

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 9TH JULY 2018 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. Chamley

Present: Cllrs. A. Cox, P. Dent, N. Ingram, B. Knights, A. Langley, P. Neubauer

Clerk: Mrs. H. Cook

Also Present Cllr. Chillingworth and seven members of the public

18/151	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> Cllr Chamley opened the meeting at 7.32pm and welcomed everyone to the July Parish Council meeting.
18/152	<u>DECLARATION OF INTERESTS</u> No Councillors declared an interest.
18/153	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> <ul style="list-style-type: none"> ❖ A resident raised the issue of Knights Farm and asked that the Parish Council confirms its position as there was a new consultation period. ❖ A resident raised the issue of the Parish Council's comments regarding application 180736 - Oaklands, Oak Road, Chappel not being on Colchester Borough Council's website. The Clerk confirmed that she had asked the Planning Officer to do this but there was an admin backlog. ❖ A resident raised the issue that while the planning process for Knights Farm was continuing so to was the machine noise, building materials being delivered on site, continual work while Colchester Borough considers the application. Residents are feeling ignored. No control, regularisation or enforcement has taken place on the site along with no monitoring by CBC. It was noted that lorries have been waiting to enter the site and queuing on the road outside. It was noted that not all residents had been notified of the new consultation. ❖ A member of the Village Hall Committee spoke about organising a WWI meal for residents of Wakes Colne and Chappel for up to 100 people. The cost ideally being split three ways, between Village Hall Committee, Wakes Colne Parish Council and Chappel Parish Council of no more than £200 each. The meal would be from 1pm till 4pm and the Village Hall Committee would also like 2 Parish Councillors to join their sub-committee in order to organise this event. ❖ A member of the Village Hall Committee confirmed that he would take the idea of Chappel Parish Council using the Village Hall address back for discussion.
18/154	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> <i>WARD COUNCILLOR PETER CHILLINGWORTH / NIGEL CHAPMAN / COUNTY COUNCILLOR ANNE BROWN</i> Cllr Chillingworth spoke briefly on the following: <ul style="list-style-type: none"> ❖ The Local Plan part 1 is currently not sound. The Inspector confirmed that building 920 dwellings per year until 2033 is required. The Inspector noted that it was an ambitious plan, but was not yet satisfied with the economic justification, highways infrastructure, rapid transport, railway, no firm proposal for employment. No decision has yet been reached regarding the reaction to his report.
18/155 18060	<u>CONFIRMATION OF MINUTES</u> RESOLVED that the minutes of the meeting held on Monday 11 th June 2018 were a true record of the meeting. Proposed: Cllr. Langley. Seconded: Cllr. Neubauer. For: Five, Abstained: Two – Cllr Dent and Ingram had not been present at the meeting.

