

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 12TH MARCH 2018 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. Langley
 Present: Cllrs. A. Cox, P. Dent, N. Ingram, B. Knights
 Clerk: Mrs. H. Cook
 Also Present Cllr Chillingworth, three member of the public

18/053	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>RESOLVED that Cllr Langley Chair the 12th March meeting Proposed: Cllr. Ingram. Seconded: Cllr. Cox. For: All.</p> <p>Cllr Langley opened the meeting at 7.32pm. Cllr Chamley and Neubauer sent their apologies due to family commitments.</p>
18/054	<p><u>DECLARATION OF INTERESTS</u></p> <p>No interests were declared.</p>
18/055	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>A resident asked if any news had been received regarding Knights Farm. The Clerk confirmed that Colchester Borough Council were waiting to receive one further consultee response before the application goes before the Planning Committee.</p> <p>A resident asked what was happening to the footpath sign near the track. The Clerk confirmed that this had been reported to Essex Public Rights of Way Officer.</p> <p>Residents raised concerns over the state of Oak Road due to it being used as a diversion while drainage works were occurring on Swan Street. The Clerk agreed to send a letter to Essex Highways in order for them to investigate.</p>
18/056	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Chillingworth was not currently present.</p>
18/057	<p><u>CONFIRMATION OF MINUTES</u></p> <p><i>18019</i></p> <p>RESOLVED that the minutes of the meeting held on Monday 12th February 2018 were a true record of the meeting. Proposed: Cllr. Dent. Seconded: Cllr. Knights. For: Four, Abstained: One – Cllr Langley had not been present at the meeting.</p>
18/058	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 180440. CLEAR VIEW, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AE. FORMATION OF PITCHED ROOF/DORMER ABOVE EXISTING REAR EXTENSION (REVISION OF PREVIOUSLY APPROVED APPLICATION 162923).</p> <p><i>18020</i></p> <p>RESOLVED to ask Colchester Borough Council to investigate the planning history of this site due to concerns of the proposed development compared to the original size of the property. Councillors were also concerned regarding the visual impact of the proposed development to the neighbouring properties and would ask that Colchester Borough Council look into this and take any comments received by neighbours into account.</p>

	<p>Proposed: Cllr. Knights. Seconded: Cllr. Cox. For: All.</p> <p>2) PLANNING APPLICATION 180523. LILAC COTTAGE, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AA. PROPOSED 2 STOREY REAR EXTENSION WITH PART SINGLE STOREY.</p> <p>18021 RESOLVED that Councillors had no comments on this application but would ask that Colchester Borough Council take any neighbours comments into consideration.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Cox. For: All.</p>
18/059	<p><u>UPDATE ON PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 171396. DIRECT MEATS, KNIGHTS FARM, SWAN STREET, CHAPPEL. ADDITIONAL INFORMATION RECEIVED REGARDING RETROSPECTIVE APPLICATION FOR ERECTION OF COMMERCIAL BUILDINGS FOR USE BY EXISTING MEAT WHOLESALERS WITH ASSOCIATED VEHICULAR PARKING, LANDSCAPING AND INFRASTRUCTURE WORKS AND THE ERECTION OF FENCING AND ENTRANCE GATES.</p> <p>The Clerk confirmed that Colchester Borough Council was waiting to receive one further consultee response before the application goes before the Planning Committee.</p> <p>2) PLANNING APPLICATION 180070. JENNY BARN, BACONS LANE, CHAPPEL. NOTIFICATION OF PRIOR APPROVAL FOR A PROPOSED CHANGE OF USE OF EXISTING AGRICULTURAL BUILDING INTO A SINGLE DETACHED DWELLING.</p> <p>Cllr Langley confirmed that the application had been granted conditional approval. Full details can be found at http://www.planning.colchester.gov.uk/WAM/searchsubmit/performOption.do?action=search&appType=Planning</p>
18/060	<p><u>ORCHARD PLACE</u></p> <p>An email from the Enforcement Officer was read out confirming that the fence had been erected and planting had been undertaken. Cllrs agreed to remove this item from future agendas.</p>
18/056	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</p> <p>Cllr Chillingworth spoke briefly regarding the following issues:</p> <ul style="list-style-type: none"> ❖ Knights Farm application was likely to be put before the Planning Committee on the 29th March or 12th April. One person was allowed to speak for the application and one person against. ❖ WWII Trail would be opened tomorrow at the viaduct at 10am, followed by refreshments at the East Anglian Railway Museum. ❖ The budget for Colchester Borough had been set on the 21st February.
18/061	<p><u>WAR MEMORIAL</u></p> <p>Cllr Knights confirmed that he had held a meeting with the vicar and also a member of the PCC regarding the possibility of moving the War Memorial. It was discussed that the Groves family had chosen a family plot adjacent to the War Memorial as a member of the family was on the War Memorial. Cllr Knights expressed his view that the War Memorial should therefore not be moved but be restored and that the Church could rededicate and hold a service.</p> <p>Cllr Knights suggested a new memorial to be placed at the green triangle opposite Bridgewick Hall, so that it was closer to the school and visible to members of the public. He agreed to write an article for the Village</p>

