

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 8TH JANUARY IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
 Present: Cllrs. N. Ingram, B. Knights, A. Langley
 Clerk: Mrs. H. Cook
 Also Present Cllr Chillingworth, three member of the public

18/001	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> Cllr Chamley opened the meeting and wished everyone a Happy New Year. Cllr Neubauer had sent his apologies due to work commitments and Cllr Cox & Dent had sent their apologies due to family commitments.
18/002	<u>DECLARATION OF INTERESTS</u> Cllrs requested to the Clerk that a dispensation regarding the budget and precept is made in order to participate and vote. The Clerk granted a dispensation.
18/003	<u>GUEST SPEAKER, RUTH NEWCOMBE – COLCHESTER BOROUGH COUNCIL, SARAH SAPSFORD & LAURA ATKINSON – RURAL COMMUNITY COUNCIL OF ESSEX</u> Ruth Newcombe, Sarah Sapsford and Laura Atkinson spoke briefly regarding the following: <ul style="list-style-type: none"> ❖ Rural exception sites are only valid within settlements with a population of less than 3,000. ❖ A Housing Needs survey would need to be completed. This would then include people not currently on the housing register with Colchester Borough Council. ❖ Land would need to be identified – agricultural land would sell for more but not as much as selling for private houses. ❖ A Housing Association would need to be chosen by the Parish Council who would in turn buy the land, develop it and then run the scheme. ❖ The Parish Council alongside the Housing Association would set the criteria for the housing list, local connections within the village would be a high criteria. ❖ Affordable housing includes social housing, affordable rent, shared ownership. ❖ A restrictive covenant could be put in place in order for the properties not to be sold and to remain within the community. ❖ The survey would also give guidance on what type of properties were required. ❖ A Rural Exception site is separate from the emerging Local Plan where the standard policy is 30% of a development must be affordable housing and this would not give priority to local residents this would be on a criteria set by Colchester Borough Council and applicants off the housing register. ❖ The printing and postage costs for a Housing Needs Survey would need to be covered by the Parish Council. Cllrs would need to deliver letters to all residents. Cllrs thanked Ruth, Sarah and Laura for coming to the meeting.
18/004	<u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No issues were raised.
18/005	<u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN Cllr Chillingworth spoke briefly regarding the following issues: <ul style="list-style-type: none"> ❖ The proposed Community Noticeboard cannot be place next to the existing noticeboard as Essex County Council will not agree to a licence. The new proposal is to place the board near the Village

	<p>Hall, by the steps.</p> <ul style="list-style-type: none"> ❖ The Joint Highway meeting on the 23rd January at County Hall, with representatives from the Parish Councils and evidence collected. ❖ WW1 Commemoration Plans for Colchester.
18/006	<p><u>CONFIRMATION OF MINUTES</u></p> <p>18001</p> <p>RESOLVED that the minutes of the meeting held on Monday 11th December 2017 were a true record of the meeting.</p> <p>Proposed: Cllr. Ingram. Seconded: Cllr. Knights. For: Three, Abstained: One – Cllr Langley had not been present at the meeting.</p>
18/007	<p><u>PLANNING APPLICATIONS:</u></p> <p>1) PLANNING APPLICATION 171396. UPDATE ON KNIGHTS FARM</p> <p>Cllr Chamley confirmed that the application had been given an extension of time until the 2nd March. New details were available on-line. The Parish Council would consider the new information and discuss this at the February meeting. Residents raised concerns over excessive noise coming from the site prior to Christmas and whether new work was being carried out. The Clerk would ask Enforcement to investigate.</p> <p>2) PLANNING APPLICATION 173232/173231. UPDATE ON BRIDGEWICK HALL.</p> <p>It was noted that conditions 1-10 had been applied to be discharged.</p>
18/008	<p><u>LOCALITY BUDGET</u></p> <p>Cllrs discussed the new site for the proposed Community Noticeboard. Cllrs did not feel that there would be enough footfall and therefore could not support the spend.</p> <p>18002</p> <p>RESOLVED that the Parish Council would write to Cllr Chillingworth confirming that the Parish Council did not support the spend of the Locality Budget for the Community Noticeboard in the current proposed location.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Ingram. For: All</p>
18/009	<p><u>GARDEN COMMUNITIES CONSULTATION</u></p> <p>18003</p> <p>RESOLVED that the Parish Council would not comment on the current consultation.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Ingram. For: All</p>
18/010	<p><u>ORCHARD PLACE</u></p> <p>Cllr Chamley read out the latest update from Enforcement. Fencing had been put up but has subsequently been blown down in the recent winds. Planting was still outstanding and would be chased. The Clerk was asked to request an update for the February meeting.</p>
18/011	<p><u>FOOTPATHS</u></p> <p>Essex County Council had confirmed that no cost would be incurred for submitting a claim to Essex Legal Services. A Claim form would need to be submitted with supporting evidence from walkers who between them could show that they have walked the path for a continuous period for at least 20 years. It was agreed to make enquires with local residents and bring this item back to the February meeting.</p>
18/012	<p><u>BROADBAND</u></p> <p>Mr Herskind Nightingale would be attending the next Superfast Essex event and would report back to the Council.</p>
18/013	<p><u>LOCAL HIGHWAY PANEL</u></p>

