPY TRAIL PROJECT</u></p> <p>Further discussions took place regarding Cllr Knights suggestion to produce another information board to be placed at the entrance to the village green. It was suggested that the pole on the left hand-side could be replaced in order to accommodate the poppy sign and the slow down for children sign. Cllrs asked the Clerk to write to the owner of the land for their approval.</p>																																																												
20/056	<p><u>POSTS ROUND THE OAK TREE MARKING THE QUEEN VICTORIA’S DIAMOND JUBILEE</u></p> <p>20024</p> <p>RESOLVED to pay £100 in order to install three posts round the oak tree.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Dent. For: All.</p> <p>Further discussions took place regarding the purchasing of 16 further posts as agreed at the February meeting. It was agreed that the storage of this amount of posts was an issue. It was therefore agreed to lower this amount to 6 further posts.</p> <p>20025</p> <p>RESOLVED to not purchase a further 16 posts, but to instead order 6 post to be kept at Cllr Chamley’s Farm until needed at a cost of £45 per post.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Dent. For: All.</p>																																																												
20/057	<p><u>I.T</u></p> <p>The Clerk confirmed that Councillors had not set up their new Parish Councillor email accounts. Dove Support would provide any IT support needed. She encouraged Cllrs to set up their accounts as soon as possible.</p>																																																												
20/058	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The nine invoices including the Clerks’ Salary and Pension were circulated to those Councillors present to vet and agree.</p> <table><tr><th>Cheque No</th><th>Description</th><th>Supplier</th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td></td><td>Clerk’s Salary</td><td>H Cook</td><td>422.47</td><td>0.00</td><td>422.47</td></tr><tr><td></td><td>Clerk’s Pension</td><td>Essex Pension Fund</td><td>123.36</td><td>0.00</td><td>123.36</td></tr><tr><td>701685</td><td>Expenses</td><td>H Cook</td><td>11.23</td><td>0.00</td><td>11.23</td></tr><tr><td>701686</td><td>Allotment Water</td><td>Anglian Water Business Ltd (National)</td><td>12.07</td><td>0.00</td><td>12.07</td></tr><tr><td>701687</td><td>Accounts Software</td><td>Starboard Systems Ltd</td><td>257.00</td><td>51.40</td><td>308.40</td></tr><tr><td>701688</td><td>Hedge Cutting</td><td>J Doe</td><td>95.00</td><td>19.00</td><td>114.00</td></tr><tr><td></td><td>Lighting, call out</td><td>A & J Lighting Solutions</td><td>166.60</td><td>33.32</td><td>199.92</td></tr><tr><td></td><td>Telephone</td><td>Goldstar Networks Ltd</td><td>10.35</td><td>2.07</td><td>12.42</td></tr><tr><td>701689</td><td>Installation of Bollards round oak</td><td>J Cordingley</td><td>100.00</td><td>0.00</td><td>100.00</td></tr></table>	Cheque No	Description	Supplier	Net	VAT	Total		Clerk’s Salary	H Cook	422.47	0.00	422.47		Clerk’s Pension	Essex Pension Fund	123.36	0.00	123.36	701685	Expenses	H Cook	11.23	0.00	11.23	701686	Allotment Water	Anglian Water Business Ltd (National)	12.07	0.00	12.07	701687	Accounts Software	Starboard Systems Ltd	257.00	51.40	308.40	701688	Hedge Cutting	J Doe	95.00	19.00	114.00		Lighting, call out	A & J Lighting Solutions	166.60	33.32	199.92		Telephone	Goldstar Networks Ltd	10.35	2.07	12.42	701689	Installation of Bollards round oak	J Cordingley	100.00	0.00	100.00
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20026	<p style="text-align: center;">tree</p> <p style="text-align: right;">Total 1,198.08 105.79 1,303.87</p> <p>RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment. Proposed: Cllr. Dent. Seconded: Cllr. Cox. For: All.</p> <p>2) MONTHLY BUDGET INFORMATION No items were raised.</p>
20/059	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk confirmed that all correspondences had been circulated.</p>
20/060	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <ul style="list-style-type: none"> • Cllr Chamley confirmed that Wakes Colne Parish Council had now co-opted several new Councillors and were now back up to full strength.
20/061	<p><u>FUTURE AGENDA ITEMS</u></p> <p>Speed Watch School Footpath Update VE75 County Broadband update</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.25pm. The next meeting would be held on the 20th April at 7.30pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 20th April 2020.</p>

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
C/O CHAPPEL & WAKES COLNE VILLAGE HALL
COLCHESTER ROAD
CHAPPEL
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