

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 10TH OCTOBER 2016 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, N. Ingram, P. Neubauer, K. Rolls.
Clerk: Mrs. H. Cook
Also Present Cllr P. Chillingworth and one member of the public.

16/176	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>Cllr Chamley welcomed everybody to the meeting. Cllrs Dent and Langley had sent their apologies due to family commitments. Cllr Neubauer and Chillingworth confirmed they would be late to the meeting.</p>	
16/177	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declarations were noted.</p>	
16/178	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>Cllr Chamley read out Standing Orders 2A.</p> <p>A member of the public asked contact details in order to report some fly tipping on land belonging to Network Rail, this was supplied.</p> <p>A member of the public asked for an update on the Local Highway Panel application. Cllr Chamley explained that further evidence of need from local residents was required in order to proceed further.</p> <p>Cllr Neubauer arrived.</p>	
16/179	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Chillingworth was not present.</p>	
16/180	<p><u>CONFIRMATION OF MINUTES</u></p> <p><i>MEETING HELD MONDAY 12TH SEPTEMBER 2016</i></p> <p>RESOLVED that the minutes of the meeting held on Monday 12th September 2016 were a true record of the meeting. Cllr Rolls abstained due to not being present at the meeting. Proposed: Cllr. Neubauer. Seconded: Cllr. Cox. For: 4 Abstain: 1</p>	
16/181	<p><u>PLANNING APPLICATIONS:</u></p> <p>PLANNING APPLICATION: 162321. 1 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, COLCHESTER, CO6 2DN. PROPOSED TWO STOREY SIDE EXTENSION TO FORM KITCHEN/LIVING ROOM, UTILITY, BEDROOM AND ENSUITE SHOWER, PORCH.</p> <p>RESOLVED that the Clerk was instructed to send comments of support to CBC Planning Department for application 162321. Cllrs noted their concern over the use of cladding, not being in keeping with the current street scene. Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All.</p>	CLERK
16/182	<p><u>ORCHARD PLACE</u></p> <p>An update had been received from Colchester Borough Enforcement Team. It was reported</p>	

	that they were waiting for the owners of plot 2 to erect a proper boundary fence and planting of the hedge. The Enforcement team confirmed that they would follow this up. They also confirmed that the wall was built under permitted development and was not a breach of planning. Cllrs asked the Clerk to confirm this as there was some discussion on the permitted development rights.	CLERK
16/179	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Chillingworth arrived and spoke briefly on the following:</p> <ul style="list-style-type: none"> ❖ The application for Southbourne had gone to appeal and concerns were noted regarding the safe access. ❖ The new footpath in Wakes Colne would be open on the 15th October by the Chairman of Essex County Council at 11am. ❖ Locality budget would be split across the wards unless there was a large project. This would be in the region of £300. ❖ The use of wheelie bins would be decided by each Ward Cllr. ❖ Direct Meats had not yet been called in to committee. 	
16/183	<p><u>BROADBAND</u></p> <p>Mr Herskind Nightingale was unable to attend the meeting, but did supply the Parish Council with a report. The Parish Council encouraged members and the public to complete the survey http://surveys.essexinsight.org.uk/TakeSurvey.aspx?SurveyID=n4K16944 the deadline was the 12th October.</p>	
16/184	<p><u>SPEED WATCH</u></p> <p>Cllr Dent had supplied Cllrs with a report. Cllrs thanked the volunteers for their work.</p> <p>Cllr Chillingworth confirmed that Special Constables were to be back in the local communities and that Mr Roger Hirst was keen to visit local Speed Watch teams.</p> <p>Cllr asked the Clerk to send Mr Hirst an invitation to visit.</p>	CLERK
16/185	<p><u>COUNCIL TAX REFERENDUM PRINCIPLES</u></p> <p>Cllrs discussed the email received from EALC and agreed to respond to the consultation objecting to any capping of the precept without the expense of a referendum.</p> <p>Cllrs discussed:</p> <ul style="list-style-type: none"> ❖ The reducing income from the Revenue Grant and LCTS Grant. ❖ Lack of freedom and flexibility to raise the resources they need to invest in local services. ❖ Parish Councils are taking on services and assets from principal councils with no further funding. ❖ The cost of a referendum. ❖ Large scale projects would no longer be viable, and funding would become even harder to come by. 	
16/087	<p>RESOLVED that the Clerk was instructed to send comments of objection to the Department for Communities and Local Government.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All.</p>	CLERK
16/186	<p><u>LOCAL HIGHWAY PANEL APPLICATION</u></p> <p>1) Swan Street</p> <p>Cllr Chamley confirmed that the petition was underway.</p> <p>2) The Street</p>	CLLR CHAMLEY
16/080		

