

CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH MEETING HELD ON MONDAY 12TH DECEMBER 2016 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, N. Ingram, A. Langley, K. Rolls
Clerk: Mrs. H. Cook
Also Present Cllr P. Chillingworth and three members of the public.

16/225	<p><u>WELCOME AND APOLOGIES FOR ABSENCE</u></p> <p>Cllr Chamley welcomed everybody to the meeting. Cllr Neubauer had sent his apologies due to work commitments.</p>
16/226	<p><u>DECLARATION OF INTERESTS</u></p> <p>Cllrs requested to the Clerk that a dispensation regarding the budget be made in order to participate and vote.</p> <p>The Clerk granted a dispensation.</p> <p>Cllr Chamley asked that item 16/232 be brought forward.</p>
16/232	<p><u>BROADBAND</u></p> <p>Mr Herskind Nightingale gave an update to the Council. Currently pursuing two models for getting superfast broadband:</p> <ul style="list-style-type: none"> • Superfast Essex funded (Phase 3 rollout) • Community funded (the community pay a commercial provider to improve the broadband) <p>Community funded broadband update:</p> <ul style="list-style-type: none"> • The gap funding required to upgrade the Rose Green cabinet (97 properties) to fibre (FTTC) would cost £24,381.00. • The majority of properties in the community are eligible for the Better Broadband scheme which allows a contribution of up to £350 per household towards improving broadband outside the Superfast Essex programme. Further details can be found at http://www.superfastessex.org/en-us/betterbroadband.aspx • In order to proceed with this, the majority of the 96 homeowners (at least 70) to sign a form stating that they can claim their voucher for this project. The vouchers will be paid from BDUK directly to BT Community Fibre / BT Open Reach. • If there is sufficient interest, homeowners will need to: sign a "voucher agreement form" and a Community Interest Company will need to be established to hold the contract with BT Open Reach (https://www.gov.uk/set-up-a-social-enterprise). <p>Cllrs thanked Mr Herskind Nightingale for all his work on this project.</p>
16/227	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>No members of the Public wished to speak.</p>
16/228	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p><i>WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN</i></p> <p>Cllr Chillingworth spoke briefly on the following:</p>

	<ul style="list-style-type: none"> ❖ Colchester Borough Council would like to make contacting them on-line more accessible and would like to know if a hub could be set up? Cllrs suggested contacting the owners of the Public House. ❖ Update on West Tey – Local Plan ❖ 9 possible routes for the A120 – consultation by Essex County Council would be held in January 2017.
16/229	<u>CONFIRMATION OF MINUTES</u>
16/106	RESOLVED that the minutes of the meeting held on Monday 10th October 2016 were a true record of the meeting. Cllr Dent & Langley abstained due to not being present at the meeting. Proposed: Cllr. Rolls. Seconded: Cllr. Cox. For: 4 Abstain: 2
16/107	RESOLVED that the minutes of the meeting held on Monday 14th November 2016 were a true record of the meeting. Cllr Rolls & Ingram abstained due to not being present at the meeting. Proposed: Cllr. Langley. Seconded: Cllr. Dent. For: 4 Abstain: 2
16/230	<u>PLANNING APPLICATIONS:</u>
16/108	<p>1) PLANNING APPLICATION: 162789. WESTERING, SWAN STREET, CHAPPEL, COLCHESTER, CO6 2EE. DEMOLITION OF THE EXISTING GARAGE AND RECONSTRUCTION INCREASING IN FOOTPRINT AND MINOR ALTERATIONS TO THE DRIVE.</p> <p>RESOLVED that the Clerk was instructed to send comments of support to CBC Planning Department for application 162789. Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.</p> <p>2) PLANNING APPLICATION: 161466. DIRECT MEATS, KNIGHTS FARM, SWAN STREET, CHAPPEL.</p> <p>Cllrs discussed the correspondences already sent by the Parish Council to the Planning Officer. It was felt that no further comments would be made.</p> <p>Cllr Chillingworth expects that this application will be heard at the Planning Committee meeting on the 5th January.</p>
16/231	<u>ORCHARD PLACE</u> No update had been received; this would be chased for the January meeting.
16/233	<u>SPEED WATCH</u> Cllr Dent had supplied Cllrs with a report confirming that from 27 June to 8 December 26 shifts of between ½ and 1 hour = 197 vehicles at 37-39mph and 120 vehicles at 40mph plus : 317 notified to Essex Police CSW. Cllrs thanked the volunteers for their work.
16/234	<u>LOCAL HIGHWAY PANEL APPLICATION</u>
	<p>1) The Street</p> <p>The survey responses had now been sent to the Local Highway Panel in addition to the original application.</p> <p>2) The Swan Street</p> <p>The supporting information would be sent to the Local Highway Panel before the next meeting.</p> <p>3) VAS Application</p> <p>The online survey would be put on the website, Facebook and in the next Village Reporter. Residents were encouraged to complete this very short petition in order to support this application.</p>
16/235	<u>PARKING AT ROSE GREEN</u> Cllr Chamley had met a representative from North Essex Parking Partnerships (NEPP) on 26 th October. There was concern that any restrictions put in place will displace the vehicles into more inappropriate places. It was