	<p>UPDATE REGARDING THE LHP APPLICATION FOR CHAPPEL HILL TO SWAN STREET. -The speed survey had been carried out between 5th and 11th December. The average daily speed southbound was 32mph and northbound was 32.2mph. No further action would currently be taken.</p> <p>UPDATE REGARDING THE LHP APPLICATION FOR THE STREET - No update.</p> <p>UPDATE REGARDING THE LHP APPLICATION FOR VEHICLE ACTIVATED SIGNS ON THE A1124 - No update.</p> <p>The Clerk confirmed that the minutes from the Local Highway Panel held on the 14th December had not yet been released.</p>
18/014	<p><u>JOINT VILLAGE HIGHWAY MEETING</u></p> <p>18004</p> <p>RESOLVED that Cllr Chamley would attend the meeting at County Hall and report back to the Council in February.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Ingram. For: All</p>
18/015	<p><u>PLAY AREA</u></p> <p>Quotes would be obtained for the February meeting.</p>
18/016	<p><u>WAR MEMORIAL</u></p> <p>Cllr Knights agreed to draft a letter to the Church and the British Legion in order to open up dialogue and a proposed a meeting.</p>
18/017	<p><u>WWI COMMEMORATION</u></p> <p>Cllr Langley agreed to arrange the lighting of the Beacon on the Millennium Green. The Clerk would write to Wakes Colne Parish Council to confirm whether they would like to join together to mark the event.</p>
18/018	<p><u>LED LIGHTS</u></p> <p>Cllr Knights agreed to look into the current electricity bills. The Clerk agreed to ask if any other Colchester Parish Council paid for their electricity directly rather than through Colchester Borough Council. The item would be brought back to the February meeting.</p>
18/019	<p><u>HEDGE ALONG THE A1124</u></p> <p>18005</p> <p>RESOLVED that hedge on the A1124 be cut for £65 plus VAT along with the hedge on the Village Green for £30 plus VAT by J Doe.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Ingram. For: All</p>
18/020	<p><u>I.T.</u></p> <p>18006</p> <p>RESOLVED that the Parish Council laptop be reviewed by Dove Support for £30 plus VAT.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All</p>
18/021	<p><u>SALT BINS</u></p> <p>Cllrs agreed to refill the salt bins in Chappel using the store of winter salt.</p>
18/022	<p><u>ANNUAL PARISH ASSEMBLY MEETING</u></p> <p>18007</p> <p>RESOLVED that the Parish Council Assembly meeting be held jointly with Wakes Colne Parish Council on the 9th May 2018.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All</p>
18/023	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p>

	<p>The four invoices including the Clerks' Salary and Pension were passed around for Councillors present to vet and agree.</p> <table border="1"> <tr> <td>Employee</td><td>Salary</td><td>SO</td><td>£ 402.60</td><td>£ -</td><td>£ 402.60</td></tr> <tr> <td>Essex Pension Fund</td><td>Pension</td><td>SO</td><td>£ 96.85</td><td>£ -</td><td>£ 96.85</td></tr> <tr> <td>Employee</td><td>Expenses for December</td><td>701557</td><td>£ 25.18</td><td>£ -</td><td>£ 25.18</td></tr> <tr> <td>Colchester Borough Council</td><td>Electricity</td><td>701558</td><td>£ 138.88</td><td>£ 27.78</td><td>£ 166.66</td></tr> <tr> <td colspan="3"></td><td>£ 663.51</td><td>£ 27.78</td><td>£ 691.29</td></tr> </table>	Employee	Salary	SO	£ 402.60	£ -	£ 402.60	Essex Pension Fund	Pension	SO	£ 96.85	£ -	£ 96.85	Employee	Expenses for December	701557	£ 25.18	£ -	£ 25.18	Colchester Borough Council	Electricity	701558	£ 138.88	£ 27.78	£ 166.66				£ 663.51	£ 27.78	£ 691.29
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18008	<p>RESOLVED that after further consideration the four payments detailed on the schedule be authorised for payment.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</p>																														
18009	<p>2) MONTHLY BUDGET STATEMENT The Clerk had circulated this prior to the meeting.</p> <p>RESOLVED to move £10,000 back into the saving account after its transfer to cover the play area improvements.</p> <p>Proposed: Cllr. Knights. Seconded: Cllr. Chamley. For: All.</p>																														
18010	<p>3) BUDGET 2018/19 All Councillors had been present at the budget meeting. No changes were requested.</p> <p>4) PRECEPT 2018/19 RESOLVED to set the precept request at £17,034.00.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All.</p>																														
18/024	<p><u>CORRESPONDENCE RECEIVED</u> Cllr Chamley confirmed that she had received an update regarding the WW2 trail board.</p>																														
18/025	<p><u>CHAIRMAN & CLERK'S REPORT</u> The Clerk confirmed that she would be attending the Clerk's Forum on the 9th January.</p>																														
18/026	<p><u>FUTURE AGENDA ITEMS</u> Orchard Place Broadband Joint Highway Meeting Street Lighting Footpaths WWI Commemoration Rural Exception Sites Play Area</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 9.37pm. The date of the next meeting is Monday 12th February 2018.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p>																														

E-MAIL: parishclerk@chappel.org

Chairman's Signature

Approved Minutes – Full Council January 8th 2018