

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 11TH DECEMBER IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, N. Ingram, B. Knights, P Neubauer
Clerk: Mrs. H. Cook
Also Present One member of the public

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| 17/231 | <u>WELCOME AND APOLOGIES FOR ABSENCE</u> Cllr Chamley welcomed everyone and explained that due to the icy conditions several items would be deferred to January in order to keep the meeting short and enable Cllrs and members of the public to travel home safely. Cllr Chillingworth had sent his apologies. No apologies had been received from Cllr Langley. |
| 17/232 | <u>DECLARATION OF INTERESTS</u> No interests were declared. |
| 17/233 | <u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u> No issues were raised. |
| 17/234 | <u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u> <i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i> Cllr Chillingworth was not present. |
| 17/235 <i>17/089</i> | <u>CONFIRMATION OF MINUTES</u> RESOLVED that the minutes of the meeting held on Monday 13 th November 2017 were a true record of the meeting. Proposed: Cllr. Dent. Seconded: Cllr. Ingram. For: Four, Abstained: Two – Cllr Cox and Neubauer had not been present at the meeting. |
| 17/236 <i>17/090</i> | <u>PLANNING APPLICATIONS:</u> 1) PLANNING APPLICATION: 172869. DIRECT MEATS, KNIGHTS FARM, SWAN STREET, CHAPPEL, CO6 2EE. APPLICATION FOR AN EXISTING LAWFUL USE CERTIFICATE FOR THE OCCUPATION OF THE DWELLING BY PERSONS NOT EMPLOYED, OR LAST EMPLOYED, IN AGRICULTURAL OR FORESTRY ACTIVITIES, FOR MORE THAN THE PRECEDING 10 YEARS. RESOLVED that the Parish Council has no evidence to provide to Colchester Borough Council. The Parish Council would ask Colchester Borough Council to fully investigate residents comments and evidence before making a decision on this application. Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: All 2) PLANNING APPLICATION 171396. UPDATE ON KNIGHTS FARM Cllr Chillingworth has been told that the application should go to Planning Committee in late January. A resident ask the Parish Council if an Environmental impact statement/survey has been carried out and submitted to CBC. The Clerk agreed to contact Colchester Borough Council and ask the question and report back to the resident. |

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| 17/237 | <p><u>GARDEN COMMUNITIES CONSULTATION</u></p> <p>Cllrs discussed the consultation event which was held at Great Tey. There was some confusion with regards to whether the housing or infrastructure would come first. The Clerk agreed to send an email to see if confirmation could be obtained in writing.</p> |
| 17/238 | <p><u>ORCHARD PLACE</u></p> <p>Cllr Chillingworth had received an update from Enforcement confirming that the owner/owners would be contacted with regards to the lack of fencing and given 21 days to rectify the situation. If this was not complied with then a breach of condition notice would be served.</p> |
| 17/239 | <p><u>FOOTPATHS</u></p> <p>A resident had at a previous meeting raised the issue of the blocking of the footpath across Vernons Road (Chappel FP2). Cllr Chamley had been in correspondence with the Rights of Way Officer at Essex County Council who confirmed that when the footpath got diverted the connection was lost. In order to claim a reinstatement of a route an application would need to be submitted to Essex Legal Services, they would then investigate further. Cllrs asked what costs would be involved and what evidence they would need to provide in order to make a claim. The Clerk agreed to investigate further and this item would be brought back to the January meeting.</p> |
| 17/240 | <p><u>BROADBAND</u></p> <p>Mr Herskind Nightingale was not present. The Clerk had received an email from Superfast Essex regarding certain addresses in the village being able to now receive a wireless network service from County Broadband. If this claim was not accurate then Superfast Essex should be contacted by the beginning of January with evidence. The Clerk was asked to contact Mr Herskind Nightingale again to confirm whether he had the relevant emails for the properties if not Cllr agreed to letter drop the information.</p> |
| 17/241 | <p><u>LOCAL HIGHWAY PANEL</u></p> <p>UPDATE REGARDING THE LHP APPLICATION FOR CHAPPEL HILL TO SWAN STREET</p> <p>UPDATE REGARDING THE LHP APPLICATION FOR THE STREET</p> <p>UPDATE REGARDING THE LHP APPLICATION FOR VEHICLE ACTIVATED SIGNS ON THE A1124</p> <p>The Clerk confirmed that the Local Highway Panel's next meeting was on the 14th December.</p> |
| 17/242 | <p><u>JOINT VILLAGE HIGHWAY MEETING</u></p> <p>Cllr Chillingworth confirmed he would like to receive further evidence of any accidents on this stretch of road along with any current Local Highway Panel applications. A meeting with Essex County Council would be scheduled as soon as possible. Cllrs agreed to bring this item to the January meeting.</p> |
| 17/243 | <p><u>SPEED WATCH</u></p> <p>Cllr Dent spoke briefly on the following items:</p> <ul style="list-style-type: none"> ❖ The accident on the A1124 was due to a medical issue and there had not been a fatality. ❖ A dual Speed Watch session had taken place on the same day and time - one team outside the village hall and one on Rose Green. <p>Cllrs thanked the Speed Watch team.</p> |
| 17/244 | <p><u>PLAY AREA</u></p> <p>The repairs to the wooden edging had taken an extra day to complete.</p> |
| 17/091 | <p>RESOLVED that the Parish Council pay an extra £140 above the original quote for the work carried out on the wooden edging.</p> <p>Proposed: Cllr. Dent. Seconded: Cllr. Ingram. For: All</p> |