18/156	<p><u>REVIEW AND RE-ADOPTION OF COUNCIL PROCEDURES AND POLICIES 2018/19</u></p> <p>Standing Orders Social Media Policy Code of Conduct</p>
18061	<p>RESOLVED that the Standing Orders, Social Media Policy and Code of Conduct were reviewed, changes were noted on the Standing Orders and Social Media Policy and re-adopted.</p> <p>Proposed: Cllr. Dent. Seconded: Cllr. Langley. For: All.</p>
18/157	<p><u>DATA PROTECTION</u></p> <p>1) The Clerk confirmed that the following policies would be circulated and brought back to the September meeting: Data Audit, Data Breach Policy.</p>
18062	<p>RESOLVED that the Retention Policy, Freedom of Information Policy be adopted.</p> <p>Proposed: Cllr. Cox. Seconded: Cllr. Knights. For: All.</p> <p>2) Cllrs agreed to seek quotes from Dove Support regarding setting up Parish Council email accounts and discuss this in September.</p> <p>3) It was agreed to wait regarding any decision on the Parish Council address until the Village Hall Committee had met on the 24th July.</p>
18/158	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION APPEAL: A1530/W/18/3193074. LAND OPPOSITE KNIGHTS FARM, SWAN STREET, CHAPPEL.</p> <p>Cllr Chamley confirmed that no decision had yet been made by the Planning Inspector.</p> <p>2) PLANNING APPLICATION: 181169. SOUTHBORNE, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2DQ.</p> <p>Cllr Chamley confirmed that the Planning Application had received conditional approval. Full details could be seen on the Colchester Borough Council website.</p> <p>3) PLANNING APPLICATION 180385. POPES HALL, POPES LANE, CHAPPEL, CO6 2DZ.</p> <p>Cllr Chamley confirmed that the Planning Application had received conditional approval. Full details could be seen on the Colchester Borough Council website.</p> <p>4) PLANNING APPLICATION 180736. OAKLANDS, OAK ROAD, CHAPPEL, COLCHESTER, CO6 2EJ.</p> <p>Cllr Chamley confirmed that the Planning Application had received conditional approval. Full details could be seen on the Colchester Borough Council website.</p> <p>5) PLANNING APPLICATION 171396. DIRECT MEATS, KNIGHTS FARM, SWAN STREET, CHAPPEL.</p> <p>18063</p> <p>RESOLVED that an email is sent to Colchester Borough Council confirming the objection to the application covering the following points:</p> <ul style="list-style-type: none"> • This application is causing real distress to some of our parishioners. They have made this clear by their petition and comments that we can see online, as well as their comments at our own monthly meetings. The only comments in support of the development are from

	<p>people who live far enough away from Knights Farm to be unaffected by the environmental issues of traffic, noise and light pollution.</p> <ul style="list-style-type: none"> • The location of the operation is not suitable for reasons of planning policy, traffic and noise. • The 5 x single HGV movements per day are in fact 10 movements, as the vehicles have to return. • Cllrs have observed that these are not 7 tonne lorries but large articulated vehicles that are completely unsuited to the only road access to the site. The worst problems with this road are not outside Knights Farm but down the hill at the Oak Road junction and outside Chappel Primary School. The southern route to Knights Farm moves these massive vehicles to Great Tey, where they are the only such vehicles to transit through the village, all traffic to Great Tey Business Centre stopping outside the built up area boundary. • We would like Great Tey Parish Council to be consulted on this application. The argument that HGVs should only use the route via Geat Tey does not hold true, as many of the vehicles arrive with foreign drivers using SatNav and come through Chappel. • From the planning history of Knights Farm that is online, it is clear that the original conditional approval was granted subject to tight restrictions, none of which have ever been enforced. It is evident that the current operation would not have been granted approval had the application been made for this at the outset. Since there have been no changes to the location of the site or improvements in the local infrastructure, the basis of the application seems to be that they've got away with running an operation in breach of planning and have in fact massively increased the size of the operation. This is planning by stealth and has severe implications for our Parish and future applications. • The Parish Council does feel that Colchester Borough Council's Enforcement Team and the Planning Team have very much been misled by the applicant with regards to this application. <p>To summarise, the operation of Knights Farm is contrary to the original planning permission and is now much larger than anticipated at that time. A medium sized factory has been created on a farm with insufficient infrastructure, contrary to local policy and residents' wellbeing. The road access is appalling and causes real environmental problems for residents, safety issues for pedestrians and other road users along with damage to the road. The planning process has been manipulated to get this far. If approval is granted it will demonstrate that the planning system is not fit for purpose.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Dent. For: All.</p>
18/159 18064	<p><u>VILLAGE HALL WWI COMMEMORATION</u></p> <p>RESOLVED that Chappel Parish Council will financially support the Village Hall Committee with the WWI Commemoration lunch up to an amount of £200.</p> <p>Proposed: Cllr. Neubauer. Seconded: Cllr. Cox. For: All.</p>
18/160	<p><u>SPEED WATCH</u></p> <p>Clr Dent confirmed that 4 Speed Watch sessions had taken place since the last meeting.</p>

