

# CHAPPEL PARISH COUNCIL

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10<sup>TH</sup> FEBRUARY 2020 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.**

\*\*\*\*\*

**In the Chair:** Cllr. S. Chamley  
**Present:** Cllrs. P. Dent, N. Ingram, B. Knights, A. Langley  
**Clerk:** Mrs. H. Cook  
**Also Present** Cllr Chillingworth & one member of the public

\*\*\*\*\*

<b>20/023</b>	<p><b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b></p> <p>The Chairman opened the meeting at 7.33pm and welcomed everyone to the February Parish Council meeting. Cllrs Cox &amp; Neubauer had sent their apologies due to family commitments.</p>
<b>20/024</b>	<p><b><u>DECLARATION OF INTERESTS</u></b></p> <p>Cllr Chamley confirmed a non-pecuniary interest on item 20/038 by knowing the supplier of the posts.</p>
<b>20/025</b>	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b></p> <p>The following points were raised by residents:</p> <ul style="list-style-type: none"> <li>❖ A letter had been received from Colchester Borough Council asking if the field south of Swan Grove where the proposed 30 houses would be sited could be brought forward for consideration.</li> <li>❖ The resident would like to propose a drop in session in the village hall in order to gage opinion and suggestion in order to help develop a housing scheme for this site.</li> <li>❖ An article would be put in the Village Reporter to advertise a drop in session by the resident.</li> </ul>
<b>20/026</b>	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p><b><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></b></p> <p>Cllr Peter Chillingworth spoke briefly regarding:</p> <ul style="list-style-type: none"> <li>❖ Colchester Borough Council will hold a meeting on Thursday to confirm the budget.</li> <li>❖ The Inspector has now finished the 2<sup>nd</sup> examination of the Local Plan and a decision will be reached shortly.</li> </ul>
<b>20/027</b>  <b>20013</b>	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <p><b>RESOLVED</b> that the minutes of the meeting held on Monday 13<sup>th</sup> January 2020 were a true record of the meeting.</p> <p><b>Proposed:</b> Cllr. Dent. <b>Seconded:</b> Cllr. Langley. <b>For: 4 Abstain: 1</b> (Cllr. Knights was not present)</p>
<b>20/028</b>	<p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <p><b>1) PLANNING APPLICATION: 192439. 7 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN.</b></p> <p>The Clerk confirmed that no decision had yet been made.</p> <p><b>2) ENFORCEMENT APPEAL APPLICATION: APP/A1530/C/19/3239514. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</b></p> <p>The Clerk confirmed that the appeal was currently with the Planning Inspector.</p>

Chairman's Signature

Approved Minutes – Full Council February 10<sup>th</sup> 2020

20014	<p><b>3) PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.</b></p> <p>The Clerk confirmed that no decision had yet been made. It was noted that new correspondence was on the CBC Planning website.</p> <p><b>4) PLANNING APPLICATION: 193049. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER.</b></p> <p><b>RESOLVED to send the following comments to Colchester Borough Council with regard to 193049, with a copy to the Planning Inspector who will be considering the appeal: APP/A1530/C/19/3239514.</b></p> <p><i>Chappel Parish Council has since 2012 been asking the Enforcement Team to investigate this site over local concern that the building erected under permitted development has been used for non-agricultural use. This request has been repeated on several occasions in subsequent years.</i></p> <p><i>Chappel Parish Council would ask what evidence has been produced to show that the site is being used for mixed livestock and arable farming? If no other evidence other than a sworn declaration has been produced could this be requested to prove beyond doubt that this is indeed the case, especially due to the previous application 191812 not even mentioning any agricultural use?</i></p> <p><b>Proposed: Cllr. Knights. Seconded: Cllr. Langley. For: All.</b></p> <p><b>5) PLANNING APPLICATION: 193071. THE OLD POST OFFICE, COLCHESTER ROAD, CHAPPEL, COLCHESTER.</b></p> <p>The Clerk confirmed that no decision had yet been made.</p> <p><b>6) PLANNING APPLICATION: 193069. LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, CO6 2AP.</b></p> <p>The Clerk confirmed that no decision had yet been made.</p>
20/029	<p><b><u>HIGHWAY</u></b></p> <p><b>1) SPEED WATCH</b></p> <p>Cllr Dent confirmed that he had circulated his report. No questions were raised.</p> <p><b>2) White Colne Parish Council proposal regarding the speed on the A1124.</b></p> <p>The Clerk confirmed that White Colne PC had now heard back from all Parish Council's involved. They would let Chappel PC know when they plan to place the SID sign in the village in order to collect data.</p> <p><b>3) Update on LHP application (LCOL192035) for reducing the speed outside the school.</b></p> <p>The Clerk confirmed that the scheme had now been validated by the Local Highway Panel and would be looked at in due course. They would be looking at feasible traffic management improvements along this section of road but the process can take up to two years.</p> <p><b>4) Update on flooding on Oak Road.</b></p> <p>The Clerk confirmed that Essex Highways visited the site in December 2019 and found that the headwall had collapsed and there is a possible burst culvert pipe in the ditch. Work will be undertaken at this site in due course and the road will need to be closed.</p> <p><b>5) Update on reported sign defects in the village.</b></p> <p>The Clerk confirmed that she has received notification that the signs on Pope Lane, Chappel Hill &amp; near Broom</p>