	agreed to continue discussions and that NEPP would supply a map with possible options of parking restrictions.
16/236	<u>PARKING IN SWAN GROVE</u> The Clerk had chased Colchester Borough Homes for an update, but had not yet received a reply. This would be followed up for the January meeting.
16/237	<u>PLAY AREA</u> 1) TO AGREE NEXT CLLR FOR PLAY EQUIPMENT CHECKS. Cllr Ingram confirmed he would check the play equipment until the January meeting 2) FUNDING UPDATE Cllr Chamley confirmed that a letter had been received regarding the successful application for the CIF funding of £7,900.00. RESOLVED that the Chairman sign the funding agreement. Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All. RESOLVED that the Clerk write to Colchester Borough Council to ask if Section 106 money totalling £6,176.39 could be released for the play area project. Proposed: Cllr. Langley. Seconded: Cllr. Ingram. For: All.
16/238	<u>TREE SURVEY</u> The Clerk confirmed that a new survey would now take place, no date had yet been secured.
16/239	<u>TREE CUTTING AND GRASS CUTTING QUOTE</u> Cllr Chamley confirmed that the tree work would cost £200 per day and the extra grass cuts would be £8.77 per cut. RESOLVED that the tree work go ahead at £200 per day and the extra grass cuts be added to the schedule of works. Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: All.
16/240	<u>GRASS CUTTING CONTRACT</u> RESOLVED that the grass cutting contract be renewed with the additional cuts to viaduct land – between the bridge and track and the play area – viaduct side bridge to fence. Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.
16/241	<u>LOCALITY BUDGET</u> Cllrs asked if the Locality Budget could be spent on the Play Area project. RESOLVED that the Clerk write a formal letter to Cllr Chillingworth requesting the Locality Budget be spent on the Play Area Project. Proposed: Cllr. Ingram. Seconded: Cllr. Dent. For: All.
16/242	<u>STANDING ORDERS</u> RESOLVED that the Standing Orders be amended in section 18c, to reflect the new Financial Regulations. Proposed: Cllr. Chamley. Seconded: Cllr. Dent. For: All.
16/243	<u>PARISH CALENDAR</u> RESOLVED that the Annual Parish Assembly Meeting be held jointly with Wakes Colne on Monday 22nd May. Proposed: Cllr. Chamley. Seconded: Cllr. Cox. For: All.

<p>16/244</p>	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The six invoices including the Clerks’ Salary were passed around for all Councillors to have a look at and agree.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th style="text-align: center;">Cheque</th> <th colspan="2"></th> </tr> <tr> <th colspan="2"></th> <th style="text-align: center;">Number</th> <th style="text-align: center;">£</th> <th style="text-align: center;">p</th> </tr> </thead> <tbody> <tr> <td style="width: 30%;">A & J Lighting</td> <td style="width: 30%;">Repair to Abbots Manor Light</td> <td style="width: 15%;">DD</td> <td style="width: 10%;">405.60</td> <td></td> </tr> <tr> <td>H Cook</td> <td>November Salary</td> <td>SO</td> <td>398.80</td> <td></td> </tr> <tr> <td>Essex Pension Fund</td> <td>November Pension</td> <td>SO</td> <td>95.89</td> <td></td> </tr> <tr> <td>H Cook</td> <td>November Expenses</td> <td>701496</td> <td>15.37</td> <td></td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall</td> <td>November Hall Hire</td> <td>701497</td> <td>35.00</td> <td></td> </tr> <tr> <td>Anglian Water</td> <td>Allotment Water</td> <td>701498</td> <td>9.92</td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Total</td> <td style="border-top: 1px solid black;">960.58</td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Less VAT Content</td> <td style="border-top: 1px solid black;">67.60</td> <td></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Total Excluding VAT</td> <td style="border-top: 1px solid black; border-bottom: 3px double black;">892.98</td> <td></td> </tr> </tbody> </table>			Cheque					Number	£	p	A & J Lighting	Repair to Abbots Manor Light	DD	405.60		H Cook	November Salary	SO	398.80		Essex Pension Fund	November Pension	SO	95.89		H Cook	November Expenses	701496	15.37		Chappel & Wakes Colne Village Hall	November Hall Hire	701497	35.00		Anglian Water	Allotment Water	701498	9.92				Total	960.58				Less VAT Content	67.60				Total Excluding VAT	892.98	
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<p>16/116</p>	<p>RESOLVED that after further consideration the six payments detailed on the schedule be authorised for payment. Proposed: Cllr. Cox. Seconded: Cllr. Langley. For: All.</p>																																																							
<p>16/245</p>	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had emailed information throughout the month.</p>																																																							
<p>16/246</p>	<p><u>CHAIRMAN & CLERK’S REPORT</u></p> <p>No report was made.</p>																																																							
<p>16/247</p>	<p><u>FUTURE AGENDA ITEMS</u></p> <p>Play Area/Inspection Orchard Place Tree Survey Speed Watch Rose Green Swan Grove Parking Budget Grants LHP</p> <p>Cllr Chamley thanked her fellow Cllrs, the Clerk and all the volunteers in the village and wished them all a very Happy Christmas. Cllr Chamley thanked everyone for attending and closed the meeting 9.05pm. The date of the next meeting is Monday 9th January 2017.</p>																																																							

	Signed:.....
Chairperson of the Parish Council	Date: 9 th January 2017.

MRS HELEN COOK

CLERK TO CHAPPEL PARISH COUNCIL, 3 SEARLE WAY, EIGHT ASH GREEN, COLCHESTER, ESSEX. CO6 3QS, TEL No: 07583004252

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