

# CHAPPEL PARISH COUNCIL

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> SEPTEMBER 2019 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.**

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**In the Chair:** Cllr. S. Chamley  
**Present:** Cllrs. A. Cox, P. Dent, N. Ingram, A. Langley, P. Neubauer  
**Clerk:** Mrs. H. Cook  
**Also Present** One member of the public

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<b>19/168</b>	<p><b><u>WELCOME AND APOLOGIES FOR ABSENCE</u></b></p> <p>The Chairman opened the meeting at 7.30pm and welcomed everyone to the September Parish Council meeting. Cllr Knights had sent his apologies due to family commitments. Cllr Chillingworth had confirmed that he would be late to the meeting.</p>
<b>19/169</b>	<p><b><u>DECLARATION OF INTERESTS</u></b></p> <p>No declarations were made.</p>
<b>19/170</b>	<p><b><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></b></p> <p>A member of the public raised the following issue:</p> <ul style="list-style-type: none"> <li>❖ How long the applicant of Timberlands Farm is claiming to have been using the building for non-agricultural use?</li> </ul> <p>It was agreed to ask Colchester Borough Council if this information had been supplied.</p>
<b>19/171</b>	<p><b><u>WARD &amp; COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></b></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Peter Chillingworth was not present.</p>
<b>19/172</b>  <b>19068</b>	<p><b><u>CONFIRMATION OF MINUTES</u></b></p> <p><b>RESOLVED</b> that the minutes of the Extraordinary meeting held on Wednesday 17<sup>th</sup> July 2019 were a true record of the meeting.</p> <p><b>Proposed:</b> Cllr. Dent. <b>Seconded:</b> Cllr. Cox. <b>For:</b> 4 <b>Abstain</b> 2 (Cllr Neubauer &amp; Ingram were not present at the meeting).</p>
<b>19/173</b>          <b>19069</b>	<p><b><u>PLANNING APPLICATIONS:</u></b></p> <p><b>1) PLANNING APPLICATION: 191902. 1 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN. PROPOSED EXTENSION VARIATION TO DESIGN APPROVED UNDER APPLICATION 162321 (FORMATION OF EXTERNAL FLUE).</b></p> <p><b>RESOLVED</b> to write to Colchester Borough Council in support of application 191902.</p> <p><b>Proposed:</b> Cllr. Chamley. <b>Seconded:</b> Cllr Neubauer <b>For:</b> All.</p>
<b>19/174</b>	<p><b><u>UPDATE ON PLANNING APPLICATIONS:</u></b></p> <p><b>1) PLANNING APPLICATION: 191710. JENNY BARN, BACONS LANE, CHAPPEL, CO6 2EB.</b></p> <p>The Clerk confirmed that conditional approval had been granted. Full details of the decision reached can be read on Colchester Borough Council website.</p>