	Reporter and would advise the Parish Council with further details as the project progressed.																																										
18/062	<u>I.T.</u> RESOLVED that the upgraded anti-virus software be installed on the Parish Council Laptop by Dove Support at a cost of £20 plus VAT. It was noted that this would be a yearly charge. Proposed: Cllr. Dent. Seconded: Cllr. Knights. For: All.																																										
18/063	<u>SPEED WATCH</u> Cllr Dent confirmed that the speed check police signs have been erected by Essex Police. Cllr Dent has some spare signs if needed. Fifteen motorists had been caught going over 37 mph during the latest Speed Watch session since the last Parish Council meeting. Cllr Dent proposed that the Parish Council ask for residents support with regards to asking Essex Highways for traffic calming measures outside the school as the request for lowering the speed limit to 20mph had been rejected. RESOLVED that the Clerk put together an on-line survey asking for support and views which can also be put in the Village Reporter, school newsletter, Facebook and the Parish Council website Proposed: Cllr. Dent. Seconded: Cllr. Langley. For: All.																																										
18/064	<u>FINANCIAL MATTERS</u> 1) FINANCIAL STATEMENT. The five invoices including the Clerks' Salary and Pension were passed around for Councillors present to vet and agree. <table border="1" data-bbox="214 977 1333 1426"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Chq Number</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>Employee</td> <td>Salary</td> <td>SO</td> <td>£ 402.60</td> <td>£ -</td> <td>£ 402.60</td> </tr> <tr> <td>Essex Pension Fund</td> <td>Pension</td> <td>SO</td> <td>£ 96.85</td> <td>£ -</td> <td>£ 96.85</td> </tr> <tr> <td>Employee</td> <td>Expenses for February</td> <td>701562</td> <td>£ 20.22</td> <td>£ -</td> <td>£ 20.22</td> </tr> <tr> <td>Anglian Water Business Ltd. (National)</td> <td>Allotment Water</td> <td>701563</td> <td>£ 10.92</td> <td>£ -</td> <td>£ 10.92</td> </tr> <tr> <td>J Doe</td> <td>Hedge Cutting</td> <td>701564</td> <td>£ 95.00</td> <td>£ 19.00</td> <td>£ 114.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£ 625.59</td> <td>£ 19.00</td> <td>£ 644.59</td> </tr> </tbody> </table> RESOLVED that after further consideration the five payments detailed on the schedule be authorised for payment. Cllr Chamley would be asked to countersign the cheques after the meeting. Proposed: Cllr. Dent. Seconded: Cllr. Cox. For: All. 2) MONTHLY BUDGET STATEMENT The Clerk had circulated this prior to the meeting no questions were asked.	Payee	Description	Chq Number	Net	VAT	Gross	Employee	Salary	SO	£ 402.60	£ -	£ 402.60	Essex Pension Fund	Pension	SO	£ 96.85	£ -	£ 96.85	Employee	Expenses for February	701562	£ 20.22	£ -	£ 20.22	Anglian Water Business Ltd. (National)	Allotment Water	701563	£ 10.92	£ -	£ 10.92	J Doe	Hedge Cutting	701564	£ 95.00	£ 19.00	£ 114.00				£ 625.59	£ 19.00	£ 644.59
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18/065	<u>CORRESPONDENCE RECEIVED</u> The Clerk advised Councillors that they had been approached by Eight Ash Green Football club regarding using the Chappel Pitch for training and matches; this would be put on the April Agenda. The Clerk read out a letter from a resident expressing their concerns regarding pedestrians dangerously crossing the A1124 under the viaduct. Clrs agreed that there was little that could be done. The Clerk advised Councillors that confirmation had not yet been received from the agent that the caravan at Timberlands Farm was vacant. The Enforcement Officer asked residents to let them know if they believed the caravan was still being lived in.																																										

18/066	<u>CHAIRMAN & CLERK'S REPORT</u>
18/067	<u>FUTURE AGENDA ITEMS</u> WWI Commemoration Grass Cutting Quotes Play Area Website Speed Watch Parish Field Glass Bottle Collection Point Football Cllr Langley thanked everyone for attending and closed the meeting at 8.30pm. The date of the next meeting is Tuesday 3 rd April 2018. Signed:..... Chairperson of the Parish Council

MRS HELEN COOK

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