

# **CHAPPEL PARISH COUNCIL**

## **MINUTES OF THE MEETING HELD ON MONDAY 13<sup>TH</sup> JULY 2015 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.**

\*\*\*\*\*

**In the Chair:** Cllr. S. Chamley  
**Present:** Cllrs. N. Ingram, A. Langley, P. Neubauer  
**Clerk:** Mrs. H. Cook  
**Also Present** Five members of the public

\*\*\*\*\*

### **15/113: Chairman's Welcome and Apologies for Absence**

Cllr Chamley welcomed everybody to the meeting. Cllr Cox sent her apologies due to family commitments. Cllr Chillingworth sent his apologies.

### **15/114: Declaration of Interests**

**To receive any "Disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests" relating to items on the agenda.**

Cllr Chamley declared a non-pecuniary interest on 15/123 being a neighbouring property. Cllr Chamley declared a pecuniary interest on 15/133 due to an invoice from Mr Chamley for topping of the field. Cllr Chamley would not sign the cheque or vote.

### **15/115: Parish Councillor Vacancy**

Cllr Chamley welcomed the three candidates and asked them to tell the Council about themselves and why they wanted to be a Councillor.

In alphabetical order Mr Dent, Mr Rolls & Mr Taylor addressed the Council.

Cllr Chamley asked Councillors to vote, again in alphabetical order for Councillor Vacancy One. Mr Dent received 4 votes, therefore he received a majority vote.

Cllr Chamley asked Councillors to vote, again in alphabetical order for Councillor Vacancy Two. Mr Rolls received 4 votes, therefore he received a majority vote.

Cllr Chamley thanked all three candidates.

**15/074: RESOLVED Mr Dent & Mr Rolls be co-opted onto Chappel Parish Council and that the acceptance of office is signed and verified by the Clerk.**

**Proposed: Cllr.Chamley. Seconded: Cllr. Langley. For: All**

### **15/116: Public Participation Session with Respect to Items on the Agenda and other matters that are of mutual Interest**

Cllr Chamley read out Standing Order 2A.

A member of the public spoke about the start of the Bures Road Footpath Scheme. They explained that this was separate from Wakes Colne Parish Council and that they were planning on setting themselves up as a Charity in order to purchase and then maintain the footpath. The cost of the project was likely to be in the region of £8,000 and a working party had been set up.

A member of the public advised that a notice had been put up regarding the upgrade of the footpath near Priory House, Lamberts Lane.

**15/117: Ward & County Councillors to Address the Members if Present**

Cllr Chillingworth was not present.

**15/119: Confirmation of Minutes – Meeting Held on 8<sup>th</sup> June 2015.**

Draft minutes of the meeting held on Monday 8<sup>th</sup> June 2015 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

**15/075: RESOLVED that the minutes of the meeting held on Monday 8<sup>th</sup> June 2015 were a true record of the meeting.**

**Proposed: Cllr. Neubauer. Seconded: Cllr. Langley. For: 4 Abstain: 2 (New Cllrs)**

**15/119: Planning Applications**

- 1) **Planning Application: 151210.** Lanark, Spring Gardens Road, Chappel, Colchester, CO6 2DW. New roof and dormer window.

Cllrs discussed this application and noted the neighbour's objections. The Council agreed to support the application but ask that CBC take into account the comments from the neighbours.

- 2) **Planning Application: 150752/150753.** Pattocks Farm House, Pattocks Lane, Chappel, Colchester, CO6 2EG. Proposed new outbuildings and change in land and boundary between Pattocks Farm & Pattocks Farm House.

Cllrs noted the changes but agreed that their previous comments would stay the same.

- 3) **Planning Application: 150838.** Tatams of Chappel, Spendpenny Forge, Swan Street, Chappel, Colchester, CO6 2EE. Proposed improvements to existing garage workshop buildings and replacement of mobile home with permanent dwelling. Removal of later open pole storage barn with associated landscape works.

Cllrs noted the changes but agreed that their previous comments would stay the same.

**15/076: RESOLVED that the Clerk was instructed to send comments to Colchester Borough Council Planning Department.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All.**

**15/120: Call for Sites / Parish Plan**

Cllrs discussed the need for some development in rural areas but were concerned about extending the existing village boundaries into forms of ribbon development as per the proposed sites on the map: 152, 156, 211, 157, 132 & 131. Cllrs discussed not being opposed to infill sites where appropriate with supporting community facilities.

**15/077: RESOLVED that the Clerk was instructed to send comments to Colchester Borough Council.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Rolls. For: All.**

**15/121: Footpath Upgrades**

The Essex County Council Definitive Map Modification No 598 Bridleway 11 Chappel & 64 Great Tey and Restricted Byway 28 Chappel (Colchester District) Order 2015 was read out by Cllr Chamley. Cllrs asked the Clerk to object to the order on the following grounds:

- ❖ Cllrs are concerned that if this application goes ahead large amounts of ancient hedgerow would need to be removed.
- ❖ Cllrs are also concerned that if vehicles/horses are able to use the land, the surface for walkers will become very unstable.
- ❖ Cllrs asked that as this route forms part of the Essex Way - does this not in its own right have a status for protecting/preserving it?
- ❖ While Cllrs agree that on a map it may be suitable upon visual inspection it is most unsuitable.

Cllrs also asked the Clerk to confirm with ECC that they would be fully responsible for the upkeep of the bridleways and restricted byways.