| | The repairs to the Play Area had been carried out and checked by Cllr Ingram, the cheque had been released. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 17/245 | <p><u>WAR MEMORIAL</u></p> <p>Cllr Knights had carried out some research on the Chappel War Memorial and also current grants which are available. Cllr Knights confirmed that the iron work round the War Memorial was no longer present and the memorial was not listed with the War Memorial Trust. Cllrs discussed the idea of relocating the War Memorial to a more prominent position within the village. An article would be put in the village reporter for residents to comment and the item would be brought back to the January meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/246 | <p><u>WWI COMMEMORATION</u></p> <p>This item would be brought back to the January meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/247 | <p><u>LED LIGHTS</u></p> <p>This would be discussed at the Budget meeting and then brought back to the January meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/248 | <p><u>HEDGE ALONG THE A1124</u></p> <p>The Clerk was asked to obtain a quote for the hedge on the A1124 and also for the hedge on the Village Green to be faced.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/249 | <p><u>CALENDAR DATES</u></p> <p>The Clerk confirmed that the February meeting would stay as the 2nd Monday of the month. The April meeting would be moved to the 16th April in the Village Hall.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/250 | <p><u>I.T.</u></p> <p>This item would be brought back to the January meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17/251 | <p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The five invoices including the Clerks' Salary and Pension were passed around for Councillors present to vet and agree.</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Chq Number</th> <th>Gross</th> <th>VAT</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td>Employee</td> <td>Salary</td> <td>SO</td> <td>£ 402.60</td> <td>£ -</td> <td>£ 402.60</td> </tr> <tr> <td>Essex Pension Fund</td> <td>Pension</td> <td>SO</td> <td>£ 96.85</td> <td>£ -</td> <td>£ 96.85</td> </tr> <tr> <td>Employee</td> <td>Expenses for October</td> <td>701554</td> <td>£ 30.08</td> <td>£ -</td> <td>£ 30.08</td> </tr> <tr> <td>Anglian Water Business Ltd (National)</td> <td>Water for Allotments</td> <td>701555</td> <td>£ 11.97</td> <td>£ -</td> <td>£ 11.97</td> </tr> <tr> <td>Nick Browning Smith</td> <td>Wooden Surround/Play Area</td> <td>701556</td> <td>£ 560.00</td> <td></td> <td>£ 560.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>£ 1,101.50</td> <td>£ 1,101.50</td> </tr> </tbody> </table> <p>RESOLVED that after further consideration the five payments detailed on the schedule be authorised for payment.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: All.</p> <p>2) MONTHLY BUDGET STATEMENT</p> <p>The Clerk had circulated this prior to the meeting. No questions were asked.</p> | Payee | Description | Chq Number | Gross | VAT | Net | Employee | Salary | SO | £ 402.60 | £ - | £ 402.60 | Essex Pension Fund | Pension | SO | £ 96.85 | £ - | £ 96.85 | Employee | Expenses for October | 701554 | £ 30.08 | £ - | £ 30.08 | Anglian Water Business Ltd (National) | Water for Allotments | 701555 | £ 11.97 | £ - | £ 11.97 | Nick Browning Smith | Wooden Surround/Play Area | 701556 | £ 560.00 | | £ 560.00 | | | | | £ 1,101.50 | £ 1,101.50 |
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| Nick Browning Smith | Wooden Surround/Play Area | 701556 | £ 560.00 | | £ 560.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | £ 1,101.50 | £ 1,101.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | <p>3) BUDGET 2018/19</p> <p>The Clerk confirmed that the budget meeting would take place on the 5th January at Cllr Chamley's residence. A decision on the budget 2018/19 would be made at the Parish Council meeting held on the 8th January.</p> |
| 17/252 | <p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had emailed information throughout the month.</p> |
| 17/253 | <p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>The Community noticeboard had been refused by Essex County Council as they will not permit a licence for another noticeboard on site. Essex County Council had informed Chappel & Wakes Colne Parish Councils that the current board has no licence as the board has been in place historically. While a retrospective licence could be applied for, there is currently no footpath to the noticeboard so a licence cannot be issued. Essex County Council has confirmed that they are unable to enforce the installation of hard standing, nor will they ask for the jointly owned noticeboard to be removed.</p> <p>The Clerk confirmed that the Enforcement team are currently investigating the land behind Oaklands.</p> |
| 17/254 | <p><u>FUTURE AGENDA ITEMS</u></p> <p>Orchard Place Speed Watch Broadband Local Highway Panel Joint Highway Meeting Street Lighting War memorial Footpaths WWI Commemoration Hedge IT Support</p> <p>Cllr Chamley thanked everyone for attending and closed the meeting at 8.35pm. The date of the next meeting is Monday 8th January 2018.</p> <p>Signed:.....</p> |

MRS HELEN COOK

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