	House Corner would be replaced/fixed place shortly
<b>20/030</b>	<p><b><u>FOOTPATH IMPROVEMENTS</u></b></p> <p>The Clerk confirmed that Chappel Parish Council had been successful in receiving funding of £500 towards this project from Essex County Council. Cllr Chamley confirmed that the agreed contractor could no longer carry out the work due to their current work load. The Clerk would obtain some further quotes and bring this back to the March meeting.</p>
<b>20/031</b>	<p><b><u>VE75</u></b></p> <p>Cllr Langley confirmed that the school were keen to participate. Cllr Langley &amp; Chamley agreed to follow this up further with the school and report back.</p>
<b>20/032</b>	<p><b><u>SPRING CLEAN</u></b></p> <p>Cllrs agreed that volunteers were already litter picking in Chappel so there would be no need to partake in the Spring campaign run by Keep Britain Tidy.</p>
<b>20/033</b>	<p><b><u>PLAY AREA</u></b></p> <p>The Clerk confirmed that Network Rail had cleared the trees next to the Play Area.</p>
<b>20/034</b>	<p><b><u>TREES</u></b></p> <p>Cllr Chamley asked whether the Parish Council would be willing to let the WI plant 10 oak trees and 10 fruit trees on the Parish Field.</p> <p><b>20015</b> <b>RESOLVED to allow WI to plant up to 20 trees on the Parish Field on the 20<sup>th</sup> February at 2pm.</b>  <b>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</b></p>
<b>20/035</b>	<p><b><u>PARISH FIELD &amp; ALLOTMENTS</u></b></p> <p>1) To discuss Parish Field access</p> <p><b>20016</b> <b>RESOLVED to write to the owner of the land to see if access could be granted.</b>  <b>Proposed: Cllr. Chamley. Seconded: Cllr. Knights. For: All.</b></p> <p>2) To discuss the allotment hedge cutting.</p> <p><b>20017</b> <b>RESOLVED to top and face the allotment hedge at a cost of £65 plus VAT. To also ask for the school hedge to be faced back at the same time.</b>  <b>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</b></p>
<b>20/036</b>	<p><b><u>WAR MEMORIAL</u></b></p> <p>Cllr Chamley agreed to follow up discussions with the Church and bring the item back to the March meeting.</p>
<b>20/037</b>	<p><b><u>POPPY TRAIL PROJECT</u></b></p> <p>Cllr Knights proposed to produce another information board and suggested this be placed at the entrance to the village green. Cllr Chamley confirmed that this would need the permission of the owner of the land. Cllr Knights agreed to look into this and bring the item back to the March meeting.</p>
<b>20/038</b>	<p><b><u>POSTS ROUND THE OAK TREE MARKING THE QUEEN VICTORIA'S DIAMOND JUBILEE</u></b></p> <p><b>20018</b> <b>RESOLVED to purchase a further 16 posts in order to replace all the posts round the tree at a cost of £45 per post.</b>  <b>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</b></p>