**15/078: RESOLVED that the Clerk was instructed to send comments to the Director for Essex Legal Services, ECC.**

**Proposed: Cllr. Langley. Seconded: Cllr. Ingram. For: All.**

**15/122: Orchard Place**

The Council had received an email from CBC confirming that Electricity to the site was imminent and that this would assist with the compliance of the outstanding conditions. Cllrs ask the Clerk to ask CBC for an update for the September meeting.

**15/123: Paddock – Opp. Applecroft, Bacon Lane**

No decision had yet been made from the Planning Department this would be brought back to the September meeting.

**15/124: Local Ward Grant**

Cllr Chamley asked the Councillors for ideas for the Local Ward Grant. The Clerk was asked to seek out some prices for the following ideas: Park Shelter, Fencing for the play area & sleepers for the edging of the park.

**15/125: Play Area**

- 1) The Play Area report had been sent to all Cllrs. It was confirmed that the play area was in good order and was identified as low risk. Cllr Ingram had already addressed some mentioned issues. A bolt cap needed to be ordered and Cllr Ingram would liaise with the Clerk in order for this to be ordered.
- 2) Cllr Ingram agreed to check the play equipment until the September meeting.
- 3) The quote for the fencing would be brought back to the September meeting.
- 4) The repairs to the wooden surround had been completed.
- 5) Cllr Ingram agreed to attend the Basic Playground Inspection course on behalf of Chappel Parish Council.

**15/079: RESOLVED that the Clerk order a new bolt cap for the play equipment. It was also resolved that Cllr Ingram attend the Basic Playground Inspection course run by EALC.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All.**

**15/126: Hedge Cutting**

The Clerk had requested two quotes for the hedge cutting along the A1124, along the Parish Field.

**15/080: RESOLVED that the Clerk contact J Doe Agricultural Contractor in order to carry out the work for the quote supplied.**

**Proposed: Cllr. Neubauer. Seconded: Cllr. Dent. For: All.**

**15/127: Elm Trees**

This item would be brought back to the September meeting.

**15/128: Annual Survey**

This item would be brought back to the September meeting.

**15/129: Village Hall**

Cllr Chamley closed the meeting at 8.50pm

Mr Taylor explained that the back room could only hold a maximum of 10 people for insurance and health and safety reasons.

Cllr Chamley opened the meeting at 8.52pm

**15/081: RESOLVED that the Chairman sign the revised hire agreement.**

**Proposed: Cllr. Neubauer. Seconded: Cllr. Rolls. For: All.**

**15/130: Broadband**

Cllr Chamley read out the email received from a resident regarding broadband upgrade to 01787 numbers in the village but not to 01206. Cllrs discussed that the business case for supporting County Broadband seemed less viable. The Clerk was asked to inquire about an update from Essex Superfast Broadband for the next meeting to discuss the matter further.

**15/131: Winter Salt Scheme 2015/16**

Cllrs discussed that no extra salt bags were required this year. It was agreed that an article asking for volunteers in order to distribute salt should be put in the village magazine.

**15/132: Allotment**

Cllr Chillingworth had judged the allotment competition this year and the results were:

1<sup>st</sup> place - Plot 7 Mr Langley, 2<sup>nd</sup> place - Plot 5 Mr Scrase, 3<sup>rd</sup> place – Plot 3 Mr & Mrs Mercer.

**15/133: Financial Matters**

- 1) Financial Statement. (Items to be approved for payment and signed as per payment schedule).** The twelve invoices including the Clerks' Salary were passed around for all Councillors to have a look at and agree.

	<b>Cheque Number</b>	<b>£ p</b>
H Cook (June Salary)	701391	395.08
Essex Pension Fund (June)	701392	91.74
Playsafety Ltd	701393	96.00
H Cook (June Expenses)	701394	22.33
Chappel & Wakes Colne Village Hall	701395	35.00
J Mercer	701396	110.00
JPB Landscapes	701397	236.80
Sky Blue Creations Ltd	701398	72.00
H Cook (July salary)	701399	395.08
Essex Pension Fund (July)	701400	91.74
A & J Lighting	DD	56.27
J H Chamley	701401	192.00
	<b>Total</b>	<b>1,794.04</b>
	Less VAT Content	53.38
	<b>Total Excluding VAT</b>	<b>1,580.66</b>

**15/082: RESOLVED** that after further consideration the eleven cheques and one direct debit detailed on the payment schedule be authorised for payment, including the Salary and Pension for July due to no August meeting. The cheque to J Chamley would be held by the clerk until the final topping had taken place.  
**Proposed:** Cllr. Ingram. **Seconded:** Cllr. Dent. **For:** 5 **Abstain:** 1

- 2) Monthly Budget Information.** The Clerk had sent round details prior to the meeting. The Clerk confirmed that she was updating the format of the accounts and would be grateful for any comments from the Council while this took place. No questions were asked.

#### **15/134: Correspondence**

The Clerk had emailed information throughout the month. Cllr Chamley read out the correspondence received from Paul Gilman, EU Project Delivery Officer (ECC) regarding the WW2 Defences trail and information board at Chappel Viaduct although no decision of support could be given as the item was not on the agenda the Council were happy for the application for funding to say we have approached the Parish Council for support.

#### **15/135: Chairman & Clerk's Report**

No meeting would take place in August. A facebook page for Chappel Parish Council had been created and this would develop in time.

#### **15/136: Future Agenda Items**

Fencing  
 Elm Trees  
 Annual Survey  
 WW2 Defences trail and information boards  
 Village Sign

Cllr Chamley thanked everyone for attending and the meeting closed at 9.22pm. The date of the next meeting is Monday 14<sup>th</sup> September 2015. No planned meeting would take place in August.

Signed:.....

Chairperson of the Parish Council

Date: 14<sup>th</sup> September 2015