Chairman's Signature

Approved Minutes – Full Council September 9<sup>th</sup> 2019

	<p><b>2) PLANNING APPLICATION: 191812. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</b></p> <p>The Clerk confirmed that this application had been refused. The Enforcement Team had been notified. Full details of the decision reached can be read on Colchester Borough Council website.</p> <p><b>3) PLANNING APPLICATION APPEAL: APP/A1530/W/19/3229116. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</b></p> <p>The Clerk confirmed that no decision had yet been made. A site visit was expected to take place prior to a decision.</p> <p><b>4) PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.</b></p> <p>The Clerk confirmed that no decision has been reached.</p> <p><b>5) PLANNING APPLICATION 190680. LANARK, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.</b></p> <p>The Clerk confirmed that conditional approval had been granted. Full details of the decision reached can be read on Colchester Borough Council website.</p>
<b>19/175</b>	<p><b><u>COLCHESTER BOROUGH COUNCIL – LOCAL PLAN</u></b></p> <p>Cllr Chamley confirmed that Chappel Parish Council had sent comments in 2015, 2016 &amp; 2017. It was agreed to respond to the latest consultation reiterating previous comments along with raising the concerns of lack of infrastructure and the additional traffic going through the small villages especially on the A1124 and the road leading to the A120.</p>
<b>19/176</b>	<p><b><u>HIGHWAY</u></b></p> <p><b>1) SPEED WATCH</b></p> <p>Cllr Dent confirmed that he had put an update in the Village Reporter. One shift had taken place since then.</p> <p><b>2) White Colne Parish Council proposal regarding the speed on the A1124.</b></p> <p>The Clerk confirmed that a meeting would be held tomorrow night with representatives from White Colne, Wakes Colne, Aldham &amp; Eight Ash Green Parish Councils. Cllr Chamley, Dent &amp; Neubauer confirmed that they would attend and report back at the October meeting.</p>
<b>19/177</b>	<p><b><u>LOCAL HIGHWAY PANEL</u></b></p> <p><b>1) <u>IMPROVED SIGNAGE ON THE A1124</u></b></p> <p>The Clerk confirmed that she was seeking clarification when this scheme would take place. Papers had indicated by the end of September but it was not clear whether this would be the design or the implementation.</p> <p><b>2) <u>IMPROVED SCHOOL FOOTPATH</u></b></p> <p>The Clerk confirmed that she had chased Cllr Brown several times on this matter as it appears that the Parish Council can no longer complete the application form and this needs to be carried out by the County Councillor. The Clerk confirmed that she would continue to chase Cllr Brown on this matter.</p>
<b>19/178</b>	<p><b><u>TREES</u></b></p> <p>Cllr Chamley confirmed that the required tree work following the tree survey had now been carried out and the chippings would be used at the play area.</p>

	Cllr Chamley also confirmed that Network Rail had been out to look at the trees next to the Play Area and carried out the required work.
<b>19/179</b>	<p><b><u>LOCALITY BUDGET</u></b></p> <p>The Clerk confirmed that the School had been chased regarding any suggested ideas, but nothing had been received. Cllr Cox agreed to follow this up with a possible suggestion of a Wendy House.</p>
<b>19/180</b>    <i>19070</i>	<p><b><u>PLAY AREA</u></b></p> <p>Cllr Ingram confirmed that the wooden surround, bench, repair to the roundabout and the painting and repairs to the main play equipment had been carried out.</p> <p>Cllr Ingram explained two further quotes for work at the play area.</p> <p><b>RESOLVED that the two quotes received for painting the remaining posts on the play area and installing new posts to support the wooden surround be accepted at a cost of £653.00.</b></p> <p><b>Proposed: Cllr. Ingram. Seconded: Cllr. Neubauer. For: All.</b></p>
<b>19/181</b>	<p><b><u>VE75</u></b></p> <p>The Clerk confirmed that Wakes Colne Parish Council would be interested in collaborating for this event. The Village Hall were yet to confirm and would do so after their next meeting which they should be having this month.</p>
<b>19/182</b>	<p><b><u>POPPY TRAIL</u></b></p> <p>Cllr Knights had requested that a poppy is placed on the shared village sign this will entail drilling an 8mm hole in the oak about 10 mm deep. He confirmed that it won't harm the oak as he would use a small brass insert to hold the screw thread that the poppy bolts onto. The Clerk confirms that Wakes Colne Parish Council have been consulted and they are happy for this to take place. Chappel Councillors were also happy for the poppy to be placed on the village sign.</p>
<b>19/183</b>	<p><b><u>BROADBAND</u></b></p> <p>Cllr Chamley confirmed that the Broadband Champion for Wakes Colne was trying to arrange a meeting with County Broadband for an update.</p>
<b>19/184</b>	<p><b><u>ASSETS</u></b></p> <p>This would be brought back to the October meeting when Cllr Knights would be present.</p>
<b>19/185</b>      <i>19071</i>	<p><b><u>PARISH COUNCIL OFFICE</u></b></p> <ol style="list-style-type: none"> <li><b>1) Laptop</b></li> </ol> <p>The Clerk confirmed that she was chasing costs on updating the laptop and would bring this back to the October meeting.</p> <ol style="list-style-type: none"> <li><b>2) Website</b></li> </ol> <p>The Clerk confirmed that a decision needed to be made on who should host the emails and domain name. The website needed to be hosted by Wordpress.</p> <p><b>RESOLVED that the Council emails and domain name would remain for the next year with Hughes &amp; Co at a cost of £60 plus VAT for the year. The website will be hosted by wordpress at a cost of £48 per year.</b></p> <p><b>Proposed: Cllr. Chamley. Seconded: Cllr. Cox. For: All.</b></p>
<b>19/186</b>	<p><b><u>FINANCIAL MATTERS</u></b></p> <ol style="list-style-type: none"> <li><b>1) FINANCIAL STATEMENT.</b></li> </ol>