20/039	I.T																																																												
20019	RESOLVED to ask Dove Support to set up Councillor email accounts at a cost of £5 per 3 email accounts plus any additional support from Dove Support at £30 per hour. Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.																																																												
20/040	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The eight invoices including the Clerks’ Salary and Pension were circulated to those Councillors present to vet and agree.</p> <table><tr><th>Cheque No</th><th>Description</th><th>Supplier</th><th>Net</th><th>VAT</th><th>Total</th></tr><tr><td></td><td>Telephone</td><td>Goldstar Networks Ltd</td><td>10.00</td><td>2.00</td><td>12.00</td></tr><tr><td></td><td>Clerk's Salary</td><td>H Cook</td><td>422.47</td><td>0.00</td><td>422.47</td></tr><tr><td></td><td>Clerk's Pension</td><td>Essex Pension Fund</td><td>123.36</td><td>0.00</td><td>123.36</td></tr><tr><td>701682</td><td>Expenses</td><td>H Cook</td><td>11.88</td><td>0.00</td><td>11.88</td></tr><tr><td>701683</td><td>Petrol for EALC course</td><td>S Chamley</td><td>25.20</td><td>0.00</td><td>25.20</td></tr><tr><td></td><td>Lighting, call out</td><td>A &amp; J Lighting Solutions</td><td>139.60</td><td>27.92</td><td>167.52</td></tr><tr><td></td><td>Lighting, call out</td><td>A &amp; J Lighting Solutions</td><td>99.70</td><td>19.94</td><td>119.64</td></tr><tr><td>701684</td><td>Wooden Bollards</td><td>S.P. Cousins Joinery Ltd</td><td>225.00</td><td>45.00</td><td>270.00</td></tr><tr><td></td><td></td><td><b>Total</b></td><td><b>1057.21</b></td><td><b>94.86</b></td><td><b>1152.07</b></td></tr></table> <p>RESOLVED that after further consideration the eight payments detailed on the schedule be authorised for payment. Proposed: Cllr. Dent. Seconded: Cllr. Langley. For: All.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>No items were raised.</p> <p>3) AUDITOR 2019/20</p> <p>RESOLVED to appoint Jan Stobart at a cost of £180. Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</p>	Cheque No	Description	Supplier	Net	VAT	Total		Telephone	Goldstar Networks Ltd	10.00	2.00	12.00		Clerk's Salary	H Cook	422.47	0.00	422.47		Clerk's Pension	Essex Pension Fund	123.36	0.00	123.36	701682	Expenses	H Cook	11.88	0.00	11.88	701683	Petrol for EALC course	S Chamley	25.20	0.00	25.20		Lighting, call out	A & J Lighting Solutions	139.60	27.92	167.52		Lighting, call out	A & J Lighting Solutions	99.70	19.94	119.64	701684	Wooden Bollards	S.P. Cousins Joinery Ltd	225.00	45.00	270.00			<b>Total</b>	<b>1057.21</b>	<b>94.86</b>	<b>1152.07</b>
Cheque No	Description	Supplier	Net	VAT	Total																																																								
	Telephone	Goldstar Networks Ltd	10.00	2.00	12.00																																																								
	Clerk's Salary	H Cook	422.47	0.00	422.47																																																								
	Clerk's Pension	Essex Pension Fund	123.36	0.00	123.36																																																								
701682	Expenses	H Cook	11.88	0.00	11.88																																																								
701683	Petrol for EALC course	S Chamley	25.20	0.00	25.20																																																								
	Lighting, call out	A & J Lighting Solutions	139.60	27.92	167.52																																																								
	Lighting, call out	A & J Lighting Solutions	99.70	19.94	119.64																																																								
701684	Wooden Bollards	S.P. Cousins Joinery Ltd	225.00	45.00	270.00																																																								
		<b>Total</b>	<b>1057.21</b>	<b>94.86</b>	<b>1152.07</b>																																																								
20020																																																													
20021																																																													
20/041	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk confirmed that all correspondences had been circulated.</p>																																																												
20/042	<p><u>CHAIRMAN &amp; CLERK’S REPORT</u></p> <ul style="list-style-type: none"><li>Cllr Chamley confirmed that she attend the EALC Unauthorised Encampment Briefing on Wednesday 5<sup>th</sup> February with the Clerk. It was a very informative session and gave clear guidance on who to contact and what the process is.</li><li>Cllr Dent confirmed that the coffee with cops held on Wednesday 5<sup>th</sup> February was well attended and thanks was given to the United Reform Church.</li><li>Work had commenced in Swan Grove near number 37 in order to obtain 2 further parking spaces. Work would take up to three weeks to complete.</li></ul>																																																												
20/022	<p><u>FUTURE AGENDA ITEMS</u></p> <p>Speed Watch</p> <p>School Footpath Update</p> <p>White Colne Parish Council – A1124</p> <p>VE75</p>																																																												

	<p>Parish Field</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 9.00pm. The next meeting would be held on the 9<sup>th</sup> March 2020 at 7.30pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 9<sup>th</sup> March 2020.</p>
--	---

MRS HELEN COOK  
CLERK TO CHAPPEL PARISH COUNCIL  
C/O CHAPPEL & WAKES COLNE VILLAGE HALL  
COLCHESTER ROAD  
CHAPPEL  
E-MAIL: [parishclerk@chappel.org](mailto:parishclerk@chappel.org)  
TELEPHONE: 01206 589095