18/161 18065	<p><u>LOCAL HIGHWAY PANEL</u></p> <p>The report for the A1124 Local Highway Panel application had been received and circulated. The report recommended that “Officers undertake a detailed design and investigation within the first year at an estimated cost of £2,000.”</p> <p>RESOLVED that Chappel Parish Council support the design and investigation work and asked the Clerk to relay this to the Local Highway Panel.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Cox. For: All.</p> <p>The Clerk confirmed that conversations were still continuing with the Local Highway Panel with regards to purchasing a VAS sign directly and trying to ascertain who to seek permission from.</p>
18/162	<p><u>PARKING SWAN GROVE</u></p> <p>The Clerk confirmed that no update had yet been received. Cllr Chapman was chasing this issue.</p>
18/163	<p><u>LOCALITY BUDGET</u></p> <p>Cllr Knights spoke about the possibility of applying for funding with regards to a poppy trail round the village taking in areas of interest like the war memorial, church, WWII trail, orchard field, Millennium Green and boardwalk. The trail would require several boards, leaflets being printed and ceramic poppies to find on the trail. Cllrs liked the idea and Cllr Knights agreed to email further details.</p>
18/164 18066	<p><u>PLAY AREA</u></p> <ol style="list-style-type: none"> 1) To discuss the ROSPA report – The Clerk had circulated the report along with a quote from Proludic for the recommended repairs. 2) To discuss the correspondence with Proludic – The Clerk confirmed that following the ROSPA report, Proludic would attend the site and move the bark retainers further out away from the fall zone of the monkey bars. They had agreed to carry this work out on the 21st July. 3) RESOLVED that the quote from Proludic of £1,403.11 be accepted and the clerk was asked to contact them to order the parts and for the work to be carried out. <p>Proposed: Cllr. Langley. Seconded: Cllr. Cox. For: All.</p>
18/165	<p><u>WAR MEMORIAL</u></p> <p>Cllr Knights confirmed that there was little interest in a new war memorial and a suitable site was proving problematic. He confirmed that he would still like to continue with the restoration work on the old war memorial and would like to hold a rededication service.</p>
18/166	<p><u>BROADBAND</u></p> <p>Kern Herskind Nightingale had sent a short report which had been circulated. Conversations had been held with Gigaclear where they confirmed that fibre cables were being laid along Colchester Road. They would look into the possibility of extending this to Spring Gardens and Vernons Road and come back with a response shortly.</p>
18/167	<p><u>BOTTLE BANK</u></p> <p>The Clerk confirmed that she was still waiting to hear from Mount Bures Parish Clerk regarding their bottle bank behind the village hall. This item would be brought back to September.</p>
18/168	<p><u>SPORTS FIELD</u></p> <p>Cllr Chamley confirmed that the Parish Council had been contacted by an individual who wanted to hold training sessions on the sports field on a Saturday morning between 9-10am. Cllrs asked how many children this would involve. The Clerk agreed to find out and also look into contracts and agreements that other Parish Councils have with football teams.</p>
18/169	<p><u>GRANTS</u></p>