	The seventeen invoices including the Clerks’ Salary and Pension were passed around for Councillors present to vet and agree.					
	<b>Cheque No</b>	<b>Supplier</b>	<b>VAT Type</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
		New Star Networks Ltd		10.00	2.00	12.00
		A & J Lighting Solutions		25.50	5.10	30.60
		Goldstar Networks Ltd		10.00	2.00	12.00
		H Cook		422.47	0.00	422.47
		Essex Pension Fund		123.36	0.00	123.36
		H Cook		422.47	0.00	422.47
		Essex Pension Fund		123.36	0.00	123.36
	701649	H Cook		15.37	0.00	15.37
	701650	Anglian Water Business Ltd (National)		12.07	0.00	12.07
	701651	JPB Landscapes		331.20	66.24	397.44
	701652	JPB Landscapes		417.14	83.43	500.57
	701653	J F Tree Specialist Ltd		1,370.00	274.00	1,644.00
	701654	Colchester Borough Council		62.41	0.00	62.41
	701655	Hughes & Co Design		60.00	12.00	72.00
	701656	Information Commissioner		40.00	0.00	40.00
	701657	S Bennett		295.00	0.00	295.00
	701658	S Bennett		410.00	0.00	410.00
		<b>Total</b>		<b>4,150.35</b>	<b>444.77</b>	<b>4,595.12</b>
19072	<b>RESOLVED that after further consideration the seventeen payments detailed on the schedule be authorised for payment.</b> <b>Proposed: Cllr. Cox. Seconded: Cllr. Dent. For: All.</b>  <b>2) MONTHLY BUDGET INFORMATION</b> The Clerk confirmed that cheque 701645 had been void due to the direct debit being put in place quicker than expected. Cheque 701647 replaced with 701648 as it needed to be made payable to the person rather than the company.  <b>3) INTERNET BANKING</b> The Clerk confirmed that she had spoken with the West Bergholt Clerk and she had arranged to have a meeting on the 25 <sup>th</sup> September to find out more information on the ease of use.					
19/187	<b><u>CORRESPONDENCE RECEIVED</u></b>  The Clerk confirmed that a letter had been sent to Bernard Jenkins MP regarding school funding. A response had been circulated to all Councillors and also the Head teacher at Chappel Primary School.					
19/188	<b><u>CHAIRMAN &amp; CLERK’S REPORT</u></b>  Cllr Cox confirmed that she had received reports of broken glass in the bushes near the play area. Cllrs asked the Clerk to write to the pub to make them aware of the matter. Cllr Langley had been asked by the school to thank the Parish Council for the work completed on the trees bordering the school.					
19/189	<b><u>FUTURE AGENDA ITEMS</u></b>  Speed Watch					

	<p>Asset Map Broadband Poppy Trail School Footpath Update Parish Field Hedge White Colne Parish Council – A1124 VE75 Electronic Transfer Laptop updates Allotments Locality Budget Knights Farm Liason Meeting</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.35pm. The next meeting would be held on the 14<sup>th</sup> October 2019 at 7.30pm.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p>
	<p>Date: 14<sup>th</sup> October 2019.</p>

MRS HELEN COOK  
CLERK TO CHAPPEL PARISH COUNCIL  
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