16/088	<p>The Chairman read out the email received regarding the LHP application for the change in speed on The Street. Cllr Rolls agreed to carry out the petition on The Street. The Clerk was asked to contact the Chairman of the Governors to see if they would be willing to advertise both petitions.</p> <p>RESOLVED that a petition be produced in order to supply evidence of support from local residents to be submitted in support of the LHP application.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Rolls. For: All</p>	CLLR ROLLS CLERK
16/187 16/089	<p><u>VEHICLE RECOGNITION SIGN (VAS)</u></p> <p>Cllrs discussed the information received from Speed Watch. It was agreed to put together an application for 2 VAS and ask Wakes Colne Parish Council for their support.</p> <p>RESOLVED that an application be submitted to the Local Highway Panel with a request for two Vehicle Activated Signs.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Cox. For: All</p>	CLERK
16/188	<p><u>PARKING AT ROSE GREEN</u></p> <p>Cllr Chamley thanked Cllr Chillingworth in his help in putting the Parish Council in touch with North Essex Parking Partnerships (NEPP). They had agreed to meet Cllrs for a site visit. Cllrs asked the Clerk to arrange a suitable date for all parties.</p>	CLERK
16/189	<p><u>PLAY AREA</u></p> <p>1) TO AGREE NEXT CLLR FOR PLAY EQUIPMENT CHECKS.</p> <p>Cllr Ingram confirmed that he would be happy to check the play equipment until the November meeting. He also confirmed that Proludic had provided some bolt covers.</p> <p>2) FUNDING UPDATE</p> <p>Cllr Chamley confirmed that the application to CIF had been submitted.</p>	CLLR INGRAM
16/190	<p><u>USE OF SPORTS FIELD</u></p> <p>The Clerk confirmed that they had a copy of the Colne Engaine Football Club public liability insurance certificate on file.</p> <p>Cllr Chamley confirmed that the Swan Public House had agreed to them using their car park. Cllrs discussed whether any charge should be made for the hire if a match is played. Cllr asked to bring this back to November with the costings of cutting the grass on the football field.</p>	
16/191	<p><u>TREE SURVEY</u></p> <p>The Clerk confirmed that this had been taken up with the Officers Manager and a response would be chased at the end of the week if no response had been received.</p>	CLERK
16/192	<p><u>ASSETS</u></p> <p>Cllr Chamley confirmed that the annual inspection had been carried out with Cllr Ingram. The Clerk was asked to report the light on Rose Green as being permanently on. The Clerk was asked to confirm when the hedge on the A1124 would be cut.</p>	CLERK
16/193 16/090 16/091	<p><u>MEMBERSHIP</u></p> <p>1) SLCC</p> <p>RESOLVED that the membership be renewed.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All</p> <p>2) Data Protection Membership</p> <p>RESOLVED that the membership be renewed.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All</p>	

<p>16/194</p> <p>16/092</p>	<p><u>GRANT APPLICATION</u></p> <p>Cllrs discussed the contribution requested from Wakes Colne Parish Council for the maintenance of the Play Area.</p> <p>RESOLVED that the grant application form be completed with a request for £350 for financial year 2017/18.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All</p>																																																													
<p>16/195</p> <p>16/093</p>	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL REGULATIONS.</p> <p>The Clerk confirmed that this would be brought back to the November meeting.</p> <p>2) FINANCIAL STATEMENT.</p> <p>The seven invoices including the Clerks’ Salary were passed around for all Councillors to have a look at and agree.</p> <table data-bbox="231 779 1117 1388"> <thead> <tr> <th colspan="2"></th> <th style="text-align: center;">Cheque</th> <th colspan="2"></th> </tr> <tr> <th colspan="2"></th> <th style="text-align: center;">Number</th> <th colspan="2" style="text-align: center;">£ p</th> </tr> </thead> <tbody> <tr> <td>H Cook</td> <td>September Salary</td> <td>SO</td> <td style="text-align: right;">398.80</td> <td></td> </tr> <tr> <td>Essex Pension Fund</td> <td>September Pension</td> <td>SO</td> <td style="text-align: right;">95.89</td> <td></td> </tr> <tr> <td>H Cook</td> <td>September Expenses</td> <td>701486</td> <td style="text-align: right;">17.66</td> <td></td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall</td> <td>September Hall Hire</td> <td>701487</td> <td style="text-align: right;">35.00</td> <td></td> </tr> <tr> <td>Information Commissioners Office</td> <td>Data Protection Member</td> <td>701488</td> <td style="text-align: right;">35.00</td> <td></td> </tr> <tr> <td>SLCC</td> <td>ship</td> <td>701489</td> <td style="text-align: right;">74.86</td> <td></td> </tr> <tr> <td>JPB Landscapes</td> <td>Grass Cutting</td> <td>701490</td> <td style="text-align: right;">263.77</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td style="text-align: right;">920.98</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">Less VAT Content</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">Total Excluding VAT</td> <td style="text-align: right;">920.98</td> <td></td> </tr> </tbody> </table> <p>RESOLVED that after further consideration the seven payments detailed on the schedule be authorised for payment.</p> <p>Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All.</p> <p>3) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated this prior to the meeting.</p>			Cheque					Number	£ p		H Cook	September Salary	SO	398.80		Essex Pension Fund	September Pension	SO	95.89		H Cook	September Expenses	701486	17.66		Chappel & Wakes Colne Village Hall	September Hall Hire	701487	35.00		Information Commissioners Office	Data Protection Member	701488	35.00		SLCC	ship	701489	74.86		JPB Landscapes	Grass Cutting	701490	263.77		Total			920.98		Less VAT Content			0.00		Total Excluding VAT			920.98		
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<p>16/196</p>	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had emailed information throughout the month.</p>																																																													
<p>16/197</p>	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <ul style="list-style-type: none"> ❖ The bus outside the United Reform Church going towards Halstead, has been reported as not stopping as there is no bus stop. The Clerk agreed to follow this up with ECC. ❖ 6th November – G & J Barron Farm – Open day. 																																																													
<p>16/198</p>	<p><u>FUTURE AGENDA ITEMS</u></p> <p>Play Area/Inspection Orchard Place</p>																																																													

	<p>Tree Survey Speed Watch Financial Regs Rose Green Locality Budget</p> <p>Clr Chamley thanked everyone for attending and closed the meeting 9.10pm. The date of the next meeting is Monday 14th November 2016.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council</p>	
	Date: 12 th December 2016.	

MRS HELEN COOK

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