	Cllrs discussed the advice received from EALC regarding not being able to grant money to the Church. It was agreed to inform the Church of this information and to continue discussions with EALC to see if there was another way to provide assistance with the maintenance of the Churchyard.																																																
18/170	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The six invoices including the Clerks' Salary and Pension were passed around for Councillors present to vet and agree.</p> <table border="1"> <thead> <tr> <th>Payee</th><th>Description</th><th>Chq Number</th><th>Net</th><th>VAT</th><th>Gross</th></tr> </thead> <tbody> <tr> <td>Employee</td><td>Salary</td><td>SO</td><td>£ 410.22</td><td>£ -</td><td>£ 410.22</td></tr> <tr> <td>Essex Pension Fund</td><td>Pension</td><td>SO</td><td>£ 109.20</td><td>£ -</td><td>£ 109.20</td></tr> <tr> <td>Employee</td><td>Expenses for June</td><td>701583</td><td>£ 25.55</td><td>£ 1.16</td><td>£ 26.71</td></tr> <tr> <td>Playsafety Limited</td><td>Annual Inspection, Play Area</td><td>701584</td><td>£ 87.50</td><td>£ 17.50</td><td>£ 105.00</td></tr> <tr> <td>Colchester Borough Council</td><td>Street Lighting Electricity</td><td>701585</td><td>£ 140.92</td><td>£ 28.18</td><td>£ 169.10</td></tr> <tr> <td>Dove Support</td><td>New Battery for PC Laptop</td><td>701586</td><td>£ 25.00</td><td>£ 5.00</td><td>£ 30.00</td></tr> <tr> <td colspan="2"></td><td></td><td>£ 798.39</td><td>£ 51.84</td><td>£ 850.23</td></tr> </tbody> </table> <p>RESOLVED that after further consideration the six payments detailed on the schedule be authorised for payment.</p> <p>Proposed: Cllr. Cox. Seconded: Cllr. Dent. For: All.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated this prior to the meeting no questions were asked.</p>	Payee	Description	Chq Number	Net	VAT	Gross	Employee	Salary	SO	£ 410.22	£ -	£ 410.22	Essex Pension Fund	Pension	SO	£ 109.20	£ -	£ 109.20	Employee	Expenses for June	701583	£ 25.55	£ 1.16	£ 26.71	Playsafety Limited	Annual Inspection, Play Area	701584	£ 87.50	£ 17.50	£ 105.00	Colchester Borough Council	Street Lighting Electricity	701585	£ 140.92	£ 28.18	£ 169.10	Dove Support	New Battery for PC Laptop	701586	£ 25.00	£ 5.00	£ 30.00				£ 798.39	£ 51.84	£ 850.23
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18/171	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>Cllr Chamley confirmed that the English Rural Housing Association had informed the Parish Council that a mutual exchange was happening with number 4 and number 6 Rose Cottages.</p> <p>Cllr Chamley confirmed that a letter had been received from a resident raising issues on the Planning Applications for:</p> <ul style="list-style-type: none"> ❖ Knights Farm, Cllrs agreed that this had already been dealt with earlier in the agenda. ❖ Oaklands, the Clerk confirmed that she had been in contact with the Planning Officer and asked for the Parish Council Comments to be placed on-line. The Planning Officer agreed to do this, however, apologised for a back log with regards to items being placed on-line. ❖ Jenny Barn, It was confirmed that the full report from the Planning Officer had been circulated and had been issued to the resident. Cllrs discussed the former uses of the barn. Cllrs discussed whether the Parish Council could be stronger in its comments sent to Colchester Borough Council in future. 																																																
18/172	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Clerk confirmed that the graffiti in the pill box has still not been removed. Colchester Borough Council has been chased on this matter.</p> <p>The Clerk confirmed that the report of the tree in the river near the footbridge had again been reported to Environmental Agency with the following response "The assessment was that there is no flood risk to people and property by trees growing in the overspill way as this area is designed to accommodate flood waters should the river come out of the banks. Removing or clearing trees in the overspill would rather loosen soil and enhance erosion as well as increase the flow rate of water." Cllr Langley confirmed that the tree was not in the flood plain but in the Channel. Cllr Chamley agreed to take a photo so that this matter could be</p>																																																

	<p>followed up.</p> <p>The Chairman confirmed that no meeting was planned for August.</p>
18/173	<p><u>FUTURE AGENDA ITEMS</u></p> <p>Speed Watch Footpath at the back of the school Glass Bottle Collection Point War Memorial Poppy Trail Locality Budget Data Protection Cllrs Emails P.O. Box address VAS Parking at Swan Grove Broadband Sports Field Grants</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 9.30pm. The date of the next meeting is Monday 10th September 2018.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p> <p>Date: 10th September 2018.</p>

MRS HELEN COOK
CLERK TO CHAPPEL PARISH COUNCIL
E-MAIL: parishclerk@chappel.org

Chairman's Signature

Approved Minutes – Full Council July 9th 2018